



**Mission:** Provide excellent, challenging learning opportunities and experiences that prepare each student for success.

**Vision:** To be Wisconsin's top performing urban school district that is highly regarded for continuously exceeding all expectations.

**Strategic Direction:** Implement transparent fiscal management practices that prioritize and align resources with strategic goals.

**Project** Transparent Fiscal Management Strategic Project Team Meeting  
**Date** Thursday, March 3, 2016  
**Time** 4:30 PM – 6:00 PM  
**Location** Education Support Center – ESC 125  
**Team Leaders** Tarik Hamdan, Chief Financial Officer  
 Kris Keckler, Executive Director of Educational Accountability

**Meeting Attendees** Team Members

**Materials Needed** Project Charter; Ground Rules

Agenda Item	Owner	Discussion Points
<b>Introduction</b>	Joe Bruce	<ul style="list-style-type: none"> <li>Welcome</li> <li>Review Agenda</li> <li>Review and discuss meeting ground rules (changes?)</li> <li>Introductions (Individual Team Member goals)</li> <li>Goals for meeting</li> </ul>
<b>Review Project Goals</b>	Joe	Review Team Charter in context of larger plan and deliverables  <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 5px; width: 30%; margin-right: 20px;"> <p>Focus in on 3-4 objectives.</p> <p>Identify key initiatives and measures that will allow us to move in the direction of achievement.</p> </div> <div> </div> </div>
<b>Refine and Operationalize Strategic Direction</b>	All	What is meant by the <i>Strategic Direction Description</i> ? a. What will success look like? b. How will it be measured?
<b>Next Steps</b>	All	<ul style="list-style-type: none"> <li>Review open issues and assign follow-up actions</li> <li>Next meeting: <b>April 20, 2016</b> 4:30 pm – 6:00 pm</li> <li>Agenda items</li> </ul>
<b>Meeting Debrief</b>	Joe Bruce	+   Δ
<b>Close</b>	All	Summarize Decisions, Actions, Next Steps

MEETING MINUTES

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**Decisions Made**

- 1.
- 2.
- 3.

**Action Items:**

Description	Responsible	Due By
1.		
2.		
3.		

**Project Phase =** First Meeting – Operationalize Strategic Direction Statement

**Overall Project Status =**  Red = Concern (behind schedule)  Yellow = At Risk (might fall behind schedule)  Green = On Track