



A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Mr. Falkofske was called to order at 5:30 P.M. with the following committee members present: Mr. Flood, Ms. Stevens, Mr. Zielinski, Mr. Thomey, Mr. Wicklund, Mr. Butts, Mr. Schaffrick, and Mr. Falkofske. Dr. Savaglio-Jarvis was also present. Mrs. Bothe was excused.

Mr. Falkofske welcomed new committee members Mr. Thomey and Mr. Wicklund and asked for introductions by all committee members.

Approval of Minutes – April 14, 2015 and August 11, 2015 Planning/Facilities/Equipment

Ms. Stevens moved to approve the minutes as presented in the agenda. Mr. Zielinski seconded the motion. Unanimously approved.

Outdoor Athletic Facility Project Conceptual Design and Cost Estimate

Mr. Patrick Finnemore, Director of Facilities, introduced the Outdoor Athletic Facility Project Conceptual Design and Cost Estimate and he indicated that Mr. Steven Knecht, Coordinator of Athletics/Physical Education; Mr. Adam Sulko, Athletics Director at Bradford High School; and Mr. John Matera, Athletics Director at Tremper High School; were present to provide Committee members with information on the different outdoor athletic facility project designs.

Mr. Matera and Mr. Knecht displayed and presented the site plans for the Tremper outdoor athletic projects which included the following:

- Renovation of Ameche Field including new synthetic turf, the addition of a track, new bleachers with a home bleacher capacity of 2,000 and visitor bleacher capacity of 1,000, and storage under the home bleachers;
- A new support building for the stadium which will include team rooms, public restrooms, concessions, referee changing room, and storage;
- A synthetic turf infield and new bleachers for the varsity baseball and softball fields;
- A building housing a press box which will include concession areas and storage for baseball and tennis;
- A separate building housing a press box and storage for varsity softball; and
- New tennis courts.

Mr. Sulko and Mr. Knecht displayed and presented the site plans for the Bradford/Bullen outdoor athletic projects which included the following:

- A new football/soccer/track stadium with home bleacher capacity of 2,000 and visitor bleacher capacity of 1,000 with storage under the home bleachers;
- A new support building which will include team rooms, public restrooms, concession areas, referee changing room, and storage;
- A synthetic turf infield and new bleachers for the varsity baseball field;
- Construction of a new sports complex on the Bullen site to house varsity and JV softball fields, a JV baseball field, tennis courts, and three practice football/soccer fields;

- A building housing a press box which will also include concession areas, and storage for softball, tennis and baseball; and
- An expanded parking lot on the north side of Bradford.

Mr. Knecht displayed and presented the site plan for Indian Trail which included a synthetic turf infield and new bleachers for the varsity baseball and softball fields. Mr. Finnemore noted that the resurfacing of the track at Indian Trail is also included but not noted on the site plan.

Mr. Finnemore noted the cost estimate summary for the outdoor projects, the proposed project timeline, and the request for authorization to make any necessary amendments to the lease agreement with the City.

Mr. Finnemore and Mr. Knecht answered questions from committee members.

Ms. Stevens moved to forward the Outdoor Athletic Facility Project Conceptual Design and Cost Estimate to the full Board for consideration. Mr. Flood seconded the motion. Unanimously approved.

Information Item

Mr. Finnemore indicated that a Capital Projects Update was included in the agenda; however, due to time constraints, unless there were questions, he would present the information at next month's meeting. There were no questions by committee members.

Future Agenda Items

Dr. Savaglio-Jarvis noted that an Amendment to the Anderson Park Lease Agreement would be presented to the Committee in November or December as noted in the agenda.

Ms. Stevens moved to adjourn the meeting. Mr. Zielinski seconded the motion. Unanimously approved.

Meeting adjourned at 6:14 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mrs. Snyder was called to order at 6:22 P.M. with the following committee members present: Ms. Stevens, Mrs. Gentner, Mrs. Hamilton, Mr. Moore, Mrs. Stephens, Mr. Jenewein, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mr. Kunich and Mrs. Dahl were excused.

Mrs. Snyder welcomed new committee members Mrs. Gentner, Mr. Moore, and Mr. Jenewein and asked for introductions by all committee members.

Approval of Minutes – September 8, 2015 Personnel/Policy

Mrs. Stephens moved to approve the minutes as presented in the agenda. Mrs. Gentner seconded the motion. Unanimously approved.

Policy and Rule 5436 - Weapons

Dr. Savaglio-Jarvis introduced Policy and Rule 5436 – Weapons and indicated that School Board member Dan Wade has suggested revisions to the policy which would define any knife as a dangerous weapon as well as razor blades and box cutters.

Dr. Bethany Ormseth, Assistant Superintendent of Secondary School Leadership, was present and answered questions from Committee members.

Mr. Jenewein noted a typo in the third bullet of the policy and suggested that the word “sprint” be changed to “spring.”

Ms. Stevens moved to forward Policy and Rule 5436 – Weapons, with the correction of the typo noted above, to the full Board for consideration. Mrs. Stephens seconded the motion. Unanimously approved.

Information Item

There were no questions on the Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations.

Future Agenda Items

Dr. Savaglio-Jarvis noted that a report regarding Home School Participation in Extra-Curricular Activities would be presented in November as noted in the agenda.

Mr. Moore moved to adjourn the meeting. Mrs. Gentner seconded the motion. Unanimously approved.

Meeting adjourned at 6:31 P.M.

Stacy Schroeder Busby
School Board Secretary



KENOSHA UNIFIED SCHOOL BOARD
JOINT AUDIT/BUDGET/FINANCE AND
PERSONNEL/POLICY MEETING
Educational Support Center – Room 110
October 13, 2015
MINUTES

A joint meeting of the Kenosha Unified Audit/Budget/Finance and Personnel/Policy Committee chaired by Mrs. Snyder was called to order at 6:34 P.M. with the following committee members present: Ms. Stevens, Mrs. Gentner, Mrs. Hamilton, Mr. Moore, Mrs. Stephens, Mr. Jenewein, Mr. Wade, Mr. Flood, Mr. Falkofske, Mr. Aceto, Mrs. Dawson, Mr. Holdorf, Mr. Battle, Mr. Leipski, Mr. Lawler, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mr. Kunich, Mrs. Dahl, and Mr. Kent were excused.

Information Item

Mr. Kristopher Keckler, Executive Director of Information and Accountability, presented the 2015-16 Official Third Friday Enrollment. He noted a District-wide enrollment decrease of -213 students, from 22,474 students in 2014-15 to 22,261 students in 2015-16. Elementary school enrollment decreased by -266 students mainly due to both the noticeable decline in birth rates and the continued KTEC growth. Middle school enrollment decreased by -216 students (also related to the grade 6 expansion for KTEC), and high school enrollment increased by +155 students.

Mr. Keckler distributed an updated Appendix 1 and new information provided in Appendix 2 and Appendix 3, which was not available until after the agenda was finalized. Appendix 1 contained the official enrollment for school year 2015-16, Appendix 2 contained the total enrollment by school, and Appendix 3 contained class size averages by school. Mr. Keckler informed Committee members that additional teachers were added at EBSOLA (CA-kindergarten), McKinley (kindergarten), Roosevelt (grade 5), Southport (grade 4), and Curtis Strange (kindergarten) in response to the high classroom sizes noted in Appendix 3 for those particular schools/grades.

Mr. Keckler and Ms. Renee Blise, Research Coordinator, answered questions from Committee members.

Future Agenda Items

There were no future agenda items noted.

Ms. Stevens moved to adjourn the meeting. Mr. Battle seconded the motion. Unanimously approved.

Meeting adjourned at 6:52 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Wade was called to order at 6:54 P.M. with the following committee members present: Mr. Flood, Mr. Falkofske, Mr. Aceto, Mrs. Dawson, Mr. Holdorf, Mr. Battle, Mr. Leipski, Mr. Lawler, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Kent was excused.

Mr. Wade welcomed new committee members Mr. Battle, Mr. Leipski, and Mr. Lawler and asked for introductions by all committee members.

Approval of Minutes – June 9, 2015 Audit/Budget/Finance, June 9, 2015 Joint Audit/Budget/Finance and Curriculum/Program, and August 11, 2015 Audit/Budget/Finance

Mr. Falkofske moved to approve the minutes as contained in the agenda. Mr. Flood seconded the motion. Unanimously approved.

Change in Fiscal Year 2014-2015 Adopted Budget

Mr. Tarik Hamdan, Chief Financial Officer, presented the Change in Fiscal Year 2014-2015 Adopted Budget. He indicated that from time to time there is a need to modify or amend the adopted budget for a variety of reasons. When doing this, state statutes require that official modifications to the adopted budget be approved by two-thirds (2/3) majority of the Board and that there be a publication of a Class 1 notice within ten (10) days of board approval. He noted that the requested budget modifications to the 2014-2015 budget are listed in the report with the majority of the changes being a result of carryover notifications determined to be available for various grants after the budget was formally adopted. Other grant awards (e.g. Ed Foundation, mini-grants) were also received after the adoption of the budget. These grant awards conform to existing board policy and have been previously shared with the board of education through the approval of the grant and/or through the grant summary reports.

Mr. Battle moved to forward the Change in Fiscal Year 2014-2015 Adopted Budget to the full Board for approval and that the Class 1 notice be published within ten days of the official board adoption. Mr. Leipski seconded the motion. Unanimously approved.

2014-2015 Budget Carryovers to the 2015-2016 Budget

Mr. Hamdan presented the 2014-2015 Carryovers to the 2015-2016 Budget. He indicated that historically the District has prohibited the carryover of unutilized budget authority from one fiscal year to the next. However, occasionally purchases that were authorized but not fully paid for by the close of the respective fiscal year lead to a request to carry budget dollars over to the next year to cover those expenses. In addition, there are several exceptional items that are potentially carried over from year to year. Therefore, Administration is requesting to carryover the following to the 2015-2016 fiscal year budget:

Site Requested Carryover	\$254,800
Donation and Mini Grant Carryover	<u>\$197,836</u>
Total Carryover	\$452,636

Mr. Hamdan explained that charter schools are allowed carryover of any unspent general fund dollars, as stipulated in their individual contracts with the district. This is necessitated due to the unique funding of the schools, the responsibility they have for their entire budget, and their responsibility for future major maintenance issues or technology replacement not funded by the district. Starting fiscal year 2013, charter school carryovers were accounted for as assigned portions of the general fund balance rather than be added as additional amounts in expense budgets as in the past. This method provides for more accurate year to year budgeting while preserving the charter school's access to their surplus funds. The schedule at the bottom of Attachment A showed the total balance in the charter fund balance reserve accounts as \$1,188,193 as of June 30, 2015.

Mr. Battle moved to forward the 2014-2015 Budget Carryovers to the 2015-2016 Budget to the full Board for approval. Mr. Leipski seconded the motion. Unanimously approved.

Information Item

Mr. Hamdan presented the Monthly Financial Statements. He noted that the \$150 per pupil categorical aid payment, which was previously paid in March, is being delayed until July which will affect cash flow borrowing. He also noted that the salaries variance is due to the fact that the first full payroll run of the year does not get reported until September.

Future Agenda Items

Dr. Savaglio-Jarvis noted that the Annual Financial Report for 2014-2015 would be presented in November and that the 2015-2016 Published Budget would be presented in December as noted in the agenda.

Mr. Flood requested a charter school funding update. Mr. Hamden indicated that he would bring that report in December.

Mr. Holdorf moved to adjourn the meeting. Mr. Leipski seconded the motion. Unanimously approved.

Meeting adjourned at 7:10 P.M.

Stacy Schroeder Busby
School Board Secretary



A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Snyder was called to order at 7:14 P.M. with the following committee members present: Mr. Wade, Mrs. Karabetsos, Mrs. Santoro, Mrs. Wickersheim, Mrs. GroveMarqui, Mrs. Nielsen, Ms. Riese, Mr. Wojciechowicz, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mr. Kunich was excused.

Mrs. Snyder welcomed new committee members Mrs. GroveMarqui, Mrs. Nielsen, and Ms. Riese and asked for introductions by all committee members.

Approval of Minutes – August 11, 2015 Joint Personnel/Policy and Curriculum/Program and August 11, 2015 Curriculum/Program

Mr. Wade moved to approve the minutes as presented in the agenda. Mrs. Karabetsos seconded the motion. Unanimously approved.

Act 55 – Notice of Academic Standards

Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning, presented Act 55 – Notice of Academic Standards. She indicated that on July 12, 2015, the Wisconsin 2015-17 State Budget Bill, Act 55, was signed into law which requires the District to provide parents and guardians with notice of the academic standards in mathematics, science, reading and writing, geography and history that have been adopted by the school board and that will be in effect during each school year. She noted that the District's academic standards that will be in effect in these specific content areas along with electronic links to the detailed version of the applicable standards will be provided in the parent notice.

Mrs. Housaman introduced Mr. Che Kearby, Coordinator of Educator Effectiveness and Social Studies; Mrs. Jennifer Lawler, Coordinator of Mathematics; Mrs. Susan Mirsky, Coordinator of English/Language Arts; and Mrs. Christine Pratt, Coordinator of Science; and they gave a live demonstration of "Live Binders" which is the tool provided by the District to the teachers that contains the curriculum information and documents for each of the different content areas.

Mr. Wade moved to forward the annual declaration and parent notice of the District's student academic standards that will be in effect for the 2015-2016 school year to the full board for approval. Mrs. GroveMarqui seconded the motion. Unanimously approved.

Information Items

Mrs. Housaman and Mr. Kirby presented the Civics Exam Requirement. They informed the Committee that the State of Wisconsin's 2015-17 biannual budget includes a provision requiring class of 2017 high school students to pass a civics exam prior to graduation. School districts may develop their own exam, but all questions included on the U.S. naturalization exam must be included on the district-developed exam. Students are allowed to retake the exam until they are able to successfully answer a minimum of 60 out of the 100 questions

correctly. Information and feedback is currently being gathered from administration, teachers, students, this Committee, and other districts in the state. The goal is to have the test implemented next semester to allow students ample time to take and pass the test.

Mrs. Housaman presented the Gifted and Talented Education Plan. She noted that since the last update in February, 2015, the Talent Development Gifted and Talented Advisory Committee has continued to meet and work on researching best practices in the field of gifted education and reviewing gifted education plans of comparable school districts—both in the state of Wisconsin and across the nation. The advisory committee has summarized its research and has recommendations for revision and modification to the previous Talent Development (Long-Range) Plan; however, the Coordinator of Talent Development submitted his retirement effective August 31, 2015. This position was posted on August 12, 2015. Multiple applications were received and the interview process has commenced. It is anticipated that a candidate will be selected by the end of October, 2015. Following the appointment of the coordinator, the advisory committee will reconvene to finalize the plan. It is anticipated that the final plan will be brought to the Curriculum/Program Standing Committee in January, 2016.

Mrs. Housaman presented the Advanced Placement (AP) Update. She noted that the number of students taking the AP courses continues to grow. In 2014-15, 2,170 students occupied seats in AP courses, showing that many students enrolled in multiple courses. The number of students taking the AP examination also continues to grow. Data reflects that in 2004-05, 407 examinations were administered to 278 students. In 2014-15, 1,336 examinations were administered to 800 students. Over this span of time, the number of exams has more than tripled; and the number of students participating in exams has almost tripled. Students passed 740 of the 1,238 exams taken in May 2015, receiving a score of 3, 4, or 5. This was a decrease of three exams from the previous year. The percentage of students passing the examination also decreased (from 60.1% in 2013) to 55.5%. It is the expectation that all new AP teachers attend the weeklong AP Summer Institute in their content area prior to teaching the AP course and, when available, participate in an AP Fall Workshop to learn of changes in the program, network with other AP teachers in their field, and have discussions on best practices in an AP classroom. Next step plans include the Coordinator of Talent Development working in collaboration with building leaders to develop plans for increasing the rigor of student learning, planning opportunities for teachers to work collectively to develop common course syllabi and pacing guides for AP courses, expanding the opportunities for all students to participate and be successful in the AP courses, reviewing data of the AP courses on a yearly basis, and holding AP teachers accountable for the design and delivery of the AP curriculum.

Future Agenda Items

Dr. Savaglio-Jarvis noted that in November School Board Policies 6300 and 6610 would be presented and that in December the Summer School 2015 Update and Summer School 2016 Program Recommendation, the New Course Proposal – English Language Development III, and the New Course Proposal – Spanish for Spanish Speakers II would be presented.

Meeting adjourned at 7:57 P.M.

Stacy Schroeder Busby
School Board Secretary