

POLICY 3622

ACCESS TO SCHOOL BUILDINGS AND GROUNDS

Except as otherwise provided, no person may remain in any District building within the School District without obtaining permission immediately upon entering the building from the building principal or Superintendent/designee. Such permission shall authorize the person to conduct official or personal business within the building or a designated portion thereof for a given period of time on the day designated within the scope of the permission. Permission may be denied where the need for the permission does not outweigh the disruption or school authorized business that would or may be caused if the permission were to be granted. Students attending school in the building are exempted from this requirement, as are parents/guardians of students enrolled in the school, School Board members, teachers and other employees of the District.

Except as otherwise provided, no person may enter into and remain on any public school grounds within the District between the hours of 10:00 p.m. and 6:00 a.m. without obtaining a written permit from the building principal or Superintendent/designee. Such permit shall authorize the person to conduct school or school authorized business on the school grounds for the given period of time on the day designated within the permit. The following persons are exempt from this permit requirement: Board members, the teachers and administrators of the school, employees of the school, maintenance and construction personnel performing work for the school, and persons conducting school authorized business during the hours authorized for the conduct of said business.

Any person who is on school grounds that are properly posted under any ordinance and/or policy may be asked by a building principal/designee or law enforcement officer as to his/her business for being there. Any person who fails to show that he/she is on school grounds for bona fide reasons may be asked to leave the premises.

LEGAL REF.: Wisconsin Statutes

Sections 120.13(1)	[Board power to set conduct rules and to maintain good decorum and a favorable academic atmosphere]
120.13(35)	[Board power; presence of persons in school buildings]
121.02(1)(i)	[Safe and healthful facilities standard]
947.01	[Disorderly conduct]
947.013	[Harassment]

CROSS REF.:	1330	Use of School Facilities and Grounds
	1330	General Public Conduct on School Property
	1331	Classification of Groups Using School District Facilities
	1600	Visitors
	1610	Registered Sex Offender
	3600	School Safety
	3645	Emergency Use of School Building
	5138.1	Entering and Leaving the Building
	5436	Weapons
	5439	Care of School/Personal Property
	5551	Supervision of Students

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5570 Crisis Management/Suicide Prevention Program  
6840 Student Personal Work Restrictions  
*Crisis Response Manual*

ADMINISTRATIVE REGULATIONS: None

AFFIRMED: August 13, 1991

REVISED: October 28, 2003  
December 18, 2007