



A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Ms. Stevens was called to order at 5:31 P.M. with the following Committee members present: Mr. Flood, Mr. Kunich, Mr. Zielinski, Mr. Falkofske, Mr. Thomey, Mr. Butts, and Ms. Stevens. Dr. Savaglio-Jarvis was also present. Mr. Valeri and Mrs. Bothe were absent. Mr. Schaffrick was excused.

### **Approval of Minutes – March 10, 2015 Planning/Facilities/Equipment**

Mr. Thomey moved to approve the minutes as presented. Mr. Flood seconded the motion. Unanimously approved.

### **Information Items**

Mr. Patrick Finnemore, Director of Facilities, presented the ALICE Response to Violent Intruder Events. He indicated that school districts, including KUSD, traditionally have used lockdowns as the primary response to a violent intruder event. After the tragedy at Sandy Hook, law enforcement experts and school district officials across the country began to reevaluate the effectiveness of a lockdown only response to a violent intruder. A variety of alternates have been evaluated, one of which is a system known as ALICE (Alert, Lockdown, Inform, Counter, and Evacuate). ALICE is a comprehensive preparedness methodology for a violent intruder event commonly referred to as active threat events. ALICE is not a linear, sequential response. It trains and provides adults in the building with options based on the information they have and their own survival skills. Mr. Finnemore explained that the plan is to hold an ALICE training session this summer for 60 people and after the training is complete, those involved would be tasked with making a recommendation to the Superintendent and eventually the School Board in regards to whether KUSD should move forward with adopting the ALICE methodology. Mr. Finnemore answered questions from Committee members.

Mr. Finnemore presented the Capital Projects Updates. He indicated that the projects at the first five schools: Bose, Grant, Grewenow, Forest Park, and Harvey are all complete and benefits are already being captured. Saving evaluations began on January 1<sup>st</sup> and will be tracked monthly from here forward. The energy savings attributed to the projects through the first two months was 27.8%. The remaining projects have been bid out, contractor and manufacturer supplier selections have been made, and work began over spring break.

Mr. Finnemore presented the Utility and Energy Savings Program Report. He noted consumption increases at EBSOLA and Pleasant Prairie and indicated that solutions have already been identified. He indicated that there were no financial concerns in relation to the utilities budget.

### **Future Agenda Items**

Mr. Finnemore indicated that he would be bringing forward the Emergency Operations Procedures Update and a monthly Referendum Projects Update.

Mr. Falkofske moved to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 5:55 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL  
BOARD**  
AUDIT/BUDGET/FINANCE MEETING  
Educational Support Center – Room 110  
APRIL 14, 2015  
**MINUTES**

A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Wade was called to order at 6:02 P.M. with the following Committee members present: Mr. Flood, Mrs. Marcich, Mr. Kent, Mrs. Dawson, Mr. Holdorf, Mr. Castle, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Bryan, Mr. Aceto, and Mr. Battle were excused. Ms. London was absent.

**Approval of Minutes – March 10, 2015 Audit/Budget/Finance**

Mr. Flood moved to approve the minutes as presented. Mrs. Marcich seconded the motion. Unanimously approved.

**Information Items**

Mr. Hamdan presented the Monthly Financial Statements and indicated that a cover page containing notable highlights has been included as requested by the Committee. He noted an expected surplus in salaries and health benefits of approximately \$4 million dollars. He then answered questions from Committee members.

Mr. Hamdan gave the Referendum Outcome Update. He indicated that the referendum passed. Approximately 12,300 votes were received with 7,600 in favor for the referendum. The next steps of the referendum are for the architectural request for proposals (RFPs) to go out and for the sale of bonds.

**Future Agenda Items**

There were no future agenda items noted.

Mr. Kent moved to adjourn the meeting. Mr. Holdorf seconded the motion. Unanimously approved.

Meeting adjourned at 6:15 P.M.

Stacy Schroeder Busby  
School Board Secretary



A joint meeting of the Kenosha Unified Audit/Budget/Finance and Curriculum/Program Committees chaired by Mr. Wade was called to order at 6:17 P.M. with the following Committee members present: Mr. Flood, Mrs. Marcich, Mr. Kent, Mrs. Dawson, Mr. Holdorf, Mr. Castle, Mrs. Snyder, Ms. Stevens, Mrs. Daghfal, Mrs. Karabetsos, Mrs. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, Mrs. Wickersheim, Mr. Wojciechowicz, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Bryan, Mr. Aceto, and Mr. Battle were excused. Ms. London and Mr. Belotti were absent.

**Approval of Minutes – March 10, 2015 Joint Audit/Budget/Finance & Curriculum Program**

Mrs. Renish-Ratelis indicated that she was present at last month's meeting and requested that the minutes be changed to reflect her being present instead of absent.

Ms. Stevens moved to approve the minutes with the change of Mrs. Renish-Ratelis being noted as present instead of absent. Mr. Flood seconded the motion. Unanimously approved.

**Request to Submit the Academic Parent-Teacher Team Pilot School Grant for the 2014-2015 and 2015-2016 School Years at Frank Elementary School**

Dr. Floyd Williams, Assistant Superintendent of Elementary School Leadership, and Mrs. Heather Connolly, Principal at Frank Elementary School, presented Request to Submit the Academic Parent-Teacher Team (APTT) Pilot School Grant for the 2014-2015 and 2015-2016 School Years at Frank Elementary School. They explained that APTT is an intentional and systematic means of increasing student academic achievement by improving the quality and quantity of parent-teacher communication and interaction. Teachers coach parents to become engaged, knowledgeable members of the academic team in three classroom APTT meetings and one in-depth individual conference each year. The APTT objectives include improving student achievement by increasing the quality and quantity of parent-teacher communication and interaction and establishing high expectations between teachers and families to optimize student learning. They indicated that approval is requested to submit and implement the APTT Grant Application, and to adjust parent teacher conference days and times to meet the grant requirements for the 2014-15 and 2015-16 school years. Prekindergarten, kindergarten, and first grade classroom teachers will participate in the APTT pilot program in spring 2015 followed by program implementation in fall 2015. Additional grade levels and/or classrooms may be added. Grant funding will support planning and project implementation.

Ms. Stevens moved to forward the Request to Submit the Academic Parent-Teacher Team (APTT) Pilot School Grant for the 2014-2015 and 2015-2016 School Years at Frank Elementary School to the full Board for approval. Mr. Flood seconded the motion. Unanimously approved.

**Future Agenda Items**

No future agenda items were noted.

Ms. Stevens moved to adjourn the meeting. Mrs. Daghfal seconded the motion. Unanimously approved.

Meeting adjourned at 6:36 P.M.

Stacy Schroeder Busby  
School Board Secretary



A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Snyder was called to order at 6:40 P.M. with the following Committee members present: Ms. Stevens, Mr. Wade, Mrs. Daghfal, Mrs. Karabetsos, Mrs. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, Mrs. Wickersheim, Mr. Wojciechowicz, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mr. Belotti was absent.

**Approval of Minutes – March 10, 2015 Joint Personnel/Policy & Curriculum/Program and March 10, 2015 Curriculum/Program**

Mr. Wade moved to approve the minutes as presented. Ms. Stevens seconded the motion. Unanimously approved.

**Middle School Early Release**

Dr. Bethany Ormseth, Assistant Superintendent of Secondary School Leadership, presented the Middle School Early Release report. She noted that the early release opportunity is currently in place for both the elementary and high school levels and Administration is recommending an early release schedule at the middle school level. She explained that in recent years, there has been an increased expectation on the use of data within our schools. Schools are given an annual report card that is data driven, the new educator evaluation system is weighted heavily on data use, and scheduling of interventions for students is data based. Interventions can be very costly and with resources limited, it is imperative schools identify students in need of extra help correctly and data drives these decisions. If the early release is approved, the time would be dedicated to the Professional Learning Structure, data analysis, work on the curriculum audit, and work on the Educator Effectiveness initiative. The ability to vertically plan will allow teachers the opportunity to create data driven enrichment activities and support staff will also have the ability to collaborate on goal setting during this time. A recent survey, which targeted both Kenosha Unified staff and included a public link for feedback on the 2015-2016 calendar, included a specific question about middle school early release. The results show that all KUSD staff selected completely or somewhat agree 72.5% and KUSD middle school staff selected completely or somewhat agree 81.1% to the early release. The public link also showed support of the early release with 82.5% selecting completely or somewhat agree. Dr. Ormseth answered questions from Committee members.

Mrs. Kenefick moved to forward the Middle School Early Release report to the full Board for approval. Mrs. Daghfal seconded the motion. Unanimously approved.

**Middle School Supply List**

Dr. Ormseth presented the Middle School Supply List. She indicated that middle school principals gathered input from middle school teaching staff to create the updated list. A summary of the recommended changes were categorized under “optional, items no longer needed, or items added” and contained in the agenda. Dr. Ormseth answered questions from Committee members.

Ms. Stevens moved to forward the Middle School Supply List for approval. Mrs. Santoro seconded the motion. Unanimously approved.

### **Information Items**

Mrs. Julie Housaman, Assistant Superintendent of Teaching and Learning, presented the Secondary Math Update. She indicated that on May 27, 2014, Big Ideas Math was adopted as the primary instructional resources for middle school mathematics courses and high school Algebra 1, Geometry, and Algebra 2. Throughout the summer months, teacher teams worked nearly 1,500 hours to develop curriculum documents for each course supported by new Big Ideas resources. In an effort to support the implementation in the middle and high school classrooms, several professional learning opportunities were provided for teachers from June, 2014 through March, 2015. To gather feedback from teachers, an electronic survey was distributed to all middle and high school mathematics teachers. In general, teachers who participated in the resource review process and summer curriculum writing reported feeling more comfortable with accessing the resources and curriculum documents and that they had changed their instructional practices. Two common concerns were related to the suggested pacing of the curriculum and supporting students with skill gaps. These concerns will be addressed in revisions to the curriculum during summer 2015. Teachers also expressed a need to continue professional development in several areas. The three recommendations provided in the 2014 Curriculum Audit are the focus for next steps and continue to provide guidance. Mrs. Housaman answered questions from Committee members.

### **Future Agenda Items**

Mrs. Daghfal requested a Standards Based Grading Update.

Mrs. Housaman indicated that a Science Curriculum Update, the eSchool Charter, and a Bullying Update would come forward to the Committee

Mr. Wade moved to adjourn the meeting. Ms. Stevens seconded the motion. Unanimously approved.

Meeting adjourned at 7:24 P.M.

Stacy Schroeder Busby  
School Board Secretary