



KENOSHA UNIFIED SCHOOL BOARD
PLANNING/FACILITIES/EQUIPMENT MEETING
Educational Support Center – Room 110
May 10, 2016
MINUTES

A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Ms. Stevens was called to order at 5:46 P.M. with the following committee members present: Mr. Falkofske, Mr. Garcia, Mrs. Bothe, Mr. Thomey, Mr. Butts, and Ms. Stevens. Dr. Savaglio-Jarvis was also present. Mr. Wicklund, Mr. Zielinski and Mr. Schaffrick were absent.

Approval of Minutes – April 12, 2016 Planning/Facilities/Equipment and April 12, 2016 Joint Planning/Facilities/Equipment and Audit/Budget/Finance

Mr. Garcia moved to approve the minutes as contained in the agenda. Mr. Falkofske seconded the motion. Unanimously approved.

Information Items

Mr. Finnemore presented the Outdoor Athletic Project Update. He noted that the Bradford team building footings/foundation are done, all sub-grade plumbing is done, and masonry should start tomorrow weather permitting. He said the bleacher building has 3 footings left to pour this week as well as pouring of the concrete pad. Bleacher erection should start late next week. Bleachers are built and will ship this weekend from Green Bay. Mr. Finnemore reported that one third of the complete pad is at grade and is well ahead of schedule. The softball field will be graded Monday. Mr. Finnemore reported that at Bullen, top soil has been stripped and prep is taking place in the area south of the school. Work on the water retention basin on southwest corner will occur as weather permits. Next week work will start on northwest end of the area. Mr. Finnemore noted that at Tremper work started yesterday to install safety fence and job trailer. Demo of bleachers is scheduled to start next Monday. He said that nothing starts at ITA until June 6. Mr. Finnemore explained a change that was required to a city ordinance for the bleacher building.

Mr. Finnemore presented the Utility and Energy Savings Program Report. He said it has been an exceptional year for saving dollars due to mild weather. However, energy conservation has not been as successful as prior years. We will be several hundred thousand under budget in utilities. He also reported we have locked in 70% of our gas for the next 24 months.

Mr. Finnemore and Mr. Christoun presented an HVAC System Summary PowerPoint and indicated a copy would be provided to committee members via email. The presentation included heating system data per building, heating system replacement priorities, steam to hot water conversion projects, cooling system data per building, cooling system replacement priorities, ventilation system data per building, controls system data per building, and control system replacement projects. The heating system replacement priorities for the next five years include Bradford, Tremper, Bullen, Lance and the ESC.

In response to a committee member question, Mr. Finnemore said there are small Focus on Energy grants to assist with these types of projects.

Committee members thanked Mr. Finnemore and his staff for a very informative report and for their passion for facilities issues.

Future Agenda Items

Mr. Finnemore noted that the Outdoor Athletic Project Update and Utility & Energy Savings Program Report would be presented in June as noted in the agenda.

Mr. Falkofske moved to adjourn the meeting. Mr. Garcia seconded the motion. Unanimously approved.

Meeting adjourned at 6:12 P.M.

Kathleen DeLabio
Executive Assistant to the Superintendent



KENOSHA UNIFIED SCHOOL BOARD
AUDIT/BUDGET/FINANCE MEETING
Educational Support Center – Room 110
May 10, 2016
MINUTES

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Wade was called to order at 6:21 P.M. with the following committee members present: Ms. Stevens, Mr. Wade, Mr. Kent, Mr. Aceto, Mr. Holdorf, Mr. Leipski, Mr. Lawler, Mr. Balk, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Ms. Dawson was excused and Mr. Battle was absent.

Approval of Minutes – April 12, 2016 Joint Planning/Facilities/Equipment and Audit/Budget/Finance and April 12, 2016 Audit/Budget/Finance

Mr. Leipski moved to approve the minutes as contained in the agenda. Ms. Stevens seconded the motion. Unanimously approved

Board Approved Student User Fees and Recreation Department Fees for the 2016-17 School Year

Mr. Tarik Hamdan, Chief Financial Officer, presented the Board Approved Student User Fees and Recreation Department Fees for the 2016-17 School Year. He said that as a component of the budget development process, a review of the fees charged by the District is conducted every year. The administration is not recommending any changes to the 2016-17 student user fees; however there are several recommended changes to the Recreation Department fees. On December 15, 2015, as part of the Summer School 2016 Program Recommendations report, the Board approved moving both the Kenosha Youth Performance Arts Center (KYPAC) and the Summer Marching Band programs into the Community Programs and Services (Fund 80). With this transition, School Board approval of an official fee is required. The Recreation Department is also recommending a change to the fee structure for adult basketball, adult softball, and adult volleyball. The recommended change is the consolidation of the team fee, player fee, and trophy fee into one combined team fee. In addition, the Recreation Department is adding a program for Lifeguard Training (Red Cross certification) and that will have a new fee. Mr. Hamdan noted that the proposed 2016-17 student user fee schedule and the proposed 2016-17 Recreation Department fees were contained in the agenda packet.

Mrs. Stevens moved to forward this report to the Board of Education for consideration to accept the recommendation to establish the fiscal year 2016-2017 student user fees and recreation department fees. Mr. Wade seconded the motion. Unanimously approved.

Informational Items

Mr. Tarik Hamdan presented the Monthly Financial Statements. He noted on the revenue side Medicaid payments are very sporadic and year to date the district has only received a fraction of what was budgeted. He hopes the Medicaid payments are received within this fiscal year but said we are very limited in the receivables we can book for Medicaid. In response to a question, Mr. Hamdan said there is \$3.64 million budgeted for Medicaid and as of March the district had received only \$217,000.

Mr. Hamdan presented the Cash and Investment Quarterly Report and there were no questions from committee members.

Mr. Hamdan presented the Summary of Grant Activity and there were no questions from committee members.

Ms. Stevens moved to adjourn the meeting. Mr. Leipski seconded the motion. Unanimously approved.

Meeting adjourned at 6:27 P.M.

Kathleen DeLabio
Executive Assistant to the Superintendent



**KENOSHA UNIFIED SCHOOL BOARD
JOINT AUDIT/BUDGET/FINANCE AND
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
May 10, 2016
MINUTES**

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Curriculum/Program Committees chaired by Mr. Kunich was called to order at 6:30 P.M. with the following committee members present: Ms. Stevens, Mr. Wade, Mr. Kent, Mr. Aceto, Mr. Holdorf, Mr. Leipski, Mr. Lawler, Mr. Balk, Mr. Garcia, Mrs. Snyder, Ms. Karabetsos, Mrs. Wickersham, and Ms. Nielsen. Ms. Dawson and Ms. Riese were excused. Mr. Battle, Mrs. Santoro and Mr. Wojciechowicz were absent. Dr. Savaglio-Jarvis was also present.

Request to Submit the Academic Parent-Teacher Team School Continuation Grant and Planning and Implementation Grant Applications for the 2016-17 School Year

Ms. Julie Housaman, Assistant Superintendent of Teaching and Learning, presented the Request to Submit the Academic Parent-Teacher Team School Continuation Grant and Planning and Implementation Grant Applications for the 2016-17 School Year. She explained that this is a continuation grant for Frank Elementary in the amount of \$10,000 and a planning and implementation grant for EBSOLA-Creative Arts in the amount of \$27,000. Ms. Housaman said that the APTTs model replaces traditional parent-teacher meetings. Classroom teachers invite families to participate in 3 75-minute group meetings and 1 30-minute individual parent-child session annually. During APTTs meetings teachers share actionable data, review grade-level skills, and demonstrate concrete activities families can do at home to help students master skills. Families practice the learning activities, and each family reviews their child's progress data to set a 60-day academic goal individualized to their child's needs. This alternative conference system is designed to: help parents participate in supporting their child's learning at home; provide an opportunity for families from the same classroom to work together and possibly form support networks; increase parent knowledge of how data is used in the classroom; and provide an opportunity for parents to get to know the teacher. APTTs replace traditional parent-teacher conferences. Ms. Housaman noted that this model is a win-win as it is a process which can be replicated even when the grant is no longer available.

Ms. Stevens moved that the joint committee forward this request to submit the Academic Parent Teacher Team School Continuation Grant Application and the Academic Parent-Teacher Team Planning and Implementation School Grant Application for the 2016-17 school year to the school board for approval. Mrs. Snyder seconded the motion. Unanimously approved.

Ms. Stevens said she hopes to receive a report detailing the results of the grant.

Request to Submit the Wisconsin Fitness Center Award for the 2016-17 School Year

Ms. Julie Housaman, Assistant Superintendent of Teaching and Learning, presented the Request to Submit the Wisconsin Fitness Center award for the 2016-17 School Year. She explained that the National Foundation for Governors' Fitness Councils (NFGFC) seeks to improve youth physical fitness by recognizing schools that actively promote physical activity

and well-ness to students. The NFGFC will select three schools in Wisconsin to receive equipment for a state-of-the-art fitness center. A donation of fitness equipment worth approximately \$100,000 each will be granted to three eligible schools in the state. The award includes strength training equipment, cardio fitness equipment, and interactive exercise games. The award also includes the design, delivery, and installation of the equipment within the school's existing structure. Edward Bain School of Language and Art—Creative Arts and Dual Language, Frank Elementary School, and Washington Middle School are requesting approval to submit a grant proposal for this project. The Office of Facilities Services has analyzed the targeted space at the schools and confirmed that each space will meet the minimum grant requirements. Each school will develop a robust plan that will detail the features of their existing physical education programs, describe how the fitness equipment would fill unmet needs of the student population, and engage the community in physical fitness. Schools will be responsible for equipment maintenance and any repairs that may be necessary.

Mr. Wade moved to forward the request to submit and implement the Wisconsin Fitness Center Grant for the 2016-17 school year to the board of education for approval. Ms. Stevens seconded the motion. Unanimously approved.

Ms. Stevens moved to adjourn the meeting. Mr. Aceto seconded the motion. Unanimously approved.

Meeting adjourned at 6:39 P.M.

Kathleen DeLabio
Executive Assistant to the Superintendent



KENOSHA UNIFIED SCHOOL BOARD
CURRICULUM/PROGRAM MEETING
Educational Support Center – Room 110
May 10, 2016
MINUTES

A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mr. Wade was called to order at 6:41 P.M. with the following committee members present: Mr. Garcia, Mrs. Snyder, Mrs. Karabetsos, Mrs. Wickersheim, Ms. Nielsen and Mr. Wade. Dr. Savaglio-Jarvis was also present. Ms. Riese was excused. Mrs. Santoro and Mr. Wojciechowicz were absent.

Approval of Minutes – April 12 , 2016 Joint Curriculum/Program

Mr. Garcia moved to approve the minutes as presented in the agenda. Mrs. Karabetsos seconded the motion. Unanimously approved.

Act 55 – Notice of Academic Standards

Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning, presented the Act 55 – Notice of Academic Standards. She said that on July 12, 2015, the Wisconsin 2015-17 State Budget Bill, Act 55, was signed into law. It requires Kenosha Unified School District to provide the parents and guardians of all enrolled students with notice of the academic standards in mathematics, science, reading and writing, geography and history that have been adopted by the school board and that will be in effect during each school year. Accordingly, the district academic standards that will be in effect in these specific content areas for the 2016-17 school year are early learning, English/language arts, mathematics, science and social studies. Additionally, with regards to emphasizing content-area literacy in all subjects, the Kenosha Unified School District has adopted the Common Core Standards for Disciplinary Literacy.

Ms. Nielsen moved that the Curriculum/Program Standing Committee forward the annual declaration and parent notice of the district's student academic standards that will be in effect for the 2016-17 school year to the full board for approval. Mr. Garcia seconded the motion. Unanimously approved.

Future Agenda Items

Mr. Wade noted that the Head Start Semi-Annual Report was scheduled for presentation in July.

Mr. Wade welcomed Mr. Garcia to the Curriculum/Program committee.

Mr. Garcia moved to adjourn the meeting. Mrs. Snyder seconded the motion. Unanimously approved.

Meeting adjourned at 6:44 P.M.

Kathleen DeLabio
Executive Assistant to the Superintendent