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Vision: *To be Wisconsin's top performing urban school district that is highly regarded for continuously exceeding all expectations.*

Strategic Direction: Enhance the leadership and expertise of all staff through professional learning and collaboration

Project Professional Learning Strategic Project Team Meeting

Date Thursday, March 10, 2016

MEETING MINUTES

Decisions Made

1. None at this time.

Action Items:

Description	Responsible	Due By
1. Share Policy 4370 with group through Google Doc	Deb	Next Meeting
2. Homework – Contribute	All	Next Meeting
3. Distribute minutes/agenda	Joe	3/11/2016

Project Phase = Operationalize Strategic Direction Statement

Overall Project Status = Red = Concern (behind schedule) Yellow = At Risk (might fall behind schedule) Green = On Track



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Project Professional Learning Strategic Project Team Meeting

Date Thursday, March 10, 2016

Time 4:30 PM – 6:00 PM

Location Education Support Center – ESC 100A

Team Leaders Julie Housaman, Assistant Superintendent of Teaching and Learning
 Jen Navarro, Coordinator of Organizational Training and Development
 Deb Giorno, Assistant Principal at Bullen Middle School

Meeting Attendees Team Members

Materials Needed Project Charter; Ground Rules

Agenda Item	Owner	Discussion Points
Introduction	Joe Bruce	<ul style="list-style-type: none"> Welcome Review Agenda Review and discuss meeting ground rules (changes?) Introductions (Individual Team Member goals) Goals for meeting
Review Project Goals	Joe	Review Team Charter in context of larger plan and deliverables <div style="display: flex; align-items: flex-start; margin-top: 10px;"> <div style="border: 1px solid black; padding: 5px; width: 30%; margin-right: 20px;"> <p>Focus in on 3-4 objectives.</p> <p>Identify key initiatives and measures that will allow us to move in the direction of achievement.</p> </div> <div> </div> </div>
Refine and Operationalize Strategic Direction	All	What is meant by the <i>Strategic Direction Description</i> ? <ol style="list-style-type: none"> What will success look like? How will it be measured?
Next Steps	All	<ul style="list-style-type: none"> Review open issues and assign follow-up actions Next meeting Agenda items
Meeting Debrief	Joe Bruce	+ Δ
Close	All	Summarize Decisions, Actions, Next Steps