

## Library Fee Payment Instructions

Library fee payment is in Infinite Campus. Please follow the instructions below:

### **Current year fees:**

Log in to Infinite Campus parent portal app.

In upper left corner, click three lines to expand menu.

Click "school store."

Click "shop" under the Grant Elementary School logo.

Click "products" under Current Year Library Fees.

Add recipient and price (located on attached missing book form).

Add to cart and complete payment process.

### **Prior year fees:**

Log in to Infinite Campus parent portal app.

In upper left corner, click three lines to expand menu.

Click "fees."

Adjust school year and person as needed.

Add fee to card by pressing blue image of cart.

In top right corner, click blue image of cart.

Add payment information and submit.

Thank you!

Library questions or fee concerns: Contact Mrs. Totin at [mtotin@kUSD.edu](mailto:mtotin@kUSD.edu).

Payment questions: Contact Ms. Malsack at 262-359-6346 or [rmalsack@kUSD.edu](mailto:rmalsack@kUSD.edu).