



A meeting of the Kenosha Unified Planning/Facilities/Equipment Committee chaired by Ms. Stevens was called to order at 5:30 P.M. with the following Committee members present: Mr. Flood, Mrs. Bothe, Mr. Zielinski, Mr. Falkofske, Mr. Thomey, Mr. Butts, Mr. Schaffrick, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mr. Valeri and Mr. Stephens were absent.

### **Approval of Minutes - October 14, 2014**

Mr. Kunich moved to approve the minutes as presented. Mrs. Bothe seconded the motion. Unanimously approved.

### **Information Items**

Mr. Finnemore, Director of Facilities, presented the Capital Projects Update. He noted Act 32 energy projects are moving into Phase 2 for the following schools: Jefferson, Jeffery, Roosevelt, Vernon and Grewenow. Designs are complete and going out to bid next Monday. Bids for roofing projects are due on December 11 and rest will be moved to the following week. Mr. Finnemore indicated he will present a summary of bids and recommendations at the February 2015 joint Planning/Facilities/Equipment and Audit/Budget/Finance Committee meeting.

Mr. Finnemore then reported on the status of the security projects throughout the district contained on pages 6-7 of the agenda packet. In response to a question regarding disposal of old cameras, Mr. Finnemore indicated in some cases we redeploy cameras to other district spaces such as mechanical rooms. Some cameras are saved for parts and some recycled. He will provide additional info at an upcoming meeting.

Mr. Finnemore presented the Utility and Energy Savings Program Report. He noted the addition of a comparison between 2015 and 2014. Bose, Grant, Grewenow, and Harvey saw a reduction in September energy consumption. There was no reduction at Forest Park which could be due in part of the roofing project which went until mid-September.

### **Future Agenda Items**

Mr. Finnemore indicated there may not be need for a December or January committee meeting. He will present the energy project bids in February.

Mr. Zielinski moved to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 5:38 P.M.

Kathleen DeLabio  
Executive Assistant



**KENOSHA UNIFIED SCHOOL BOARD  
JOINT PLANNING/FACILITIES/EQUIPMENT  
AND AUDIT/BUDGET/FINANCE MEETING  
Educational Support Center – Room 110  
November 11, 2014  
MINUTES**

A joint meeting of the Kenosha Unified Planning/Facilities/Equipment and Audit/Budget/Finance Committees chaired by Ms. Stevens was called to order at 5:45 P.M. with the following Committee members present: Mr. Flood, Mr. Kunich, Mrs. Bothe, Mr. Zielinski, Mr. Falkofske, Mr. Thomey, Mr. Butts, Mr. Schaffrick, Mr. Wade, Mr. Bryan, Mrs. Marcich, Mr. Kent, Mr. Aceto, Ms. Dawson, Mr. Holdorf, and Mr. Castle. Dr. Savaglio-Jarvis was also present. Mr. Valeri, Mr. Stephens, and Ms. London were absent. Mr. Battle was excused.

**Approval of Minutes - October 14, 2014 Joint Planning/Facilities/Finance and Audit/Budget/Finance**

Mr. Bryan moved to approve the minutes as presented. Mr. Kunich seconded the motion. Unanimously approved

**Outdoor Athletic Improvements Referendum**

Mr. Finnemore, Director of Facilities, Mr. Tarik Hamdan, Interim Chief Financial Officer, and Mr. Steven Knecht, Coordinator of Athletics/Physical Education, presented the Outdoor Athletic Improvements Referendum report. Mr. Finnemore noted the report is divided into two sections with pages 12-17 of the agenda packet containing info presented at the October 28, 2014 regular board meeting and pages 18-21 containing new and updated information. He noted that the cost information in attachment two is accurate. It was noted that a total of \$4,080,000 of the estimated referendum costs will need to be incurred whether or not the referendum is successful. These projects include the parking lot projects, Indian Trail track resurfacing, replacement of the home and away bleachers at Ameche Field, replacement of the tennis courts at Bradford and Tremper and removal of the tracks at Bullen and Tremper. If these projects were funded a part of major maintenance they would account for all of the available funding over the next three years which would come at the expense of all other needs that exist in the district. There was discussion regarding the middle school tracks and Mr. Finnemore noted that a decision regarding the Lance track will need to be made after the referendum.

Mr. Hamdan noted that the timing of this referendum is designed to align with the KUSD debt schedule in order to minimize the tax impact. In terms of actual mill rate impact, the \$16.7 million dollar borrowing would average out over the twenty year term to \$.10 per every thousand dollars of property value. For the owner of a two-hundred thousand dollar home, that would be approximately \$20 per year. Therefore, if the referendum is successful, the tax decrease would be \$80 instead of \$100 for a two-hundred thousand dollar home. Mr. Hamdan noted the sample ballot was contained in attachment 5. In the draft referendum flyer it was suggested that wording be added about how the facilities will be used by our students and compare KUSD athletics to others in the state. Mr. Finnemore said we can quantify how many students participate in athletics as well as building rentals and partnerships such as with

the Boys & Girls Club. Mr. Knecht said there will be additional info added as questions arise. Discussion on safety issues related to synthetic turf.

It was suggested that we approach our insurance company to determine if our premium could be lowered due to lower injury risk with replacement of the Tremper bleachers. Mr. Finnemore said there may not be a premium reduction but we can include it as a positive in the referendum flyer.

If referendum does not pass, within next five years we will need to budget for \$4 million in major maintenance for those projects noted at the expense of other less urgent projects. Our info campaign does not start until board approves moving forward with referendum. An info push would occur between winter and spring breaks. Mr. Finnemore believes this is a one shot effort for approval of this referendum. Mrs. Stevens inquired about a community economic study and noted Chris Jensen who is on the athletics committee and is very knowledgeable in that area.

Mr. Finnemore reviewed the referendum timeline. He noted we must remember that the current debt does not retire until 2016/17. He hopes to fund design work in 2015 in order to be ready to hire contractors and purchase materials in 2016/17. He expects all work to be done in 2016/17.

Mr. Bryan moved to forward the Outdoor Athletic Improvements Referendum to the full Board for consideration. Mr. Falkofske seconded the motion. Unanimously approved.

### **Future Agenda Items**

No future items were mentioned.

Mr. Wade moved to adjourn the meeting. Mr. Kunich seconded the motion. Unanimously approved.

Meeting adjourned at 6:15 P.M.

Kathleen DeLabio  
Executive Assistant



A meeting of the Kenosha Unified Audit/Budget/Finance Committee chaired by Mr. Wade was called to order at 6:19 P.M. with the following Committee members present: Mr. Flood, Mr. Bryan, Mrs. Marcich, Mr. Kent, Mr. Aceto, Ms. Dawson, Mr. Holdorf, and Mr. Castle. Dr. Savaglio-Jarvis was also present. Mr. Battle was excused and Ms. London was absent.

Mr. Wade welcomed everyone and thanked all veterans for their service to our country.

**Approval of Minutes - October 14, 2014 Audit/Budget/Finance and October 14, 2014 Joint Audit/Budget/Finance and Personnel Policy**

Mr. Bryan moved to approve the minutes as contained in the agenda. Mr. Holdorf seconded the motion. Unanimously approved.

**Change in Fiscal Year 2013-14 Adopted Budget**

Mr. Tarik Hamdan, Interim Chief Financial Officer, presented the Change in Fiscal Year 2013-14 Adopted Budget.

Tarik noted the official notice that will be published and noted major changes to the 2013/14 adopted budget.

Mr. Flood moved to forward the Change in Fiscal Year 2013-14 Adopted Budget to the full Board for approval and that the attached Class 1 notice be published within ten (10) days of the official Board adoption. Mr. Bryan seconded the motion. Unanimously approved.

**Annual Financial Report for 2013-14**

Mr. Tarik Hamdan, Interim Chief Financial Officer, distributed a copy of the Annual Financial Report and Ms. Heather Kraeuter, Accounting & Payroll Manager, reviewed the document with the committee and answered questions. Mrs. Lisa Salo, CPA, of Schenck, S.C., presented the Management Communications document. She noted that no material weaknesses or significant deficiencies were found. She reviewed each section of the Management Communication and specifically noted the comments and observations contained on pages 5-7 of the document. Ms. Salo responded to questions from the committee.

Mr. Kent left the meeting at 6:43 p.m.

Mr. Aceto gave kudos to our Finance Department for an excellent financial report and noted it is very rare for a school district to prepare the report internally.

Mr. Bryan moved to forward the Annual Financial Report and Management Communication to the board of education. Mr. Flood seconded the motion. Unanimously approved.

### **Other Post-Employment Benefits Actuarial Study**

Mr. Hamdan and Mr. Tom Bleick, Principal and Consulting Actuary from Milliman, presented the Other Post-Employment Benefits Actuarial Study and distributed a hand-out. An actuarial valuation under GASB 45 must be performed for plans with a total membership of 200 or more at least biennially. In order to comply with this requirement, KUSD requested that Milliman prepare an updated report. The report showed significant reduction in total liabilities as compared to the last report two years ago. Most of the reductions can be attributed to changes in the medical plan and the fact that retirees will now pay a larger portion of the total premium (up to 12%).

Mr. Bryan moved to forward the Other Post-Employment Benefits Actuarial Study to the full Board. Mr. Flood seconded the motion. Unanimously approved.

### **Information Items**

Mr. Hamdan presented the Monthly Financial Statements. He indicated we have updated the numbers to reflect the adopted budget. It is anticipated the fund balance should be reduced by \$1.2 million at the end of the year. There were no questions.

Mr. Hamdan presented the Cash and Investment Quarterly Report and there were no questions.

### **Future Agenda Items**

No future agenda items were noted.

Mr. Wade thanked student member for Ryan Castle for attending this evening.

Mr. Bryan moved to adjourn the meeting. Mr. Flood seconded the motion. Unanimously approved.

Meeting adjourned at 7:00 P.M.

Kathleen DeLabio  
Executive Assistant



A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mr. Kunich was called to order at 7:02 P.M. with the following Committee members present: Mr. Bryan, Mrs. Snyder, Mrs. Burns, Ms. Butler, Mrs. Hamilton, Mrs. Stephens, and Mr. Kunich. Dr. Savaglio-Jarvis was also present. Mrs. Morrison was excused. Mrs. Dahl, Mr. Riley, and Ms. Connor were absent.

**Approval of Minutes – September 9, 2014 Personnel/Policy, October 14, 2014 Joint Audit/Budget/Finance and Personal/Policy, and October 14, 2014 Personnel/Policy**

Mr. Bryan moved to approve the minutes as contained in the agenda. Mrs. Burns seconded the motion. Unanimously approved.

**School Board Policy 1131 – Memorials and Dedications Within Schools**

Dr. Savaglio-Jarvis presented School Board Policy 1131 – Memorials and Dedications Within Schools. At the August 12, 2014 Personnel/Policy committee meeting, proposed revisions were offered by Mr. Flood. Administration recommended various changes to the policy language for clarity and consistency.

Mr. Bryan moved to forward School Board Policy 1131 – Memorials and Dedications Within Schools to the school board for consideration of a first reading on November 25, 2014 and a second reading on December 16, 2014. Mrs. Snyder seconded the motion. Unanimously approved.

**Information Items**

There were no questions or comments on the Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

**Future Agenda Items**

There were no future agenda items noted.

Mrs. Burns moved to adjourn this meeting. Mrs. Snyder seconded the motion. Unanimously approved.

Meeting adjourned at 7:06 P.M.

Kathleen DeLabio  
Executive Assistant



**KENOSHA UNIFIED SCHOOL BOARD**  
JOINT PERSONNEL/POLICY AND  
CURRICULUM/PROGRAM MEETING  
Educational Support Center – Room 110  
November 11, 2014  
MINUTES

A joint meeting of the Kenosha Unified Personnel/policy and Curriculum/Program Committees chaired by Mr. Kunich was called to order at 7:07 P.M. with the following Committee members present: Mr. Bryan, Mrs. Snyder, Mrs. Burns, Ms. Butler, Mrs. Hamilton, Mrs. Stephens, Mr. Kunich. Mr. Wade, Mrs. Daghfal, Mrs. Karabetsos, Mrs. Kenefick, Mrs. Santoro, Mrs. Renish-Retelis, Mrs. Wickersheim and Mr. Wojceichowicz. Dr. Savaglio-Jarvis was also present. Mrs. Morrison and Ms. Stevens were excused. Mrs. Dahl, Mr. Riley, Ms. Connor and Mr. Belotti were absent.

**Approval of Minutes – September 9, 2014 Joint Personnel/Policy and Curriculum/Program**

Mrs. Daghfal moved to approve the minutes as contained in the agenda. Mrs. Stephens seconded the motion. Unanimously approved.

**School Board Policy 1950 – Relations with Wisconsin Interscholastic Athletics Association and Policy 6770 – Interscholastic Athletics**

Ms. Julie Housaman, Interim Assistant Superintendent of Teaching and Learning and Mr. Steven Knecht, Coordinator of Athletics/Physical Education, presented School Board Policy 1950 – Relations with Wisconsin Interscholastic Athletics Association and Policy 6770 – Interscholastic Athletics.

Policy 1950, Relations with Wisconsin Interscholastic Athletics Association, describes the relationship Kenosha Unified School District has with the Wisconsin Interscholastic Athletic Association. At the June 24, 2014, regular school board meeting, Kenosha Unified School District Board of Education voted to break ties with the Wisconsin Interscholastic Athletic Association at the middle school level. Therefore, middle school athletics needs to be stricken from the policy.

Policy 6770, Interscholastic Athletics, contains a set of rules titled “Guidelines for Interscholastic Athletics.” Rule 3 needs clarity as to who is eligible to compete on athletic teams in the Kenosha Unified School District. Adding the phrase “full-time Kenosha Unified School District” to this rule clarifies the interpretation of Rule 3 and illustrates that the privilege of participation in athletics shall be awarded to Kenosha Unified School District students.

Administration recommended that the Curriculum/Program Standing Committee and the Personnel/Policy Standing Committee forward the recommendation for changes in Policy 1950 and Rule 3 of Policy 6770 to the Board of Education for consideration of a first and second reading.

Mr. Bryan moved to forward School Board Policy 1950 – Relations with Wisconsin Interscholastic Athletics Association to the school board for consideration of a first and second reading. Mrs. Wickersheim seconded the motion. Unanimously approved.

Mrs. Burns moved to forward School Board Policy 6770 - Interscholastic Athletics to the school board for consideration of a first and second reading. Mrs. Kenefick seconded. Unanimously approved.

### **Future Agenda Items**

There were no future agenda items noted.

Mr. Bryan moved to adjourn the meeting. Mr. Wade seconded the motion. Unanimously approved.

Meeting adjourned at 7:23 P.M.

Kathleen DeLabio  
Executive Assistant





A meeting of the Kenosha Unified Curriculum/Program Committee chaired by Mrs. Snyder was called to order at 7:25 P.M. with the following Committee members present: Mr. Wade, Mrs. Daghfal, Mrs. Karabetsos, Mrs. Kenefick, Mrs. Santoro, Mrs. Renish-Ratelis, Mrs. Wickersheim, and Mr. Wojciechowicz. Dr. Savaglio-Jarvis was also present. Ms. Stevens was excused and Mr. Belotti was absent.

Mrs. Snyder thanked Mrs. Coleman for chairing the meeting last month and welcomed new committee members.

### **Approval of Minutes – October 14, 2014 Curriculum/Program**

Mrs. Daghfal moved to approve the minutes as presented. Mrs. Santoro seconded the motion. Unanimously approved.

### **Summer School 2014 Update and Summer School 2015 Program Recommendations**

Ms. Housaman and Ms. Debra Giorno, Assistant Principal at Bullen Middle School, presented the Summer School 2014 Update and Summer School 2015 Program Recommendations. They provided an overview of the elementary, middle and high school programs as well as the Life, Learning and Leisure program, the Fine Arts program and the Recreation Department summer activities for children.

Ms. Giorno answered questions. There was discussion on benefits of doing a comparison of MAP scores of those students who participated vs. those who did not. There was also discussion on the reasons for the increase in high school summer school attendance.

Mr. Wade moved to forward the proposed dates and budget for Summer School 2015 to the full Board for approval. Mrs. Daghfal seconded the motion. Unanimously approved.

### **Reuther Central High School – Bradford High School Athletic Cooperative Agreement**

Ms. Housaman and Mr. Knecht presented the Reuther Central High School – Bradford High School Athletic Cooperative Agreement.

Mr. Knecht reported that in 1982 the WIAA made an amendment to their constitution, bylaws, and rules of eligibility which permitted member schools to have cooperative teams. Cooperative teams permitted member schools to join together and support an athletic program in order to have a team exist.

To date, Reuther participates with no other school on a cooperative team and provides only a boys' and a girls' basketball program for its students. Over the past three years, more students at Reuther are becoming interested in participating in sports other than

basketball, and no other opportunity is available to them for participation. In order to provide its students with extra-curricular opportunities beyond basketball, Reuther administration is requesting a cooperative agreement with Bradford in all sports other than boys' and girls' basketball.

Mr. Knecht recommended that the Curriculum/Program Committee forward this report to the Kenosha Unified School District Board of Education for approval to apply for a cooperative membership between Reuther Central High School and Bradford High School for all sports except for boys' and girls' basketball.

Mrs. Kenefick moved to forward the Reuther Central High School – Bradford High School Athletic Cooperative Agreement to the school board for approval to apply for a cooperative membership between Reuther Central High School and Bradford High Schools for all sports except for boys' and girls' basketball. Mr. Wade seconded the motion. Unanimously approved.

### **Information Item**

Dr. Floyd Williams, Assistant Superintendent of Elementary School Leadership, Ms. Nola Starling- Ratliff, Principal of Roosevelt Elementary School, Ms. Diane Woods, IB Coordinator and Ms. Sarah Aguilar, Instructional Coach, presented the Roosevelt Elementary International Baccalaureate Program Update. and showed a PowerPoint presentation which covered the mission, learner profile, fitting it all together--IB/district curriculum/common core, inquiry based learning, program of inquiry, inquiry book study, global awareness, a world of geography, Chinese language and culture grant. Ms. Woods distributed IB brochures.

Questions from committee members were answered. Dr. Savaglio-Jarvis and Dr. Williams noted the need for strategic consideration of expansion of the IB program to the secondary level.

There was discussion on staffing/budget ramifications of adding a foreign language teacher. Dr. Savaglio-Jarvis noted the world language committee is currently meeting and values expansion of world language opportunities.

### **Future Agenda Items**

Ms. Housaman indicated the copyright policy will be brought forward for future consideration.

Mrs. Daghfal moved to adjourn the meeting. Mrs. Santoro seconded the motion. Unanimously approved.

Meeting adjourned at 8:07 P.M.

Kathleen DeLabio  
Executive Assistant