

Community Service Hours Verification Form

Student Name: _____

ID Number: _____

Total number of service hours _____

Describe the service activities performed:

Name of Agency or Representative	Brief description of volunteer activity	Phone Number	Number of Hours	Signature of Agency Representative

Student signature: _____

Date _____

Parent/Guardian signature: _____

Date _____

Please submit your form to Kim Gorman via e-mail, fax, or mail.

Ten hours minimum are required.

kgorman@kusd.edu

fax : 262-359-2169

8518 22nd Avenue Kenosha, WI 53143



Guidelines For Eligible Community Service Activities

- Service activities may be performed through a non-profit organization, or a for-profit organization as long as the recipient of the service does not profit monetarily from it. (e.g. volunteering to help residents at a for profit nursing home.)
- Service may be performed with or for a faith-based organization, but activities must not evangelize or be religious in nature. (e.g. Volunteering at a church-sponsored food bank would be allowable. Volunteering to sing in the choir at a religious service would not fit the criteria.)
- Service activities must be performed without financial or other compensation.
- Students may not use court-ordered community service hours to fulfill the graduation requirement.
- All Kenosha Unified School District's behavior expectations and policies are in effect while a student is serving at the community agency site.
- The agency/organization must comply with all federal, state, and local laws that forbid discrimination on the basis of race, creed, gender, age, disability, religion or national origin.
- Starting with the graduation cohort of 2013, students must complete a total of ten hours of community service to fulfill the graduation requirement.
- Hours can be completed anytime during your high school enrollment. This includes the summer prior to 9th grade up through senior year, prior to annual deadline before Graduation.

***Upon completion of service hours, submit completed form to your Guidance Counselor.**