



**KENOSHA UNIFIED SCHOOL BOARD**  
**PLANNING/FACILITIES/EQUIPMENT MEETING**  
Educational Support Center – Room 110  
October 11, 2016  
**MINUTES**

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mr. Falkofske was called to order at 5:30 P.M. with the following committee members present: Ms. Stevens, Mr. Garcia, Mr. Cardinali, Mr. Thomey, Mr. Schaffrick, and Mr. Falkofske. Dr. Savaglio-Jarvis was also present. Mr. Flood was excused and Mrs. Bothe, Mr. Wicklund, and Mr. Butts were absent.

Mr. Falkofske welcomed Mr. Cardinali, newly appointed community member, to the Committee.

**Approval of Minutes – September 13, 2016 Planning/Facilities/Equipment**

Mr. Thomey moved to approve the minutes as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved.

**Information Items**

Mrs. Housman introduced Mrs. Cheryl Kothe, Coordinator of Career and Technical Education (CTE) and she presented the Career and Technical Education Program Update. She indicated that a survey went out to administration and teachers at each school to obtain information about the CTE classroom space and she presented the survey results. She then noted that the following program components and activities would be the focus of work in the 2016-2017 school year to strengthen the CTE program: an in-depth analysis of existing programs as well as a market analysis of industry needs in Kenosha and the surrounding counties will be conducted, the District will actively connect with universities to recruit new teachers to the district, require that CTE staff be present in professional organizations in the content areas, (e.g., Wisconsin Technical Education Association, Wisconsin Marketing Education Association, etc.), provide and strengthen quality CTE programming that continues to support students in accruing approved certifications, once the CTE program audit is completed, a plan will be developed on how to utilize Perkins funding in the areas of greatest need in the district, and advisory committees (comprised of business people, educational institutions, parents, teachers, and administrators) will be required for all CTE programs that receive Carl Perkins funding to help guide the programs.

Mr. Finnemore, Director of Facilities, presented the Outdoor Athletic Project Update. He noted that the work at Bradford is complete, the work at Bullen is scheduled to be complete by November 1 with the exception of surface issues on the tennis courts which will be redone next spring, the work at Tremper is scheduled to be complete by November 10, and the work at ITA is complete with the exception of the synthetic turf infields which will be done in June or July. He indicated that the budget is on target at this point in time.

Mr. Finnemore presented the Utility & Energy Savings Program Report. He indicated that 13% of the overall utility budget as compared to 11% last year at this time has been spent. He noted a very warm summer which resulted in an increased use of air conditioning and electricity consumption. He indicated that since the operational energy savings program takes place during the school year, reports will begin again next month with the September utility

bills.

**Future Agenda Items**

Mr. Falkofske indicated that the Outdoor Athletic Project Update, the Utility & Energy Savings Program Report, and the Roosevelt Parking Concerns would be presented in November. Mr. Finnemore noted that he would have an Update on the Phase II Energy Projects in November.

Mr. Cardinali moved to adjourn the meeting. Mr. Garcia seconded the motion. Unanimously approved.

Meeting adjourned at 6:11 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
**AUDIT/BUDGET/FINANCE MEETING**  
Educational Support Center – Room 110  
October 11, 2016  
**MINUTES**

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Wade was called to order at 6:15 P.M. with the following committee members present: Mr. Aceto, Mrs. Dawson, Mr. Holdorf, Mr. Balk, Mr. Potineni, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Kunich, Ms. Stevens, Mr. Battle, and Mr. Kent were excused and Mr. Leipski was absent.

Mr. Wade welcomed Mr. Nicholas Balk and Mr. Rohit Potineni, newly appointed student members, to the Committee.

**Approval of Minutes – August 9, 2016 Audit/Budget/Finance**

Mr. Holdorf moved to approve the minutes as contained in the agenda. Mrs. Dawson seconded the motion. Unanimously approved

**Informational Items**

Mr. Tarik Hamdan, Chief Financial Officer, presented the Monthly Financial Statements. He explained that the statements are through August 31 with little activity due to the lack of 10 month employee payroll and health/dental activity during the summer. He noted that October 15 is the date that the final equalization aid number is provided which will help the District determine the tax levy amount.

**Future Agenda Items**

Mr. Hamdan indicated that the Monthly Financial Statements and OPEB Study Information Report would be presented in November and the 2015-2016 Financial Audit Report and 2016-2017 Adopted Budget Book would be presented in December.

Mr. Holdorf moved to adjourn the meeting. Mrs. Dawson seconded the motion. Unanimously approved.

Meeting adjourned at 6:19 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
**JOINT AUDIT/BUDGET/FINANCE AND**  
**PERSONNEL/POLICY MEETING**  
Educational Support Center – Room 110  
October 11, 2016  
**MINUTES**

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Personnel/Policy Committees chaired by Mr. Wade was called to order at 6:22 P.M. with the following committee members present: Mr. Aceto, Mrs. Dawson, Mr. Holdorf, Mr. Balk, Mr. Potineni, Mrs. Snyder, Mr. Falkofske, Mrs. Marks, Mrs. Shane, Mr. Fellman, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Kunich, Ms. Stevens, Mr. Battle, Mr. Kent, Mr. Moore, and Mrs. Stephens were excused. Mrs. Dahl, Mr. Wojciechowicz, and Mr. Gospodarek were absent. Mr. Leipski arrived later.

**Approval of Minutes – August 9, 2016 Joint Audit/Budget/Finance and Personnel/Policy**

Mrs. Dawson moved to approve the minutes as contained in the agenda. Mr. Falkofske seconded the motion. Unanimously approved

Mr. Leipski arrived at 6:24 P.M.

**Informational Items**

Mr. Kristopher Keckler, Chief Information Officer, distributed and presented the 2016-17 Official Third Friday Enrollment Report. He noted a District-wide enrollment decrease of -332 students, from 22,261 students in 2015-16 to 21,929 students in 2016-17. Elementary school enrollment decreased by -253 students mainly due to both the noticeable decline in birth rates and the continued KTEC growth. All comprehensive middle schools experienced a decrease in enrollment primarily due to the KTEC expansion of its West Campus. Bradford, LakeView, Reuther, and Tremper High Schools all experienced a decrease while Indian Trail experienced an increase in enrollment of +6 students. Mr. Keckler presented Appendix 1 which contained the official enrollment for school year 2016-17, Appendix 2 which contained the total enrollment by school, and Appendix 3 which contained class size averages by school. Mr. Keckler answered questions from Committee members.

**Future Agenda Items**

Mr. Wade indicated that Strategic Directions Teams 1 and 2 Updates would be presented in November.

Mr. Balk moved to adjourn the meeting. Mr. Leipski seconded the motion. Unanimously approved.

Meeting adjourned at 6:39 P.M.

Stacy Schroeder Busby  
School Board Secretary



A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mrs. Snyder was called to order at 6:41 P.M. with the following committee members present: Mr. Falkofske, Mrs. Dahl, Mrs. Marks, Mrs. Shane, Mr. Fellman, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mr. Kunich, Mr. Moore, and Mrs. Stephens were excused. Mr. Wojciechowicz and Mr. Gospodarek were absent.

Mrs. Snyder welcomed Mr. Will Fellman, newly appointed student member, to the Committee.

**Approval of Minutes – September 13, 2016 Personnel/Policy**

Mr. Falkofske moved to approve the minutes as contained in the agenda. Mrs. Shane seconded the motion. Unanimously approved.

**Policy 5437 – Threats/Assaults**

Ms. Susan Valeri, Chief of Special Education/Student Support, presented Policy 5437 – Threats/Assaults and explained that during the 2015-2016 school year there were several bomb threats to school buildings in the District. Therefore, the policy was being updated to add additional language to reference all forms of communication by which a threat or false information can be conveyed and to also note Wis. Stat. §947.015 which identifies intentionally convey or cause to be conveyed any threat or false information, knowing such to be false, concerning an attempt being made or to be made to destroy any property by the means of explosives as a Class I Felony.

Mrs. Dahl moved to forward Policy 5437 – Threats/Assaults to the School Board for a first reading. Mrs. Shane seconded the motion. Unanimously approved.

**Policy 6700 – Extracurricular Activities and Programs**

Dr. Savaglio-Jarvis presented Policy 6700 – Extracurricular Activities and Programs and indicated that the U.S. Department of Education, Office of Civil Rights (OCR), filed a complaint against the District alleging that the District discriminates against female students at Tremper and Bradford High Schools by denying them an equal opportunity to participate in interscholastic athletics. A Resolution Agreement to resolve the complaint has been filed which requires the District to develop a process or procedure for students or other interested parties, such as coaches or parents, to use to request the addition of new sports or level of sports at Bradford or Tremper and to publish the procedure, including on the District's website. Therefore, the policy is being updated. Mrs. Julie Housaman, Chief Academic Officer, was present and answered questions from Committee members.

Mrs. Dahl moved to forward revised Policy 6700—Extracurricular Activities and Programs to the Board of Education for approval as a first reading. Mr. Falkofske seconded the motion. Unanimously approved.

**Informational Items**

There were no informational items.

**Future Agenda Items**

There were no future agenda items.

Mrs. Shane moved to adjourn the meeting. Mrs. Marks seconded the motion. Unanimously approved.

Meeting adjourned at 6:57 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
**JOINT PERSONNEL/POLICY AND**  
**CURRICULUM/PROGRAM MEETING**  
Educational Support Center – Room 110  
October 11, 2016  
**MINUTES**

A joint meeting of the Kenosha Unified Personnel/Policy and Curriculum/Program Committees chaired by Mrs. Snyder was called to order at 7:00 P.M. with the following committee members present: Mr. Falkofske, Mrs. Dahl, Mrs. Marks, Mrs. Shane, Mr. Fellman, Mr. Wade, Mr. Garcia, Dr. Evans, Mrs. Hamilton, Mrs. Karabetsos, Dr. Werwie, Mr. Ghouse, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mr. Kunich, Mr. Moore, and Mrs. Stephens were excused. Mr. Wojciechowicz, Mr. Gospodarek, and Ms. Riese were absent.

Mrs. Snyder welcomed Mr. Adam Ghouse, newly appointed student member, to the Committee.

**Approval of Minutes – September 13, 2016 Joint Personnel/Policy and Curriculum/Program**

Mr. Garcia moved to approve the minutes as contained in the agenda. Mr. Wade seconded the motion. Unanimously approved.

**Graduation Committee Feedback**

Dr. Bethany Ormseth, Chief of School Leadership, presented the Graduation Committee Feedback and explained that in the spring of 2015, the family of a 2015 graduate brought forward concerns about the inequities within the way courses are transcribed, course offerings, and the calculation of weighted grade point averages. Administration identified these concerns to be valid and requested the formation of a Graduation Committee to review the graduation process. The recruitment for committee members began in September 2015. The first Graduation Committee meeting was in September of 2015 and the committee has met ten times since then. The next Graduation Committee meeting is scheduled for mid-October to process the feedback gathered from this meeting. The four categories of recommendations identified by the Graduation Committee are the weighting of grades, graduation recognition, communication/scheduling/course offerings, and afterschool offerings.

Dr. Ormseth gave a PowerPoint presentation covering the following topics: history of committee, validation of inequity, GPA calculation 101, after school theater example, PE waiver example, graduation committee survey results, committee work, identified obstacles, weight of grades, what does that recommendation mean, recommendation rationale, weighting of grades, graduation recognition - phase in the laude system, what is a laude system, laude tier breakdown, recommendation rationale, communications/scheduling/course offerings, recommendation rationale, afterschool offerings, recommendation rationale, and final reflections.

Committee members shared feedback on the following Graduation Committee recommendations: GPA calculations, the weighting of grades, graduation recognition – phase in the laude system, communications/scheduling/course offerings, afterschool offerings, and final reflections.

Mrs. Dahl moved to adjourn the meeting. Mrs. Shane seconded the motion. Unanimously approved.

Meeting adjourned at 8:02 P.M.

Stacy Schroeder Busby  
School Board Secretary





A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mr. Wade was called to order at 8:03 P.M. with the following committee members present: Mr. Garcia, Mrs. Snyder, Dr. Evans, Mrs. Hamilton, Mrs. Karabetsos, Dr. Werwie, Mr. Ghouse, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Ms. Riese was absent.

**Approval of Minutes – September 13, 2016 Curriculum/Program**

Mr. Garcia moved to approve the minutes as contained in the agenda. Dr. Werwie seconded the motion. Unanimously approved.

**Informational Item**

Mrs. Julie Housaman, Chief Academic Officer, introduced the Advanced Placement (AP) Update and indicated that the report is presented annually to provide an overview of the program, to summarize the 2015-16 action steps and performance, present future action steps, and recognize AP Scholars. She introduced Ms. Patricia Clements, Coordinator of Talent Development, who presented information on a change of where AP exams were administered, professional learning requirements and opportunities, AP course participation, AP examination participation, AP examination results, and next steps. Mrs. Sue Mirsky, Coordinator of Literacy, presented AP English/Language Arts course and exam results for the 2015-2016 school year. Ms. Jennifer Lawler, Coordinator of Mathematics, presented AP Mathematics and AP Computer Science course and exam results for the 2015-2016 school year. Mrs. Christine Pratt, Coordinator of Science, presented AP Science course and exam results for the 2015-2016 school year. Mr. Che Kirby, Coordinator of Social Studies, presented AP Social Studies course and exam results for the 2015-2016 school year. Mrs. Sarah Shanebrook-Smith, Coordinator of Language Acquisition, presented AP World Language course and exam results for the 2015-2016 school year. Ms. Clements presented AP Fine Arts course and exam results for the 2015-2016 school year. Mrs. Housman presented information on AP Scholars for the 2015-2016 school year. Mrs. Housaman and Ms. Clements answered questions from Committee members.

**Future Agenda Items**

Mr. Wade indicated that the ALiCE Lesson Plans and Summer School Report will be presented in November.

Dr. Evans moved to adjourn the meeting. Mr. Garcia seconded the motion. Unanimously approved.

Meeting adjourned at 8:37 P.M.

Stacy Schroeder Busby  
School Board Secretary