



## **Academic Integrity Policy**

The Kenosha eSchool Program expects all students to uphold academic integrity. This includes cheating (giving or receiving information) and plagiarism on any assignment/assessments.

The following procedure governs identification and discipline for instances of academic dishonesty:

### **Infraction #1—**

1. The teacher will notify the student and parent/guardian that he or she has identified an instance in which the work's authorship/originality is in question.
2. The teacher documents the alleged infraction and provides evidence to support the allegation. Evidence can include links to websites that have been plagiarized, references to duplicated work, time and date stamps on assignments, inconsistency in quality of work, comprehension of concepts, and the like. A warning will be given and a zero will be issued for any assignment/assessment proven to have been the result of cheating or plagiarism. A retry on the assignment/assessment may be allowed at the teacher's discretion.
3. If the student, parent/guardian, and teacher are unable to resolve the issue, a meeting with the eSchool Principal will be required.
4. The eSchool Program Principal will make a decision based on the evidence presented and will inform the teacher, student, and parent/guardian of the decision. The incident is documented and reported to the student's other teachers. Additional disciplinary action may be taken based on the nature of the offense.

### **Infraction #2—**

The teacher will request a mandatory meeting with the student, parent/guardian, and eSchool Program Principal. The teacher will provide evidence of the second alleged infraction. Consequences of the second infraction will be the decision of the Principal and may result in the removal from eSchool Program based on the nature of the repeated incident of Academic Dishonesty.

### **Infraction #3—**

The teacher will provide evidence of the third alleged infraction. Student will be dropped from Kenosha eSchool Program and returned to his/her boundary school at the end of the closest marking period (Quarter).