



A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Bryan was called to order at 5:31 P.M. with the following Committee members present: Mr. Flood, Mrs. Marcich, Mr. Kent, Mr. Aceto, Ms. Dawson, Mr. Holdorf, Mr. Castle, and Mr. Bryan. Dr. Savaglio-Jarvis was also present. Mr. Battle arrived later. Mr. Wade was excused. Ms. London was absent.

**Approval of Minutes – November 11, 2014 Joint Planning/Facilities/Equipment and Audit/Budget/Finance and November 11, 2014 Audit/Budget/Finance**

Mr. Flood moved to approve the minutes as contained in the agenda. Mr. Holdorf seconded the motion. Unanimously approved.

**Palmer Foundation Grant Application**

Dr. Bethany Ormseth, Assistant Superintendent of Secondary School Leadership, and Mr. Eric Schroeter, Chemistry teacher at LakeView Technology Academy, presented the Palmer Foundation Grant Application. They indicated that LakeView was awarded the Palmer Foundation Grant in the amount of \$77,000 which would be used for the purchase of an atomic scanning electron microscope (SEM). The microscope would be used to visualize objects in the nanometer scale in Biology, Chemistry, Physics, and Engineering and would support the STEM based curriculum at LakeView. The total project cost is \$86,040 which exceeds the grant amount by \$9,040.00. The difference will be covered using funds from the 2015-16 LakeView budget.

Dr. Ormseth and Mr. Schroeter answered questions from Committee members.

Mr. Kent moved to forward the Palmer Foundation Grant to the school board for approval to accept the Palmer Foundation Grant in the amount of \$77,000 for the purchase of an atomic scanning electron microscope to support the STEM based curriculum at LakeView Technology Academy. Mr. Flood seconded the motion. Unanimously approved.

**Information Items**

Mr. Tarik Hamdan, Interim Chief Financial Officer, presented the Monthly Financial Statements. He noted that the increase in the collected local revenues (98% collected this year compared to the 1.6% collected last year at this time) is strictly due to the timing of accounting entries. He also noted an increase in supply expenditures (93% expended this year compared to 75% expended last year at this time) and attributed the increase to the passing of the financial crisis. Mr. Hamdan answered questions from Committee members.

Mr. Battle arrived at 5:39 P.M.

Mr. Hamdan indicated that he would be bringing an in depth financial analysis of the salaries, benefits, and position vacancies through December 31, 2014, to the Committee to try to minimize or quantify budget surplus.

**Future Agenda Items**

Mr. Hamdan indicated that he would be bringing the in depth financial analysis of the salaries, benefits, and position vacancies to the Committee next month.

Meeting adjourned at 5:48 P.M.

Stacy Schroeder Busby  
School Board Secretary



A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Kunich was called to order at 5:50 P.M. with the following Committee members present: Mr. Bryan, Mrs. Snyder, Ms. Butler, Mrs. Dahl, Mrs. Stephens, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mrs. Burns was excused. Mrs. Hamilton, Mr. Riley, and Ms. Connor were absent.

**Approval of Minutes – November 11, 2014 Personnel/Policy and November 11, 2014 Joint Personal/Policy and Curriculum/Program**

Mr. Bryan moved to approve the minutes as contained in the agenda. Mrs. Dahl seconded the motion. Unanimously approved.

**School Board Policy 3810 – Employee Use of District Equipment**

Dr. Savaglio-Jarvis introduced School Board Policy 3810 – Employee Use of District Equipment and indicated that Mr. Patrick Finnemore, Director of Facilities, was present to answer questions. There were no questions from Committee members.

Mr. Bryan moved to forward School Board Policy 3810 – Employee Use of District Equipment to the school board for consideration of a first reading on January 27, 2015 and a second reading on February 24, 2015. Mrs. Butler seconded the motion. Unanimously approved.

**School Board Policy 3531.1 – Copyrighted Materials**

Mrs. Tanya Ruder, Executive Director of Community Partnerships and Media Relations, presented School Board Policy 3531.1 – Copyrighted Materials. Mrs. Ann Fredriksson, Coordinator of Instructional Technology and Library Media, and Mrs. April Nelson, Principal at Stocker Elementary School, were also present to answer questions from Committee members. Mrs. Ruder noted and explained that the biggest change to the policy is that the rebroadcasting of and/or the sale of CD copies of any district events is a copyright infringement; therefore, both have been prohibited in the district since the beginning of the school year.

Mrs. Snyder suggested that communication be made to staff, students, and parents to educate and make them aware of the fact that the rebroadcasting of and/or sale of CD copies of district events is a copyright infringement.

Mr. Bryan moved to forward School Board Policy 3531.1 – Copyrighted Materials to the school board for consideration of a first reading on January 27, 2015 and a second reading on February 24, 2015. Mrs. Stephens seconded the motion. Unanimously approved.

## **School Board Policy 5260 – Open Enrollment – Full Time**

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation, presented School Board Policy 5260 – Open Enrollment – Full Time. He explained that the recommended policy revision would guarantee an open enrollment approval for tuition waiver students who submit a valid open enrollment application prior to the start of the upcoming school year. In order to allow for the policy guarantee for tuition waiver students, the revised policy must be in place prior to the space allocation vote in January; therefore, a first and second reading is being requested at the January board meeting. Students who receive approval through this process will not impact the board approved open enrollment spaces for other applicants. This guarantee does not overrule the special education, habitually truant, or expulsion criteria that currently exist for denial reasons.

There were no questions from Committee members.

Mr. Bryan moved to forward the proposed revisions to Policy and Rule 5260 – Open Enrollment - Full Time to the board of education for approval as a simultaneous first and second reading at the January 27, 2015 regular school board meeting. Mrs. Snyder seconded the motion. Unanimously approved.

### **Future Agenda Items**

Mr. Keckler indicated that he would be bringing the 2015-16 Instructional Calendar and the Comprehensive Enrollment Report to the Committee next month.

Dr. Bethany Ormseth, Assistant Superintendent of Secondary School Leadership, indicated that she would be bringing School Board Policy 6456 – Graduation Requirements to the Committee next month.

Meeting adjourned at 6:04 P.M.

Stacy Schroeder Busby  
School Board Secretary



A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Snyder was called to order at 6:09 P.M. with the following Committee members present: Ms. Stevens, Mrs. Daghfal, Mrs. Karabetsos, Mrs. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, and Mrs. Snyder. Dr. Savaglio-Jarvis was also present. Mr. Wojciechowicz arrived later. Mr. Wade was excused and Ms. Wickersheim and Mr. Belotti were absent.

**Approval of Minutes – November 11, Joint Personnel/Policy and Curriculum/Program and November 11, 2014 Curriculum/Program**

Mrs. Daghfal moved to approve the minutes as presented. Ms. Stevens seconded the motion. Unanimously approved.

**Four Year Graduation Rate (Cohort Analysis) School Year 2013-14**

Mr. Kristopher Keckler, Executive Director of Information Systems, Data Management & Evaluation, and Ms. Renee Blise, Research Coordinator, presented the Four Year Graduation Rate (Cohort Analysis) School Year 2013-14. Mr. Keckler noted a 1.2% increase of the graduation rate to 88.4% from last year's rate of 87.2% when including "Iowa" graduates. He also noted that each minority ethnic group showed a graduation rate increase from 2013 to 2014 when excluding and including "Iowa" graduates.

Discussion took place on what programs, techniques, and/or professional development that may have contributed to the minority ethnic group increases.

Mr. Wojciechowicz arrived at 6:24 P.M.

Discussion took place on the difference of the 2016 online learning graduation requirement versus an actual on line class. Mrs. Kenefick suggested that the difference of the two be communicated to the students as she feels there may be some confusion.

Mrs. Daghfal moved to forward the the Four Year Graduation Rate (Cohort Analysis) School Year 2013-14 to the full School Board for its review and acceptance. Mrs. Renish-Ratelis seconded the motion. Unanimously approved.

**Future Agenda Items**

Mrs. Renish-Ratelis requested an ACT Aspire Update in February and a Math Curriculum Check-In with Stakeholders Update for March.

Ms. Housaman indicated that she would have the Gifted and Talented Long Range Plan to

present to the Committee in February.

Ms. Stevens moved to adjourn the meeting. Mrs. Kenefick seconded the motion. Unanimously approved.

Meeting adjourned at 6:38 P.M.

Stacy Schroeder Busby  
School Board Secretary