Attendance Policy

Asynchronous courses/periods- Asynchronous courses/periods are those in which students work independently through their course work.   Attendance is taken on a weekly basis. The attendance week runs from **12:01 a.m. on Monday to 11:59 p.m. on Sunday**. Students are assumed present for all school days (Monday through Friday) unless no asynchronous assignment has been submitted during the attendance week.

If there are **no** successful submissions (by 11:59 pm on Sunday), the student will be retroactively marked as absent. The absence would not change even if missing assignments are submitted at a later date.

Asynchronous Attendance Summary

- The attendance week runs from **12:01 a.m. on Monday to 11:59 p.m. on Sunday**.
- Students must successfully submit at least one assignment each week to be considered present for attendance purposes.
- Out-of-sequence assessments with future due dates will not be counted as a successful submission for attendance purposes. Students may work at a faster pace, but they must do so in sequence.
- If a student has worked ahead of pace and has no missing or due assignments during the week of attendance, he or she **will not** be marked absent if no assignment has been submitted.

Synchronous Course/periods-Synchronous courses are defined as those courses that met either in person or virtually during a predetermined time. All courses requiring synchronous attendance will adhere to KUSD Policy 5430. Additionally, eSchool Program defines "tardiness" by a student arriving past the start time of the course, but no later than a quarter of the total time of the course. Example: For an hour-long course, the student attends no later than 15 minutes into the course. Students arriving more than a

quarter late to a course will be considered truant. Students who leave a course early (without prior teacher/Administrators consent) will be marked truant. To ensure students are present, engaged and safe, students are expected to have their cameras on during the duration of synchronous online instruction. Further expectations for attendance for synchronous instruction can be found by referencing KUSD policy 5410 found here https://www.kusd.edu/board-education/policies/policy-5310-student-attendance/.

Blended Course/periods-Blended courses/periods are defined as courses that implement both synchronous and asynchronous instruction. Attendance for blended courses will adhere to both the synchronous and asynchronous eSchool Program attendance guidelines. For those courses/periods that are synchronous, students must adhere to the synchronous eSchool Program expectations above. For those courses/ periods that are asynchronous the students must adhere to the asynchronous expectations listed above.

Students exhibiting excessive absences/truancy may be exited from the program per Kenosha eSchool Program Policy entitled "Academic Probation."