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# ***ADMINISTRATIVE REGULATION***

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## ADMINISTRATIVE REGULATION 1210 SCHOOL SPONSORED COMMUNICATIONS (CRISIS)

On May 11, 1999, the Board of Education revised this policy to include the provision that “Parents/guardians are to be informed, as appropriate and necessary, by the school principal, of incidents occurring on school premises which pose a threat to the future health, safety and/or life of their children.”

The related rule for this policy further states that such incidents:

2(a) “...that pose an immediate threat to a student(s) shall be communicated immediately to the parents/guardians of students directly involved with the specific incident.”

2(d) “...for which the school has *intervened on a school-wide basis* shall be communicated to all parents/guardians of students attending the affected school.” (italics added)

The following examples are provided to illustrate the implementation of this policy:

A bomb threat is found in the building (student note, message in bathroom, etc). The threat is determined through investigation to be a hoax, and the building is not searched nor evacuated. In this case, parental notification is not necessary.

A student becomes angry at another student and makes the statement, “I’ll kill you.” The situation must be investigated fully (refer to Policy, Rule and Administrative Regulation 5437), all parents/guardians of the involved students notified, and necessary actions and consequences imposed as appropriate to the situation. Unless the investigation suggests that an all-school intervention is necessary, an all-school parent notification will not be required.

A student is reported to have a gun in the school, resulting in a safety drill and an all-school search. An all-school communication is required and must be approved by the superintendent prior to distribution.

School principals should contact the appropriate Coordinator, Executive Director or other central office administrator for guidance in any situation that relates to the implementation of this policy.