

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD JUNE 27, 2017

A regular meeting of the Kenosha Unified School Board was held on Tuesday, June 27, 2017, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Coleman, President, presided.

The meeting was called to order at 7:05 P.M. with the following Board members present: Mr. Falkofske, Mr. Kunich, Ms. Stevens, Mrs. Snyder, and Mrs. Coleman. Dr. Savaglio-Jarvis was also present. Mr. Wade and Mr. Garcia were excused.

Mrs. Coleman, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Mrs. Tanya Ruder, Chief Communication Officer, presented the LakeView Technology Supermileage Vehicle Club Award and the Black History Bee, Black History Art and Writing Contest Winners.

Dr. Savaglio-Jarvis presented four Administrative Appointments.

Ms. Stevens moved to approve Mr. Brian Geiger as the Regional Coordinator of Leadership and Learning - Secondary Schools. Mrs. Snyder seconded the motion. Unanimously approved.

Mr. Kunich moved to approve Mrs. Bridget Kotarek as Interim Director of Special Education and Student Support. Mr. Falkofske seconded the motion. Unanimously approved.

Mr. Kunich moved to approve Mr. Jered Kotarak as Principal at Roosevelt Elementary School. Mr. Falkofske seconded the motion. Unanimously approved.

Mr. Kunich moved to approve Mr. Joe Sellenheim as Principal at Grewenow Elementary School. Ms. Stevens seconded the motion. Unanimously approved.

There was not a student ambassador.

There was no legislative report.

Views and/or comments were made by the public.

Board members made their responses/comments.

Mrs. Coleman gave the Board President remarks.

Dr. Savaglio-Jarvis gave the Superintendent's Report.

Board members considered the following Consent-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations.

Consent-Approve item XI-B – Minutes of the 5/23/17 Regular Meeting, 6/7/17 (2) and 6/12/17 Special Meetings and Executive Sessions, and 6/7/17 and 6/13/17 Special Meetings.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

“It is recommended that the May 2017 cash receipt deposits totaling \$1,021,055.46, and cash receipt wire transfers-in totaling \$15,234,885.97, be approved. Check numbers 550970 through 552208 totaling \$7,305,183.62, and general operating wire transfers-out totaling \$365,350.88, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the May 2017 net payroll and benefit EFT batches totaling \$13,302,187.20, and net payroll check batches totaling \$12,400.32, be approved.”

Mr. Kunich moved to approve the consent agenda. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Integrated Library Media and Technology Plan submitted by Mrs. Annie Fredriksson, Coordinator for Instructional Technology and Library Media; Mrs. Housaman, Chief Academic Officer; Mr. Kristopher Keckler, Chief Information Officer; and Dr. Savaglio-Jarvis, excerpts follow:

“The current Integrated Library Media and Technology Plan (formerly referred to as the Three Year Information & Technology Plan) expired at the end of the 2016-17 school year. Consistent with the Wisconsin Department of Public Instruction (DPI) expectations and past practice, a KUSD technology leadership committee (Appendix A) has spent the past several months utilizing district technology data and compiling updated standards for the development of a new plan. Several sub-groups provided input for further surveys and practical applications as part of the process. As of 2013, Wisconsin removed the formal requirement for school districts to develop and adopt new technology plans; however, DPI strongly encourages Local Education Agencies (LEAs) to continue the process for awareness and alignment to strategic goals and initiatives. Also, these plans are inclusive of the required planning expectations related to funds and projects for school libraries.

The development of this new plan incorporated a federally established model for quality technology integration. Utilizing the Future Ready Framework resource portal as recommended by the DPI, Kenosha Unified aligned the results from the various surveys and resource audits to establish the goals listed in the plan. The Future Ready

Framework listed seven separate categories, called “gears”, of collaborative leadership centered around and supporting professional student learning. For this new plan, KUSD will focus on five of the seven gears. Gears identified as “Use of Space and Time” and “Community Partnerships” are integrated within other gear goals, as DPI suggests as a possible pathway over the course of implementation.

The KUSD Technology Leadership Planning Team completed the initial “Digital Learning Readiness Report” and received an overall score of 7.2 out of 10. This overall baseline data was then compared to the scores from each gear surveyed by different stakeholder groups. These results were further aligned to the 2016 Wisconsin DPI Digital Learning Plan which assists school districts in developing their local goals related to quality technology integration and support. Based on that review, the proposed goals were established and listed below. Each gear lends itself to a specific function while at the same time all of the areas should align to the current mission, vision and goals for school districts.

To accomplish this change process, strong leadership is crucial for district superintendents and their leader teams. In preparation for developing this framework, the KUSD superintendent has supported and signed the respective Future Ready District Pledge. This pledge presents a commitment to improving the technology integration and overall support for quality digital learning. Currently, over 3,100 school superintendents representing over 19.2 million students have signed this pledge. Based on a desire to define evidence-based approaches to manage this process, the U.S. Department of Education and the American Institutes for Research (AIR) published a rubric on the characteristics of Future Ready Leadership. Kenosha Unified leadership will continue to review and integrate the strategies for improved digital learning when possible.

On June 13, 2017, the Curriculum/ Program Committee reviewed and approved to forward the 2017-2020 Integrated Library Media and Technology Plan to the June 27, 2017, regular Board meeting. Administration recommends that the School Board approve the 2017-2020 Integrated Library Media and Technology Plan.”

Mr. Keckler was present and answered questions from Board members.

Mr. Kunich moved to approve the 2017-2020 Integrated Library Media and Technology Plan. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis introduced the Adoption of the National Coalition of Core Arts Standards presented by Mr. Scott Plank, Coordinator of Fine Arts; Mrs. Housaman, and Dr. Savaglio-Jarvis, excerpts follow:

“The National Core Arts Standards (NCCAS) for dance, media arts, music, theatre, and visual arts were created in a transparent inclusive process engaging over 130 arts educators as writers and 6,000 reviewers. These prekindergarten through twelfth grade-by-grade standards were written to guide educators seeking to provide quality arts education for America's students, define artistic literacy, and support twenty-first century skills and college-and-career readiness.

The National Coalition for Core Arts Standards is an alliance of national arts and arts education organizations dedicated to ensuring quality standards-based arts opportunities for all students.

The artistic processes are the cognitive and physical actions by which arts learning and making are realized. Inspired by the 1997 National Assessment of Education Progress (NAEP) Arts Education Assessment Framework, the National Core Arts Standards are based on the artistic processes of creating, performing/producing/presenting, responding and connecting.

The move to adopt the NCCAS is not meant to be an opportunity to throw out the current standards and start over. As teachers have begun exploring the NCCAS, it has become apparent that the task at hand is more of reorganizing and recategorizing what is currently in place. There is a high level of motivation for this, and many teachers have commented that they feel the structure and organization of the NCCAS makes sense and will lead to better quantification of student learning. The process of reviewing the current materials, with the goal of refining the scope and sequence in each of the fine arts disciplines and examining assessment practice, has resulted in a natural evolution of the discussion to implement the new standards.

All fine arts departments have been working with the NCCAS, and there is agreement that as each course or grade level is revised (based on the curriculum revision timeline), the new NCCAS standards will be used (Appendix B).

The implementation of the NCCAS will offer an opportunity to improve student achievement in all areas of fine arts through language unification, enhanced organizational elements and a focus on artistic literacy. The purpose of this update is to formally adopt the NCCAS so that the new standards can be used to guide continuing curriculum work.

This informational report was presented at the June 13, 2017, Curriculum/Program Standing Committee meeting and is shared this evening for the School Board's information."

Mrs. Housaman and Mr. Plank were present and answered questions from Board members.

Dr. Savaglio-Jarvis presented the Report of Contracts in Aggregate of \$25,000 submitted by Mrs. Fredriksson; Mrs. Housaman; Mr. Robert Hofer, Purchasing Agent; Mrs. Salo; Mr. Hamdan; and Dr. Savaglio-Jarvis, excerpts follow:

"School Board Policy 3420 requires that "all contracts and renewals of contracts in aggregate of \$25,000 in a fiscal year shall be approved by the School Board except in the event of an emergency as determined and reported to the School Board monthly by the Purchasing Agent."

The contracts/agreements in aggregate of \$25,000 that have been added to the Contract Management Database subsequent to May 23, 2017 with approval of the purchasing agent are shown in the database in coral color.

The following contracts/agreements have not been added to the Contract Management Database and are being presented for board approval:

- Schenck S.C. in the amount of \$43,800; and
- Compass Learning/Edgenuity in the amount of \$266,520.”

Mrs. Snyder moved to approve the contracts/agreements with Schenck S.C. in the amount of \$43,800 and with Compass Learning/Edgenuity in the amount of \$266,520. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Head Start Federal Grant Cost-of-Living Adjustment Request submitted by Ms. Lisa KC, Assistant Director of Head Start; Ms. Luanne Rohde, Director of Early Education; Mr. Martin Pitts, Regional Coordinator of Leadership and Learning; Dr. Bethany Ormseth, Chief of School Leadership; and Dr. Savaglio-Jarvis, excerpts follow:

“At the March 28, 2017, meeting the School Board approved the Head Start Federal Grant for the 2017- 2018 school year. Since that time the Kenosha Unified School District Head Start Program has received notification of a Supplemental Federal Head Start Cost-of-Living Adjustment (COLA) Grant award of \$20,615.

Application for the base award amount of \$2,025,018 was submitted by the due date of April 1, 2017. Application for the separate Cost-of-Living Adjustment (COLA) Grant is due June 30, 2017.

Approval from the Board of Education is requested to submit and implement the Supplemental Head Start Federal Cost-of-Living Adjustment (COLA) Grant for the 2017-2018 school year. The funding of this grant is \$20,615. As stated in the program instruction memorandum, (Attachment A), COLA funds are to be used to increase staff salaries and fringe benefits to pay for higher operating costs.

KUSD Head Start will use these monies to off-set the increases in the cost of employee health benefits for the 2017-2018 school year. Current insurance costs will increase by 7.4%, resulting in an increase of \$39,618. Using COLA funds will reduce the increased costs to the district by \$20,615. Head Start Federal funds currently pay for 33 staff positions.

Administration recommends that the School Board approve the Supplemental Federal Head Start Cost of Living Adjustment Grant award of \$20,615.”

Mrs. Snyder moved to approve the Supplemental Federal Head Start Cost of Living Adjustment Grant award of \$20,615. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Harborside Academy Charter Contract Renewal submitted by Mr. William Haithcock, Principal at Harborside Academy; Mr. Hamdan; Dr. Ormseth; and Dr. Savaglio-Jarvis, excerpts follow:

“On March 27, 2007, the initial Harborside Academy charter contract was presented to the Board of Education. At that time, the Board approved a five-year charter contract with Harborside. In 2012, the School Board approved a second five-year renewal charter contract. At that time, Harborside moved to the Reuther Central High School facility and merged with Paideia Academy. The Harborside Academy Governance Board requests that the Kenosha Unified School District Board of Education approve a third charter agreement for the five year period of 2017-2022 with the agreement to review the funding portion of the charter after the State of Wisconsin has finalized the biennial budget for the budget cycles 2017-2019 and 2019-2021.

The Harborside Academy Governance Board request that the Kenosha Unified School District Board of Education approve The Harborside School charter agreement for the five year period of 2017-2022 with the agreement to review the funding portion of the charter after the State of Wisconsin has finalized the biennial budget for the budget cycle 2017-2019 and 2019-2021.”

Mr. Kunich moved to approve The Harborside School charter agreement for the five year period of 2017-2022 with the agreement to review the funding portion of the charter after the State of Wisconsin has finalized the biennial budget for the budget cycle 2017-2019 and 2019-2021. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Dimensions of Learning Academy Charter Contract Renewal submitted by Ms. Diana Pearson, Principal at Dimensions of Learning Academy; Mr. Scott Kennow, Coordinator of Elementary Leadership; Dr. Ormseth; and Dr. Savaglio-Jarvis, excerpts follow:

“On April 24, 2000, the Board of Education first approved the request for charter school approval for the Dimensions of Learning Academy. This charter was renewed in 2005, 2010, and 2015.

Provided for the Board’s review is a contract for renewal. The updated charter has minor revisions. The revisions reflect the change in the length of the charter from two years to five years. The charter contract renewal has been reviewed and is recommended by the staff and Advisory Council.

The Dimensions of Learning Academy Advisory Council and staff request that the Kenosha Unified School District Board of Education approve the Dimensions of Learning Academy charter agreement for the five year period of 2017-2022 with the agreement to review the funding portion of the charter after the State of Wisconsin has finalized the biennial budget for the budget cycle 2017-2019 and 2019-2021.”

Mr. Falkofske moved to approve the Dimensions of Learning Academy charter agreement for the five year period of 2017-2022 with the agreement to review the funding portion of the charter after the State of Wisconsin has finalized the biennial budget for the budget cycle 2017-2019 and 2019-2021. Ms. Stevens seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented Policy and Rule 3643 – Emergency School Closings submitted by Mr. Keckler and Dr. Savaglio-Jarvis, excerpts follow:

“Kenosha Unified administration continues to review and monitor the calendar modifications related to school closings across the district. The number of instructional days lost to inclement weather has decreased in recent years.

Based on a School Board request from a few years ago, the practice to “bank” instructional days to ensure fulfillment of the Wisconsin requirement for instruction minutes was expanded from 2 full days to 3 full days. This request was based mainly from the information relevant to identified school closings.

For the last few years, KUSD has not utilized all of these days. As noted in the chart below, the previous 8 years produces an average of less than 2 days utilized each year for district-wide closings. The proposal is to reduce the current practice of banking days from 3 to 2.

KUSD administration recommends that the School Board approve the revised Policy and Rule 3643 Emergency School Closings as a first reading at its June 27, 2017, regular school board meeting and a second reading at its July 25, 2017.”

Mrs. Snyder moved to approve the revised Policy and Rule 3643 Emergency School Closings as a first reading at its June 27, 2017, regular school board meeting and a second reading at its July 25, 2017. Mr. Kunich seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Proposed Adjustment to the 2017-18 Instructional Calendars submitted by Mrs. Lorien Thomas, Research Analyst; Mrs. Annie Petering, Chief Human Resource Officer; Mr. Keckler; and Dr. Savaglio-Jarvis, excerpts follow:

“The 2017-18 KUSD Instructional Calendars were approved by the KUSD School Board on June 28, 2016. For the years covering 2016-17 and 2017-18, the practice of covering enough minutes to address any potential cancelled instructional days was increased from 2 full days to 3 full days. This was due to a request from the School Board as the 5-year historical data showed a use of between 2 and 3 cancelled instructional days. When necessary, KUSD schools had to adjust and “recover” lost minutes by sacrificing staff professional development and increasing student instructional durations. Recent use for cancelled days has been limited to less than 2 cancelled days.

The existing Wisconsin state requirements communicate that elementary schools must meet a minimum of 63,000 minutes (1,050 hours) of instruction. Secondary schools have a requirement of 68,220 minutes (1,137 hours). The proposed calendars not only meet those requirements, but also include enough minutes for the equivalent of two full instructional days to cover any potential school cancellations.

The currently approved end of year sequence for June, 2018, displays that the last day for KUSD students is Thursday, June 14, 2018, with the teacher workday set

for Friday, June 15, 2018. The proposal would be to have the last day for students change to Wednesday, June 13, 2018, and the teacher workday would move to Thursday, June 14, 2018.

Administration recommends that the 2017-18 Instructional Calendars reduce the potential cancelled expectation from 3 days down to 2 days, thus reducing the school year by 1 day. Administration recommends that the School Board review and approve the updated 2017-18 Instructional Calendars at its June 27, 2017 meeting.”

Dr. Savaglio-Jarvis noted that an updated 2017-18 Instructional Calendar was distributed to Board members.

Mr. Kunich moved to approve the distributed updated 2017-18 Instructional Calendars. Mr. Falkofske seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the School Year 2018-19 Instructional Calendars submitted by Mrs. Thomas, Mrs. Petering, Mr. Keckler, and Dr. Savaglio-Jarvis, excerpts follow:

“The proposed 2018-19 instructional calendars follow a traditional format to address the Wisconsin requirement of instructional minutes. The vast majority of the calendar options were developed from feedback from the most recent KUSD staff survey related to the instructional calendar (February, 2016). A similar survey is tentatively scheduled for early 2018 as the district begins to develop the 2019-20 instructional calendars.

The existing Wisconsin state requirements communicate that elementary schools must meet a minimum of 63,000 minutes (1,050 hours) of instruction. Secondary schools have a requirement of 68,220 minutes (1,137 hours). The proposed calendars not only meet those requirements, but also include enough minutes for the equivalent of two full instructional days to cover any potential school cancellations. Recent instructional calendars accounted for 3 potential cancelled days, but KUSD has not utilized more than 2 cancelled days for the last 2 school years.

Administration recommends that the School Board review and accept the proposed 2018-19 Instructional Calendars at its June 27, 2017 meeting.”

Dr. Savaglio-Jarvis noted that an updated 2018-19 Instructional Calendar was distributed to Board members.

Mr. Falkofske moved to approve the distributed proposed updated 2018-19 Instructional Calendars. Mrs. Snyder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Authorization of the 2017-2018 Expenditures Prior to Formal Adoption of the Budget submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“The budget adoption cycle for Wisconsin school districts is such that school boards do not adopt a final budget until October of each year, despite the fact that the

fiscal year begins in July. The primary reason for this delay is that many of the factors needed to finalize the budget are not known until October. Equalized property values and official 3rd Friday student counts will not be known until the end of September. Certification of state aid from the Department of Public Instruction (DPI) will not occur until October.

It is customary for school boards to approve a resolution authorizing district administration to expend funds between July 1 and the time that the budget is formally adopted in October.

Administration recommends that the Board authorize the payment of all currently authorized salaries and benefits beginning July 1 and continuing until the budget is formally adopted.

Administration also recommends that the Board authorize expenditures in other areas to continue at the discretion of the administration up to the levels authorized in the prior year's budget, not to exceed 34 percent of that budget, unless specific board action has occurred to either initiate or discontinue specific programs or activities."

Ms. Stevens moved to authorize the payment of all currently authorized salaries and benefits beginning July 1 and continuing until the budget is formally adopted and also authorize expenditures in other areas to continue at the discretion of the administration up to the levels authorized in the prior year's budget, not to exceed 34 percent of that budget, unless specific board action has occurred to either initiate or discontinue specific programs or activities. Mr. Kunich seconded the motion. Unanimously approved.

Mr. Kunich presented the Donations to the District.

Mr. Kunich moved to approve the Donations to the District. Ms. Stevens seconded the motion. Unanimously approved.

Meeting adjourned at 8:13 P.M.

Stacy Schroeder Busby
School Board Secretary