



Greetings,

Kenosha Unified will be returning to pre-pandemic meal procedures for the 2022-23 school year. This includes some schools being Community Eligibility Provision (CEP) schools where *all* students in designated buildings may participate in the free and reduced-price meal program at no charge, and remaining schools being Non-CEP schools where applications are required to participate in the free or reduced-price meal program.

Students also may pay full price or bring cold lunch as an option. The food served in the free and reduced-price meal program is the same as the full-price meal.

All students are eligible to receive free breakfast regardless of the school they attend. To participate, students must simply be present during the school's [breakfast service](#).

**CEP SCHOOLS (no applications required):**

Bose, Brass, Chavez, Curtis Strange, EBSOLA Creative Arts, EBSOLA Dual Language, Forest Park, Frank, Grant, Grewenow, Harvey, Jefferson, McKinley, Roosevelt, Somers, Southport, Stocker, Vernon, Wilson, Bradford, Bullen, Hillcrest, Lincoln, Reuther, Washington

*USDA Free and Reduced-Price Meal Applications are not required to receive free or reduced-price meals at CEP school(s), however, they are encouraged to because other programs, such as fine arts, athletics, testing and scholarships may ask for your free/reduced status for reduced or waived fees.* You may complete an online application via the [Free and Reduced webpage](#), or you may visit your child's school office to pick up a paper copy.

**NON-CEP SCHOOLS (applications required):**

Brompton, Dimensions of Learning, Jeffery, KTEC East and West, Nash, Pleasant Prairie, Prairie Lane, Whittier, Lance, Mahone, Harborside, Indian Trail, LakeView, Tremper

*USDA Free and Reduced-Price Meal Applications are required to receive free or reduced-price meals at Non-CEP schools.* You may complete an online application via the [Free and Reduced webpage](#), or you may visit your child's school office to pick up a paper copy.

The following household size and income criteria will be used for determining eligibility. Children from families whose annual income is at or below the levels shown are eligible for free and reduced-price meals.

**FAMILY SIZE INCOME SCALE**  
for determining eligibility for free and reduced-price meals

Family (Household) Size	ANNUAL INCOME LEVEL		MONTHLY INCOME LEVEL	
	Free <i>Must be at or below figure listed</i>	Reduced Price <i>Must be at or between figures listed</i>	Free <i>Must be at or below figure listed</i>	Reduced Price <i>Must be at or between figures listed</i>
1	\$17,667	\$17,667.01 and \$25,142	\$ 1,473	\$1,473.01 and \$2,096
2	\$23,803	\$23,803.01 and \$33,874	\$1,984	\$1,984.01 and \$2,823
3	\$29,939	\$29,939.01 and \$42,606	\$2,495	\$2,495.01 and \$3,551
4	\$36,075	\$36,075.01 and \$51,338	\$3,007	\$3,007.01 and \$4,279
5	\$42,211	\$42,211.01 and \$60,070	\$3,518	\$3,518.01 and \$5,006
6	\$48,347	\$48,347.01 and \$68,802	\$4,029	\$4,029.01 and \$5,734
7	\$54,483	\$54,483.01 and \$77,534	\$4,541	\$4,541.01 and \$6,462
8	\$60,609	\$60,609.01 and \$86,266	\$5,052	\$5,052.01 and \$7,189
For each add'l household member, add	+ \$6,136	+ \$6,136 and +\$8,732	+ \$512	+ \$512 and + \$728

To view your child's school breakfast and lunch menus, visit the [MealViewer](#) website. You also can view menu pricing on the [district website](#) or add funds to your child's meal account on [myschoolbucks.com](#).

For additional information, please contact KUSD Food Service Director Cindy Gossett at 262-359-6382 or [cgossett@kUSD.edu](mailto:cgossett@kUSD.edu).

Thank you,  
KUSD



## SCHOOL MEAL CHARGE PROCEDURES

### Background Information

- The KUSD recognizes that healthy, nutritious meals are an important component to student readiness and ability to learn.
- In addition, Title 7, Code of Federal Regulations (CFR), Part 210.10(a)(1) General Nutrition Requirements states "Schools must provide nutritious and well-balanced meals to all the children they serve." In accordance with this regulation, the KUSD will not deny any student access to school lunch.
- By statute, the district's Food Service Department is a self-supporting fund that shall not have a negative balance at the close of a fiscal year.
- Unpaid charges place a financial strain on the district's operating budget.
- To be fair and equitable and in order to ensure compliance of all who participate in the school meal program, the procedures establish methods of payment and charge availability.
- The KUSD procedures establish the following:
  - Establish consistent district procedures regarding the method of payment for meals and charge availability for charges in the district's meal program.
  - To treat all students with dignity at all times
  - To provide free meals for all students who qualify for free meals.
  - To provide reduced priced meals for all students who qualify for reduced meals.

## MEAL CHARGE PROCEDURES

### Elementary School Students

- Allowed to accrue a negative balance of negative (-)\$18.20.
- Once the negative limit is met, a snack of graham crackers, applesauce and milk is provided until the negative balance is brought below negative (-)\$18.20. A \$0.50 charge will be applied to the student's account for each snack given.
- Low/Negative Balance Notices are sent when account balances reach positive (+)\$12.50. Notices are printed each Tuesday afternoon and distributed to schools on Wednesday morning-to go home in the traditional Wednesday folder.
- If an account balance is greater than negative (-)\$18.20, students are still allowed to eat breakfast.

### Middle School Students

- Not allowed to accrue a negative balance.
- Students with a negative balance are not allowed to eat lunch unless they have cash in hand to pay for the lunch.
- Students without cash for the lunch will be given a snack consisting of graham crackers, applesauce and milk. A \$0.50 charge will be applied to the student's account for each snack given.
- Cashiers will give students with low balances of positive (+)\$10.00 and lower a REMINDER slip to notify them to bring in more money for meals.

### High School Students

- Not allowed to accrue a negative balance.
- Students with a negative balance are not allowed to eat lunch unless they have cash in hand to pay for the lunch.
- Students without cash for the lunch will be given a snack consisting of graham crackers, applesauce and milk. A \$0.50 charge will be applied to the student's account for each snack given.

## PAYMENT OPTIONS

1. Online Payment at [MySchoolBucks](#). Choose from:
  1. One time funding; or
  2. Smart-Pay: Automatically adds money to an account when they reach a certain dollar amount as determined by the parent. Notified by email when balance is getting low and a payment is going to be made. \*Remember to check your credit card expiration date\*
2. Send money to school.
3. Send money to:  
Educational Support Center  
Food Service Central Office  
3600 52nd St  
Kenosha, WI 53144
4. In person credit card payments in the Food Service Department at the ESC.

## QUESTIONS?

For clarification on the School Meal Charge Procedures, please call the Food Service Department at 262-359-6382

This institution is an equal opportunity provider.

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## PROCEDIMIENTOS DE CARGO DE LA COMIDA ESCOLAR

### Información Antecedente

- El KUSD reconoce que la salud, comidas nutricionales son componentes importantes para preparación del estudiante y la habilidad de aprender.
- En adición, Título 7, Código de las Regulaciones Federales (CFR), Parte 210.10(a)(1) Requisitos de Nutrición General declara "Las escuelas deben de proveír comidas balanceadas y nutricionales para todos los niños que sirven. En acuerdo con esta regulación, el KUSD no negará a ningún estudiante acceso a un desayuno escolar.
- Por ley, el Departamento de Servicio de Comida del distrito tiene un fondo de apoyo por si mismo que no puede tener el balance negativo al cierre del año fiscal.
- Cargos no pagados ponen una tensión financiera al presupuesto de operaciones del distrito.
- Para ser justos y equitativos y en orden de asegurar cumplimiento de todos los que participan en el programa de comida escolar, el procedimiento establece métodos de pago y disponibilidad de carga.
- Los procedimientos establecidos de KUSD son los siguientes:
  - Establecer procedimientos consistentes del distrito acerca del método de pago para comidas and cargo disponible para cargos del programa de comida.
  - De tratar todos los estudiantes con dignidad en todo momento.
  - Proveer comida gratis a todo estudiante que califique para comida gratis.
  - Proveer precio reducido de comida para todo estudiante que califique para comida reducida.
  - Proveer desayuno a todo estudiante no importa que es el balance de la cuenta.

## PROCEDIMIENTO DE CARGA DE COMIDA

### Estudiante de Escuela Primaria

- Permitir en acumular un balance negativo (-) \$18.90.
- Una vez que el limite se cumpla, una merienda de galletas graham, puré de manzana y leche será proveído hasta que el balance negativo es traído bajo negativo (-) \$18.50. Un cargo de .50 será aplicado a la cuenta del estudiante por cada merienda dada.
- Notas de Balance de Bajo/Negativo son mandadas cuando el balance de la cuenta alcance positivo (+) \$12.50. Notas se imprimen cada Martes en la tarde y distribuidas a las escuelas los Miércoles en la mañana para ir a casa en las carpetas tradicionales.
- Si el balance de una cuenta es mas grande que negativo (-) \$18.90, los estudiantes son permitidos en tomar el desayuno.

### Estudiantes de Escuela Secundaria

- No puede acumular un balance negativo.
- Estudiantes con balances negativos no son permitidos en comer el desayuno solamente si tiene dinero en efectivo a la mano para pagar el desayuno.
- Los estudiantes sin dinero en efectivo para el desayuno serán dados una merienda consistiendo en galletas graham, puré de manzana y leche. Un cargo de .50 será aplicado en la cuenta del estudiante por cada merienda dada.
- Los cajeros les darán a los estudiantes con balances bajos positivos (+) \$10.00 y más bajo un RECORDATORIO una hoja para notificarles de traer más dinero para la comida.

### Estudiantes de Escuela Preparatoria

- No puede acumular un balance negativo
- Estudiantes con balances negativos no son permitidos en comer el desayuno solamente si tiene dinero en efectivo a la mano para pagar el desayuno.
- Los estudiantes sin dinero en efectivo para el desayuno serán dados una merienda consistiendo en galletas graham, puré de manzana y leche. Un cargo de .50 será aplicado en la cuenta del estudiante por cada merienda dada.

## OPCIONES DE PAGO

Pagos En-linea– [www.myschoolbucks.com](http://www.myschoolbucks.com)

1. Escoja uno
  1. Financiación una vez, o
  2. "Smart-Pay"- automáticamente agrega dinero a una cuenta cuando el balance alcanza a "fodos bajos" por suma predeterminada por el dueño de la cuenta. El dueño de la cuenta es notificado por correo electrónico cuando el balance este cerca a una suma "bajos fondos" y un pago automáticamente ocurrirá. \*Recuerde de revisar su tarjeta de credito en la fecha de caducidad\*
2. Mande dinero a la escuela
3. Mande dinero al Educational Support Center (Oficina Central Escolar). Vea la dirección en la parte de enfrente de este folleto.

## PREGUNTAS?

Para clarificación en los Procedimientos de Comida Escolar: Por favor comuníquese con el Food Service Department (Departamento de Comida) al (262) 359-6382

Esta institución es un proveedor que ofrece igualdad de oportunidades.