



Mission: *Provide excellent, challenging learning opportunities and experiences that prepare each student for success.*

Vision: *To be Wisconsin's top performing urban school district that is highly regarded for continuously exceeding all expectations.*

Strategic Direction: Increase academic achievement for all students by prioritizing, planning, and implementing recommendations from the curriculum audit.

Project Academic Achievement Strategic Project Team Meeting

Date Wednesday, February 24, 2016

MEETING MINUTES

Decisions Made

1. No Decisions Made

Action Items:

Description	Responsible	Due By
1. Schedule 1-2 additional meetings, team leaders coordinate extended meetings	Beth/Julie	3/2/16
2. Use Google Docs to facilitate team communication and collaboration.	Beth/Julie	3/4/16
3. For next meeting continue to work on definition/tighten definition/work to operationalize strategic direction	Joe to include on agenda	3/4/16
4. Continue to capture barriers that need to be fixed to achieve outcome(s)	Joe to include on agenda	3/4/16
5. Team members reflect upon notes before next meeting	All	3/7/16

Project Phase = Operationalize Strategic Direction Statement

Overall Project Status = Red = Concern (behind schedule) Yellow = At Risk (might fall behind schedule) Green = On Track



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Project Academic Achievement Strategic Project Team Meeting
Date Wednesday, February 24, 2016
Time 4:30 PM – 6:00 PM
Location Education Support Center – ESC 190B
Team Leaders Julie Housaman, Assistant Superintendent of Teaching and Learning
 Beth Ormseth, Assistant Superintendent of Secondary School Leadership

Meeting Attendees Team Members

Materials Needed Project Charter; Ground Rules

Agenda Item	Owner	Discussion Points
Introduction	Joe Bruce	<ul style="list-style-type: none"> Welcome; Introductions (Individual Team Member goals) Review Agenda Goals for meeting
Review Ground Rules	Co-Leaders	<ul style="list-style-type: none"> Review and discuss meeting ground rules (changes?)
Review Project Goals	Joe	Review Team Charter in context of larger plan and deliverables
Refine and Operationalize Strategic Direction	All	What is meant by the <i>Strategic Direction Description</i> ? a. What will success look like? b. How will it be measured?
Next Steps	All	<ul style="list-style-type: none"> Review open issues and assign follow-up actions Meeting date reminder Agenda items
Meeting Debrief	Joe Bruce	+ Δ
Close	All	Summarize Decisions, Actions, Next Steps