

POLICY 3220
FUNDING PROPOSALS AND GRANTS

In order to offer the best educational opportunities possible for Kenosha Unified School District students, the School Board will consider proposals for grant applications that meet the strategic plans and goals of the District. A grant is defined as any financial support from the public or private sector that is accessed through an application process. Schools and departments are encouraged to apply and/or implement grants individually or with educational partners that align with the District, school and department goals.

Grant proposals for external funds must be approved by the principals and shall be submitted to the Superintendent or the Board for review and approval. All grants, regardless of amount, will be included in the quarterly report to the Board.

The District shall not discriminate in the acceptance and administration of gifts, bequests, scholarships and other aids, benefits or services to students from private agencies, organizations or persons on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REF.: Wisconsin Statutes

- Sections 115.36 [Assistance for alcohol and other drug programs]
 - 115.361 [AODA prevention and intervention program grants]
 - 115.365 [Suicide prevention program assistance]
 - 115.366 [Alternative education program grants]
 - 115.368 [Assistance for protective behaviors instruction]
 - 115.405 [Peer review and mentoring grants]
 - 115.45 [Preschool to grade 5 program grants]
 - 118.13 [Student nondiscrimination]
 - 118.27 [Gifts and grants]
 - 120.13 [Board power; do all things reasonable for cause of education]
- PI 9.03(1), Wisconsin Administrative Code [Student nondiscrimination rules]

CROSS REF.: 1400 Gifts, Grants and Bequests

- 3720 Energy Management
- 5110 Equal Educational Opportunity/Discrimination Complaint
- 6100 Mission, Principles, Goals, Results
- District Strategic Plans

ADMINISTRATIVE REGULATIONS: 3220 Funding Proposals and Grants

AFFIRMED: March 24, 1998

REVISED: October 22, 2002

October 28, 2003

December 18, 2007

RULE 3220
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Staff members are to submit grant proposals that exceed \$25,000, to the School Board through the Superintendent of Schools. A summary of the proposal is to be prepared for Board review and approval. This summary shall include the following:

- Title of the grant
- Funding source
- Time period covered by the grant
- Purpose of the grant application
- Explanation of how the grant meets the strategic plan and goals of the District
- Budget including a list of personnel funded
- Explanation of any District resources that would be committed as a result of receiving the grant
- Evaluation plan with indication of its impact on District benchmarks
- Whether it is a continuation or a new project
- Whether the grant covers any items that are already part of the District's budget
- Staff person(s) in charge of the program/project
- Staff person(s) who were involved in the preparation of the grant
- Administrative recommendation

In the event an opportunity arises to submit a grant proposal and there is insufficient time to place it before the Board, the Superintendent shall be authorized to use his/her judgment in approving it for submission. As soon as practical thereafter, the grant proposal will be placed on the Board agenda for discussion and approval of the budget.

Grants under \$25,000, which do not involve contracted positions, or commitment of additional District funds, may be approved by the Superintendent.