

**KENOSHA UNIFIED SCHOOL DISTRICT NO. 1  
REQUEST/LOAN FORM FOR USE OF DISTRICT EQUIPMENT**

(I) (We) Name of requester(s) \_\_\_\_\_ request approval to use Kenosha Unified School District No. 1 equipment for the following purpose:

- Student Use (Explain) \_\_\_\_\_
- Employee Personal Use Inside/Outside District Buildings
- Employee Use Outside District Buildings – Job Related

Specific equipment item(s) requested:

Unit(s)	Description of Unit	Serial Number or KUSD Barcode	Original Location of Equipment Building/Room	Value (in dollars)
			IT	\$20 (TI-30X) \$45 (TI-82) \$75 (TI-83Plus) \$125 (TI-84, 84Plus) \$143 (TI-Inspire CX)

(I) (We) accept full and unconditional responsibility for any equipment damage or loss and will reimburse the District within a reasonable time for the applicable repair/replacement cost. Further, the responsible party agrees to hold the District harmless for damages caused to the undersigned or others by the use of this equipment.

(I) (We) are checking this equipment out on \_\_\_\_\_ and will return it on \_\_\_\_\_  
(Date) (Date)

X \_\_\_\_\_  
(Signature of Responsible Student Party) (Date)

X \_\_\_\_\_  
(Signature of Responsible Parent/Guardian) (Date)

**RETURN INFORMATION**

KUSD USE ONLY

Equipment returned on \_\_\_\_\_ and checked by \_\_\_\_\_  
(Date) (IT personnel or Supervisor)

Comment: \_\_\_\_\_