



REGULAR MONTHLY BOARD MEETING

**August 24, 2010
7:00 P.M.**

**Educational Support Center
Board Meeting Room
3600-52nd Street
Kenosha, Wisconsin**

This page intentionally left blank



- I. Pledge of Allegiance
- II. Roll Call of Members
- III. Awards, Board Correspondence, Meetings and Appointments
- IV. Legislative Report
- V. Views and Comments by the Public
- VI. Remarks by the President
- VII. Superintendent’s Report
- VIII. Consent Agenda
 - A. Consent/Approve Recommendations Concerning Appointments, Leaves of Absence, Retirements and ResignationsPage 1-3
 - B. Consent/Approve Minutes of 7/16/10, 7/17/10, 7/20/10, and 8/10/10 Special Meetings and Executive Sessions, 7/20/10 Regular Meeting, 7/2010 Special Meeting of Electors And 8/10/10 Special Meeting Pages 4-24
 - C. Consent/Approve Summary of Receipts, Wire Transfers and Check Registers..... Pages 25-26
- IX. Old Business
 - A. Discussion/Action Kenosha eSchool Charter Contract Renewal Pages 27-64

SCHOOL BOARD AGENDA

Page 2

August 24, 2010

- X. New Business
- XI. Other Business as Permitted by Law
 - Tentative Schedule of Reports, Events and Legal
Deadlines For School Board (August-September) Page 65
- XII. Predetermined Time and Date of Adjourned Meeting, If Necessary

Kenosha Unified School District No. 1
Kenosha, Wisconsin
August 24, 2010

The Human Resources recommendations regarding the following actions:

Action	Board Date	Code	Staff	Employee Last Name	Employee First Name	School/Dept	Position	Effective Date	Yrs of Svc	Salary or Hourly Rate	Reason	Step / Level	Letter or Contract
Appointment	8/10/10		Instructional	Wolbach	Erik	Bradford	Science	8/27/10		\$49,307.00	Appointment	M Step 8	Contract
Appointment	8/10/10		Instructional	Mertes	Craig	Lance Middle School	CC Special Ed	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/10/10		Instructional	Morovic	Matthew	Lincoln Middle School	Grade 6 Math	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/10/10		Instructional	Moss	Allison	Bradford	Math	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Appointment	8/10/10		Instructional	Wild	Alison	Title 1 Bradford	LAP Teacher	8/27/10		\$45,277.00	Appointment	M Step 6	Contract
Appointment	8/10/10		Instructional	Otto	Jonathan	Reuther Central High	Physical Ed / Health	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Appointment	8/10/10		Instructional	Borcher	Bridget	Lance Middle School	Grade 8 English	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Appointment	8/10/10		Instructional	Brennan	Sarah	EBSOLA	EC Special Ed	8/27/10		\$37,824.00	Appointment	B Step 4	Letter
Appointment	8/10/10		Instructional	Duchrow	Stacey	Bradford	Science	8/27/10		\$41,869.00	Appointment	B24 Step 5	Letter
Appointment	8/10/10		Instructional	Kasproicz	Scott	Washington Middle	Special Education	8/27/10		\$44,066.00	Appointment	B12 Step 7	Letter
Appointment	8/10/10		Instructional	Pitts	Erin	Special Education	Speech Language Therapist	8/27/10		\$31,872.00	Appointment	M Step 3	Letter
Appointment	8/10/10		Instructional	Worley	Heather A	Special Education	Speech Language Therapist	8/27/10		\$44,872.00	Appointment	M12 Step 5	Letter
Appointment	8/10/10		Instructional	Luczkowski	Renee	Bullen Middle School	Math	8/27/10		\$41,488.00	Appointment	M18 Step 3	Letter
Appointment	8/10/10		Instructional	McWhorter	Endia	EBSOLA	Grade 5	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/10/10		Instructional	Stege	Timothy	Tremper	English	8/27/10		\$37,275.00	Appointment	B12 Step 3	Contract
Appointment	8/10/10		Instructional	Luisier	Lynn	Elementary School	4K Teacher	8/27/10		\$66,748.00	Appointment	M6 Step 15	Contract
Appointment	8/10/10		Instructional	Burke	Jacqueline	Indian Trail High School & Academy	CC Special Education	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/10/10		Instructional	Richmond	Douglas	Indian Trail High School & Academy	Science Teacher	8/27/10		\$37,824.00	Appointment	B Step 4	Contract
Appointment	8/10/10		Instructional	Peters	Francisca	EBSOLA	Bilingual Grade 1	8/27/10		\$49,368.00	Appointment	B Step 11	Contract
Appointment	8/10/10		Instructional	Rosin	Christina	McKinley Middle	Grade 8 Math	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Early Early Retirement	8/10/10		Instructional	Butler	Everett	Bullen Middle School	Guidance Counselor	8/27/10	35	\$72,517.00	Early Early Retirement	M30 Step 15	Contract
Separation	8/10/10		Educ. Assistant	Werneski	Judith	EBSOLA	Information Health Services EA	6/8/10		\$13.14	Termination		Contract
Appointment	8/10/10		Instructional	Kazanecki	Courtney	Bullen Middle School	Bridges Intervention	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Appointment	8/10/10		Instructional	Pedroni	Kristina	Bradford	Bridges Read 180	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Appointment	8/10/10		Instructional	Cloherly	Dori	Lincoln Middle	Cross Categorical	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/10/10		Instructional	Lewicki	Jaclyn	Lincoln Middle	Science	8/27/10		\$49,251.00	Appointment	B24 Step 9	Contract
Appointment	8/10/10		Instructional	Nason	Stephen	Hillcrest	EBD Special Education	8/27/10		\$47,296.00	Appointment	M Step 7	Contract
Appointment	8/10/10		Instructional	Carr	Abby	Stocker Elementary	Grade 1	8/27/10		\$44,421.00	Appointment	B Step 8	Contract
Appointment	8/10/10		Instructional	Hack	Jason G	Indian Trail High School & Academy	English	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/10/10		Instructional	Hylinski	Kyla	Bradford	CDS Special Education	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/10/10		Instructional	Plovanych	Katie	Fine Arts Department	Elementary Band	8/27/10		\$37,824.00	Appointment	B Step 4	Contract
Appointment	8/10/10		Instructional	Kipp	Dana	Special Education	Speech Language Therapist	8/27/10		\$39,840.00	Appointment	M Step 3	Contract
Appointment	8/10/10		Instructional	Schlick	Erik V	Bradford	EDB Special Education	8/27/10		\$41,744.00	Appointment	B6 Step 6	Letter
Appointment	8/10/10		Instructional	Owens	Daniel	Indian Trail High School & Academy	Business	8/27/10		\$20,436.00	Appointment	B6 Step 5	Letter
Appointment	8/10/10		Instructional	Theusch	Kristyn	Indian Trail High School & Academy	Biology	8/27/10		\$40,122.00	Appointment	B24 Step 4	Letter

Kenosha Unified School District No. 1
Kenosha, Wisconsin
August 24, 2010

The Human Resources recommendations regarding the following actions:

Appointment	8/10/10		Instructional	Stenson	Joanna	Indian Trail High School & Academy	Italian	8/27/10		\$20,131.00	Appointment	B Step 5	Letter
Appointment	8/10/10		Instructional	Umscheid	Michael	Indian Trail High School & Academy	Cross Categorical	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Appointment	8/10/10		Instructional	Williams	Amanda	Stocker Elementary	EC Special Education	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/10/10		Instructional	Tertin	Lindsay	Vernon Elementary	4K Teacher	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/10/10		Instructional	Rateike	Jessica	Jefferson	Cross Categorical Special Ed	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/10/10		Instructional	Thompson	Robert	Lance Middle School	Grade 6	8/27/10		\$52,607.00	Appointment	M18 Step 8	Contract
Appointment	8/10/10		Instructional	Floyd	Patricia	Reuther High School	Special Education	8/27/10		\$35,583.00	Appointment	M24 Step 15	Contract
Appointment	8/10/10		Instructional	Saskill	Richard		LAP Teacher Elementary	8/27/10		\$68,275.00	Appointment	M12 Step 15	Contract
Appointment	8/10/10		Instructional	Utech	Karen		Special Education Early Intervention Specialist	8/27/10		\$51,524.00	Appointment	M Step 9	Contract
Appointment	8/10/10		Instructional	Gray	Jamie	Southport	4K Kindergarten (P5)	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/10/10		Instructional	Kehl	Jennifer	Vernon Elementary	4K Teacher	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/10/10		Instructional	Rucinski	Rita		Special Education Speech Language Therapist	8/27/10		\$49,307.00	Appointment	M Step 8	Letter
Appointment	8/10/10		Instructional	Schroeder	Lisa	McKinley Middle	Grade 8 English	8/27/10		\$45,277.00	Appointment	M Step 6	Letter
Appointment	8/10/10		Instructional	Beyer	Kathleen		Title 1 LAP Program LAP Elementary Teacher	8/27/10		\$37,824.00	Appointment	B Step 4	Letter
Appointment	8/10/10		Instructional	Toney	Mercilie	Tremper	Cross Categorical	8/27/10		\$43,467.00	Appointment	M Step 5	Letter
Appointment	8/10/10		Instructional	Polo	Miguel	Bradford	Spanish Teacher	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Appointment	8/10/10		Administrative	Loewen	Suzanne	Brompton	Elementary Principal	8/13/10		\$86,165.00	Appointment	Level 14 Step 1	Contract
Appointment	8/10/10		Instructional	Schmitt	Nathan	McKinley Middle	Technology Education	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Appointment	8/24/10	**	Instructional	McGonegle	Bridget	Lincoln Middle	Grade 6 Bridges	8/27/10		\$40,071.00	Appointment	B Step 6	Contract
Appointment	8/24/10	**	Instructional	Giunta	Romi		Special Education Speech Language Therapist	8/27/10		\$50,399.00	Appointment	M6 Step 8	Contract
Appointment	8/24/10	**	Instructional	Dorow	Laura	Tremper	Art	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/24/10	**	Instructional	Stachow	Paula		LAP Elementary Teacher	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/24/10	**	Instructional	Mattner	Timothy		Elementary School 4Yr. Kindergarten	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/24/10	**	Instructional	Thompson	Jeanna		EC Special Ed Teacher	8/27/10		\$37,824.00	Appointment	B Step 4	Letter
Appointment	8/24/10	**	Instructional	Novickas	Patricia		Dimensions of Learning Art Teacher	8/27/10		\$14,469.60	Appointment	B Step 3	Letter
Appointment	8/24/10	**	Instructional	Stanley	Grover	Hillcrest	Special Education Teacher	8/27/10		\$65,229.00	Appointment	M Step 15	Letter
Appointment	8/24/10	**	Instructional	Brunnelson	Steve		Title 1 LAP High School Teacher	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Appointment	8/24/10	**	Instructional	Duchene	Karen		Title 1 LAP High School Teacher	8/27/10		\$39,473.00	Appointment	B Step 5	Letter
Appointment	8/24/10	**	Instructional	Anderson	Jonathon		Fine Arts Department Elementary Music	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Resignation	8/24/10	**	Instructional	Larsen	Kevin	Tremper	Math	7/23/10		\$46,766.00	Resignation	B6 Step 9	Contract
Layoff	8/24/10	**	Educ. Assistant	Garcia	Angelina	Reuther Central High School	Infant Lab	8/31/10		\$13.13	Layoff		Contract
Layoff	8/24/10	**	Educ. Assistant	Ingraham	Arthur	School of Language & Art	Classroom T1 ARRA	8/31/10		\$13.13	Layoff		Contract
Layoff	8/24/10	**	Educ. Assistant	Villalobos	Maria	Tremper High School	Security	8/31/10		\$12.13	Layoff		Contract
Retirement	8/24/10	**	Service Employee	Krueger	Alan	Whittier Elementary	Head Custodian	8/31/10		\$21.56	Retirement		Contract
Leave of Absence	8/24/10	**	Interpreter	Simpkins	Jennifer		Elementary School Interpreter	8/30/10		\$21.96	Child Rearing Yr. 1		Contract
Appointment	8/24/10	**	Instructional	Goode	Patricia	Jeffery Elementary	CDS Special Education	8/27/10		\$54,293.00	Appointment	B18 Step 12	Contract
Appointment	8/24/10	**	Instructional	Bloedom	Kathleen	Forest Park Elementary	Intevention Specialist	8/27/10		\$22,429.00	Appointment	B Step 10	Contract
Appointment	8/24/10	**	Instructional	Hodges	Scott	KTEC	Technology Education	8/27/10		\$39,473.00	Appointment	B Step 5	Contract

Kenosha Unified School District No. 1
Kenosha, Wisconsin
August 24, 2010

The Human Resources recommendations regarding the following actions:

Appointment	8/24/10	**	Instructional	Monk	Trisha	Stocker Elementary	Intervention Specialist	8/27/10		\$18,552.31	Appointment	B Step 5	Letter
Appointment	8/24/10	**	Instructional	Geb	Noah	Washington Middle	Grade 8 Cross Cat. SP. Ed	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Appointment	8/24/10	**	Instructional	Lux	Jessica	Title 1	LAP Teacher HS	8/27/10		\$36,174.00	Appointment	B Step 3	Letter
Resignation	8/24/10	**	Miscellaneous	French	Terry	KTEC	Student Support Specialist	8/27/10		\$14.69	Resignation		Contract
Appointment	8/24/10	**	Instructional	Pulda	Abby	Grant Elementary	First Grade	8/27/10		\$41,120.00	Appointment	B Step 6	Contract
Appointment	8/24/10	**	Instructional	Hansome	Caitlin	Title 1	LAP Elementary Teacher	8/27/10		\$45,277.00	Appointment	M Step 6	Letter
Appointment	8/24/10	**	Instructional	Slotkus	Dana	Elementary School	Kindergarten Teacher	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/24/10	**	Instructional	Bando	Katrina	Pleasant Prairie Elementary	CDB Special Education	8/27/10		\$40,122.00	Appointment	B24 Step 4	Contract
Appointment	8/24/10	**	Miscellaneous	Manjarrez	Melissa	Chavez Learning Station	Preschool Assoc.	8/27/10		\$16.59	Appointment		Contract
Appointment	8/24/10	**	Miscellaneous	Rios	Melissa	Head Start	Family Service Provider	8/27/10		\$14.74	Appointment		Contract
Appointment	8/24/10	**	Instructional	Hill	Miranda	Stocker Elementary	Intervention Specialist	8/27/10		\$21,670.76	Appointment	M6 Step 6	Contract
Appointment	8/24/10	**	Instructional	McNair	Anna	Columbus Elementary	Kindergarten	8/27/10		\$36,174.00	Appointment	B Step 3	Contract
Appointment	8/24/10	**	Instructional	Aquino	Nicole	Title 1	LAP Teacher MS	8/24/10		\$36,174.00	Appointment	B Step 3	Letter
Resignation	8/24/10	**	Instructional	Stevens	Jessica	Bradford High School	Math Teacher	8/6/10		\$49,251.00	Resignation	B24 Step 9	Contract
Resignation	8/24/10	**	Instructional	Johnson	Erika	School & Academy	Science	6/14/10		\$51,524.00	Resignation	M Step 9	Contract
Appointment	8/24/10	**	Instructional	Gerdes	Jennifer	Reuther Central HS	Math - ELOB Program	8/27/10		\$37,824.00	Appointment	B18 Step 3	Contract
Appointment	8/24/10	**	Instructional	Klimisch	Kristin	Pre-school Program	Nurse	8/27/10		\$10,304.80	Appointment	M Step 9	Contract
Appointment	8/24/10	**	Instructional	Marchese	Paul	Fine Arts	Elementary Music	8/27/10		\$39,840.00	Appointment	M Step 3	Letter
Appointment	8/24/10	**	Instructional	Mahn	Susan	Tremper High School	Social Worker	8/27/10		\$43,467.00	Appointment	M Step 5	Letter
Appointment	8/24/10	**	Instructional	Fischer	Laura	Fine Arts	Middle School Choir / Theater	8/27/10		\$37,426.36	Appointment	B6 Step 8	Letter
Appointment	8/24/10	**	Instructional	Langenfeld	Daniel	Bullen Middle School	Guidance Counselor	8/27/10		\$51,524.00	Appointment	M Step 9	Contract
Appointment	8/24/10	**	Instructional	Rhody	Tammy	Tremper HS	Math	8/27/10		\$36,725.00	Appointment	B6 Step 3	Contract
Appointment	8/24/10	**	Instructional	Kemper	Jennifer	Fine Arts	Elementary Art	8/27/10		\$38,373.00	Appointment	B24 Step 3	Letter
Appointment	8/27/10	**	Administrative	Hinterberg	Mark	Curriculum and Instruction	Coordinator of Social Studies	8/25/10		\$84,989.00	Appointment		Contract
Appointment	8/27/10	**	Administrative	Mirsky	Susan	Curriculum and Instruction	Coordinator of Literacy	8/25/10		\$84,989.00	Appointment		Contract
Appointment	8/27/10	**	Administrative	Pratt	Christine	Curriculum and Instruction	Coordinator of Science	8/25/10		\$84,989.00	Appointment		Contract
Appointment	8/27/10	**	Administrative	Santarelli	Geraldine	Curriculum and Instruction	Coordinator of Mathematics	8/25/10		\$84,989.00	Appointment		Contract
Appointment	8/27/10	**	Administrative	Tuttle	David	Instructional Services	Coordinator of Talent Development	8/25/10		\$84,989.00	Appointment		Contract

This page intentionally left blank

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD JULY 16, 2010

A special meeting of the Kenosha Unified School Board was held on Friday, July 16, 2010, in the President's Dining Room in the Todd Wehr Center at Carthage College. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:55 P.M. with the following members present: Ms. R. Stevens, Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens and Mrs. Snyder. Dr. Hancock was also present. Mr. Gallo was excused.

Mrs. Snyder, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Snyder announced that an executive session had been scheduled to follow this special meeting for the purpose of Personnel: Problems and Evaluation Considerations and Collective Bargaining Deliberations.

Ms. P. Stevens moved that this executive session be held. Ms. R. Stevens seconded the motion.

Roll call vote. Ayes: Ms. R. Stevens, Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens and Mrs. Snyder. Noes: None. Unanimously approved.

Ms. R. Stevens moved to adjourn to executive session. Mrs. Taube seconded the motion. Unanimously approved.

1. Personnel: Problems and Position Assignments

Dr. Arthur Walton, Jr. and Dr. Michael Wischnowski, facilitators from St. John Fisher College in Rochester, NY, were present and discussed evaluation considerations relative to the Board and the Superintendent.

Meeting adjourned at 8:00 P.M.

The minutes were composed from notes taken by Mrs. Snyder.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD JULY 17, 2010

A special meeting of the Kenosha Unified School Board was held on Saturday, July 17, 2010, in the President's Dining Room in the Todd Wehr Center at Carthage College. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 8:38 A.M. with the following members present: Ms. R. Stevens, Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens, Mr. Gallo and Mrs. Snyder. Dr. Hancock and Mrs. DeLabio were also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Snyder announced that an executive session had been scheduled to follow this special meeting for the purpose of Personnel: Problems and Evaluation Considerations and Collective Bargaining Deliberations.

Ms. R. Stevens moved that this executive session be held. Ms. P. Stevens seconded the motion.

Roll call vote. Ayes: Ms. R. Stevens, Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens, Mr. Gallo and Mrs. Snyder. Noes: None. Unanimously approved.

Ms. R. Stevens moved to adjourn to executive session. Ms. P. Stevens seconded the motion. Unanimously approved.

1. Personnel: Problems and Position Assignments

Dr. Arthur Walton, Jr. and Dr. Michael Wischnowski, facilitators from St. John Fisher College in Rochester, NY, were present and discussed evaluation considerations relative to the Board and the Superintendent.

Meeting adjourned at 2:15 P.M.

The minutes were composed from notes taken by Mrs. DeLabio.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD JULY 20, 2010

A special meeting of the Kenosha Unified School Board was held on Tuesday, July 20, 2010, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:04 P.M. with the following members present: Ms. R. Stevens, Mrs. Taube, Mr. Ostman, Mr. Bryan, Mr. Gallo and Mrs. Snyder. Ms. P. Stevens arrived later. Dr. Hancock was also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Snyder announced that an executive session had been scheduled to follow this special meeting for the purpose of Board Deliberations or Negotiations for Investing Public Funds; Personnel: Problems and Position Assignments; Property: Lease/Rental and Collective Bargaining Deliberations.

Mrs. Taube moved that this executive session be held. Mr. Ostman seconded the motion.

Roll call vote. Ayes: Ms. R. Stevens, Mrs. Taube, Mr. Ostman, Mr. Bryan, Mr. Gallo and Mrs. Snyder. Noes: None. Unanimously approved.

Mr. Ostman moved to adjourn to executive session. Ms. R. Stevens seconded the motion. Unanimously approved.

1. Property: Lease/Rental

Mr. Johnston and Mr. Finnemore arrived at 5:06 P.M. Mr. Finnemore presented information on a property lease and answered questions from Board members.

Mr. Johnston and Mr. Finnemore were excused at 5:17 P.M.

2. Personnel: Problems and Position Assignments

Mrs. Davis arrived at 5:18 P.M. and updated Board members on proposed position assignments and answered questions from Board members.

Ms. P. Stevens arrived at 5:19 P.M.

Mrs. Davis was excused at 5:23 P.M.

Mr. Lattimore, Mrs. Brown-Gurley, Mrs. Glass, and Mr. Johnston arrived at 5:24 P.M. and updated Board members on personnel issues and answered questions from Board members.

Mr. Lattimore and Mrs. Brown-Gurley were excused at 5:57 P.M.

3. Collective Bargaining Deliberations

Mrs. Glass presented Board members with an update on collective bargaining deliberations in relation to Educational Assistants.

4. Board Deliberations or Negotiations for Investing Public Funds

Mr. Johnston updated Board members on the status of the OPEB investment matter.

Meeting adjourned at 6:12 P.M.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING OF ELECTORS
KENOSHA UNIFIED SCHOOL DISTRICT
HELD JULY 20, 2010

A Special Meeting of School District Electors for Kenosha Unified School District was held on Tuesday, July 20, 2010, at 6:30 P.M. in the Board Room of the Educational Support Center.

Mrs. Mary Snyder, School Board President, called the meeting to order at 6:37 P.M. Attorney Gilbert Berthelsen was also present.

Mrs. Jo Ann Taube moved to approve the Rules of Order as stated in the agenda. Mr. William Johnston seconded the motion. There was a show of hands, motion carried.

Mr. Eric Olson nominated Mrs. Mary Snyder for chairperson of the meeting. Ms. Pamela Stevens seconded the nomination. There being no further nominations for chairperson, nominations were closed and Mrs. Snyder was elected chairperson.

Mrs. Snyder presented the Resolution V(A) regarding School Board authorization, pursuant to Section 120.10(5) of the Wisconsin Statutes to enter into a lease agreement with The Boys and Girls Club of Kenosha, Inc. pertaining to the premises to be constructed at 7101 – 53rd Street, Kenosha, Wisconsin, 53140 under terms and conditions satisfactory to the School Board.

Mr. Mark Bourque moved to approve Resolution V(A) as contained in the agenda with the correction of the address to 1330 – 52nd Street. Mr. Olson seconded the motion. There was a show of hands, motion carried.

Mrs. Snyder presented the Resolution V(B) regarding School Board authorization, pursuant to Section 120.10(5) of the Wisconsin Statutes, to designate the property described in Resolution V(A) as a school site.

Ms. Pamela Stevens moved to approve Resolution V(B) as contained in the agenda. Ms. Rebecca Stevens seconded the motion. There was a show of hands, motion carried.

Mrs. Snyder presented Resolution VI(A) regarding School Board authorization, pursuant to Section 120.10(5) of the Wisconsin Statutes, to enter into a lease agreement with Great Lakes Property Partnership, LLC pertaining to property located at 6121 Green Bay Road, Suite 100, Kenosha, Wisconsin, 53142 under terms and conditions satisfactory to the School Board.

Ms. Pamela Stevens moved to approve Resolution VI(A) as contained in the agenda. Ms. Rebecca Stevens seconded the motion. There was a show of hands, motion carried.

Mrs. Snyder presented the Resolution VI(B) regarding School Board authorization, pursuant to Section 120.10(5) of the Wisconsin Statutes, to designate the property described in Resolution VI(A) as a school site.

Ms. Pamela Stevens moved to approve Resolution VI(B) as contained in the agenda. Ms. Rebecca Stevens seconded the motion. There was a show of hands, motion carried.

Ms. Rebecca Stevens moved to adjourn the meeting. Ms. Pamela Stevens seconded the motion. There was a show of hands, motion carried.

Meeting adjourned at 6:42 P.M.

Stacy Schroeder Busby
School Board Secretary

REGULAR MEETING OF
THE KENOSHA UNIFIED SCHOOL BOARD
HELD JULY 20, 2010

A regular meeting of the Kenosha Unified School Board was held on Tuesday, July 20, 2010, at 7:00 P.M. in the Board Room of the Educational Support Center. Mrs. Snyder, President, presided.

The meeting was called to order at 7:00 P.M. with the following Board members present: Ms. R. Stevens, Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens, Mr. Gallo and Mrs. Snyder. Dr. Hancock was also present.

Mrs. Snyder, President, opened the meeting by announcing that this was a regular meeting of the School Board of Kenosha Unified School District No. 1. Notice of this regular meeting was given to the public by forwarding the complete agenda to all requesting radio stations and newspapers. Copies of the complete agenda are available for inspection at all public schools and at the Superintendent's office. Anyone desiring information as to forthcoming meetings should contact the Superintendent's office.

Dr. Hancock presented Administrative and Supervisory Appointments.

Ms. P. Stevens moved to appoint Ms. Ursula Hamilton-Perry as Principal of Harvey Elementary School effective August 1, 2010. Ms. R. Stevens seconded the motion. Unanimously approved.

Ms. P. Stevens moved to appoint Mr. Nathan McCray as Principal of Edward Bain School of Language and Art effective August 1, 2010. Ms. R. Stevens seconded the motion. Unanimously approved.

There was not a Legislative Report.

Views and comments were expressed by members of the public.

Dr. Hancock gave the Superintendent's report.

Consent-Approve items X-D – Policy 5310 – Student Attendance and X-K – Truancy Prevention and Reduction Initiatives Grant Application were pulled from the consent agenda.

The Board then considered the following Consent-Approve items:

Consent-Approve item X-A – Amended Recommendations Concerning Appointments, Leaves of Absence, Retirements and Resignations as presented.

Consent-Approve item X-B – Minutes of the 6/22/10 Special Meeting and Executive Session, 6/22/10 Regular Meeting and 7/13/10 Special Meeting.

Consent-Approve item X-C – Summary of Receipts, Wire Transfers and Check Registers submitted by Mrs. Eileen Coss, Accounting Manager; Mr. William Johnston, Executive Director of Business; and Dr. Hancock, excerpts follow:

“It is recommended that receipt numbers CR045174 through CR045989 that total \$1,902,595.37 be approved.

Check numbers 452474 through 453848 totaling \$6,299,762.05 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that wire transfers to First National Bank of Chicago and Nations Bank dated June 1, 3, 16, and 17, 2010 totaling \$3,052,605.42; to US Bank of Milwaukee dated June 10, 16, 24, and 30, 2010 totaling \$632,329.03 and to the Wisconsin Retirement System dated June 30, 2010 totaling \$1,226,756.90 be approved.”

Consent-Approve item X-E – Policy 4226 - Online Forum submitted by Mrs. Sheronda Glass, Executive Director of Human Resources, and Dr. Hancock, excerpts follow:

“The use of social networking or on-line forums as a form of communication for students, staff and parents has presented a unique set of challenges for the school district. While it has improved efficiencies and provided an avenue for communicating to the masses, it has not come without risk.

Social networking and/or online forums allow registered users to upload profiles, post comments, joint “networks” and add “friends.” They give registered users the opportunity to form “links” between each other based on friendship, hobbies, personal interests, and business sector or academic affiliations.

Over the past couple of years, the District has been subject to complaints of harassment and/or discrimination as some individuals have posted offensive language or pictures that have included direct (and quite unwelcome) communication between co-workers. To this end, the Administration recommends the adoption of a District policy that outlines certain rules regarding employee use of online forums; as such use pertains to the school community, in order to protect the interests of the students, the parents, the District, and its personnel.

At its June 8, 2010, meeting, the Personnel/Policy Committee voted to forward the attached Online Forum Policy to the full Board for a first and second reading.

The Board approved Policy 4226 – Online Forum as a first reading at its June 22, 2010, meeting. Administration recommends approval as a second reading this evening.”

Consent-Approve item X-F – Proposed eSchool Facility Lease Agreement submitted by Mr. Kris Keckler, Principal of Kenosha eSchool; Mr. Daniel Tenuta,

Executive Director of School Leadership; Mr. Patrick Finnemore, Director of Facilities; and Dr. Hancock, excerpts follow:

“The Kenosha eSchool has completed its third full year of operations, and the current facility does not meet the instructional/operational needs of the school. The eSchool currently uses two (2) rooms in the basement of Lincoln Middle School, totaling about 1,350 square feet. One room is primarily a student/ teacher lab and the other room is used for reception and meeting space. No private office exists for any member of the eSchool staff, including administration, counseling services, or serving students with special needs. Restrooms, custodial services, and parking are shared with the existing Lincoln facility. Meetings with teachers, students, and parents usually occur among the distraction of daily office traffic and tutoring sessions are limited.

One goal for the eSchool this past year was to find a suitable, independent location to best serve the needs of the students and district. Using a facility needs assessment and visiting several sites, a discussion began with the realtor for the proposed location: 6121 Green Bay Road, Suite #100 in the Old Elm Executive Park complex. This location would efficiently serve the needs of the school, even if enrollment dramatically increases. There are five (5) closed offices for staff and student use, as well as a meeting room, reception area, dedicated restroom, and bullpen for a computer lab. Having separate, controlled areas will increase the amount of instructional tutoring sessions, exam offerings, and meetings with parents. Locked basement storage would increase security measures of expensive and sensitive building resources. The total square footage is approximately 3,150. This is a first floor unit, handicap accessible, and fully up to code. There is a city bus route for student use along the two (2) adjacent streets as well as plenty of parking. The bus route makes direct stops to Bradford, Indian Trail, and Reuther, and has multiple connection points to complete the single transfer to the Tremper bus route. While at Lincoln, everyone, parents, students and staff, were subject to street parking.

The funding source for all of the facility costs would come from the existing eSchool budget.

The Audit, Budget and Finance Committee agreed with the recommendations that were presented by Administration based on a review by the District’s legal counsel. The Committee also asked that an early termination clause be added, in the event the eSchool closed its doors prior to the end of the three (3) year lease. The final lease document is being prepared to include this change and will be provided prior to the meeting.

The Board of Education also approved including this lease at the Special Meeting of the Electors to be held on July 20th.

Administration requests that the Board of Education concur with the recommendation of the Audit/Budget/Finance Committee and approval the three (3) year lease agreement between the eSchool and The Great Lakes Property Partnership.”

Consent-Approve item X-G – Proposed Boys and Girls Club Facility Agreement submitted by Ms. Kathy Lauer, Director of Special Education; Mr. Finnemore; Mr. Johnston; and Dr. Hancock, excerpts follow:

“The Adult CDS Program is a mandated program that serves special-needs young adults from the ages of 18 to 21 and currently is housed at Bradford, Tremper, and Indian Trail. The school with the largest enrollment in the program is Indian Trail. During the design phase of the Indian Trail addition/renovation project, the special education staff at the ESC and the school recommended that we consider an alternative location for this program outside of a traditional high school.

It was subsequently decided that an “alternative” location would be pursued for this program instead of constructing dedicated space for it at Indian Trail. When the new Boys and Girls Club facility was first proposed, it seemed like an ideal location for this program. There have been several meetings between KUSD and Boys and Girls Club representatives to determine what the impact of KUSD would be on the building design and operation. Cost estimates were developed for both the construction and operational impact of KUSD on the Boys and Girls Club facility. A proposed deal and associated draft lease agreement were developed by the teams representing the two organizations. The summary on the following page describes the responsibilities of the two organizations related to the proposed deal.

The lease agreement, including plans of the facility, is provided as the attachment to this report. The lease was reviewed by both the Planning, Facilities, and Equipment Committee at their June 8, 2010 meeting and the School Board at their June 22, 2010 meeting. The School Board preliminarily approved the agreement and draft lease pending approval by the Electors. School District approval is a two-step process this evening. The first step was Elector approval earlier this evening, and the second step is Board approval of the recommendation of this report.

The funding source for the one-time payment of \$250,000 would be from the one-time American Recovery and Reinvestment Act of 2009 (ARRA) funds dedicated for special education purposes. The 2010-11 school year will be the final year of the two-year ARRA funds, and may be the last opportunity that the District would have federal funds readily available for a project of this nature. The timing of the Boys and Girls Club project and the ARRA funding source availability makes this project very attractive. The \$10,000 annual payment would come from the special education budget.

Administration recommends Board approval to lease space at the new Boys and Girls Club facility as described in this report. Furthermore, it is recommended that this site be designated as a school site.”

Consent-Approve item X-H – Renewal of Southeastern Wisconsin School Alliance Membership submitted by Mr. Johnston and Dr. Hancock, excerpts follow:

“For the past seven (7) years, Kenosha Unified has participated in the Southeastern Wisconsin School Alliance (SWSA), which provides school officials and parents with objective, non-partisan information and training needed to be strong

advocates for educational excellence. The Alliance serves over 30 urban and suburban school districts with a combined enrollment of more than 240,000 students.

The Alliance meets at least once a month and the annual membership fee is \$3,000. Attached is the required resolution to be approved by the Board to participate in the Alliance and the 66.03 Agreement that authorizes the School District of South Milwaukee as the fiscal agent to manage the Alliance funds. Also included is the proposed budget for the Alliance and the current participating member school districts. The Audit, Budget and Finance committee reviewed the agreement and discussed the benefits to the District at the July meeting. The Committee unanimously approved renewing the District's participation in SWSA for the 2010-2011 school year.

Administration requests that the Board of Education concur with the Audit, Budget and Finance Committee's recommendation and approve the attached resolution and membership in SWSA for the 2010-2011 fiscal year and authorize Board Officers and District Administration to execute any and all documents relating to the renewal."

Consent-Approve item X-I – Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2010-2011 Year submitted by Mr. Jeffrey Marx, Supervisor of Transportation Services; Mr. Finnemore; and Dr. Hancock, excerpts follow:

"The following provisions for the transporting students attending public and private schools will become effective from and after the fifteenth day of August 2010. (These provisions relate to Board Policies 3545 and 3545.4.)

Students Attending Public Schools

1. Pursuant to Wisconsin Statutes, transportation shall be provided to all students residing in the City of Kenosha, Village of Pleasant Prairie, and Town of Somers who live two or more miles from the public school to which they are assigned.
2. Pursuant to Wisconsin Statutes relating to transportation in area of unusual hazards, transportation shall be provided to all elementary schools, kindergarten through grade 5, who resides in the Village of Pleasant Prairie, Town of Somers (except elementary school students residing within the attendance areas of Forest Park, Grant, Strange, and Harvey Elementary Schools), and certain designed areas in the district as described below.
3. Transportation will be provided for all students residing in the corporate limits of the City of Kenosha and living west of Highway 31 and for Bradford High School students where the only access road is Highway 31.
4. Transportation will be provided to students residing within the corporate limits of the City of Kenosha who attend kindergarten through grade 5 of the elementary school located outside the corporate limits of the City of Kenosha.

5. Transportation will be provided for students who reside within the Bose Elementary School attendance area east of the Chicago and Northwestern Railroad tracks and for students who reside west of 22nd Avenue.
6. Transportation will be provided for students who reside within the Jeffery Elementary School attendance area on the south side of 89th Street, west of 22nd Avenue, and east of 39th Avenue and for students residing within the corporate limits of the City of Kenosha north of 85th Street and west of 39th Avenue.
7. Transportation will be provided to students residing within the Strange Elementary School attendance area north of 52nd Street until such time that the City of Kenosha will provide improved walking areas.
8. On a temporary basis, subject to annual review, transportation will be provided for students attending and residing within the Grant Elementary School attendance area south of Highway 142 and west of the old Chicago-Milwaukee North Shore Railroad right-of-way.
9. No transportation will be provided for students who are voluntary enrolled in alternative programs, participating in part-time and full-time open enrollment programs, or participating in Recreation Department programs. Specially designed and approved transportation will be provided for students enrolled in the Bilingual program who reside outside of the attendance area of the assigned school.
10. Elementary students (grades 1 through 5) may be required to walk up to 1 mile to an authorized school bus pick-up point. Students in grades 6 through 12 may be required to walk up to 1 mile to a school bus pick-up point. Exceptions to these distances may occur in areas considered “unusually hazardous” and will be subject to approval by the Supervisor of Transportation.
11. Students supervised before and after school by a day car center located within the attendance area of the school may be bused to the school. The Superintendent will make recommendations to the Board relative to any exceptions to this policy.
12. Transportation will be provided to students attending Indian Trail Academy, residing less than two miles from school, until such time that the City of Kenosha will provide improved walking areas.
13. Students attending schools of choice are not provided transportation. Indian Trail Academy (ITA) and Lakeview Technology Academy (LTA) students may request bus service to their boundary high school and ride a District provided shuttle bus from their boundary high school to ITA or LTA. Students are then shuttled back to their boundary high school for transportation rides home.
14. Transportation will be provided to students who reside in Lance Middle School attendance area who live on Cooper Rd., or West of Cooper Rd. until such time that the Village of Pleasant Prairie provides improved walking areas. Students may be required to walk no more than 200 ft. on Cooper road.

15. Students who reside on Highway "H", 39th Ave, and Springbrook Rd may be required to walk no more than 200 ft. on these roads.
16. Transportation will be provided to students who reside in the Bradford High School attendance area who are less than 2 miles but become more than 2 miles due to the Hazardous walk zone along Washington Road from East of Highway 31 to 39th Ave.

Students Attending Private Schools

1. Pursuant to Wisconsin Statutes, transportation shall be provided to students attending private schools on the same basis as set forth above for students attending public schools with the additional provisions listed below.
2. Pursuant to Wisconsin Statutes, students residing in the school district who attend private schools located not more than five miles beyond that boundaries of the school district but within the state are eligible for transportation. In lieu of district bus transportation, parent contracts will be offered to the parent or guardian of each eligible pupil in accord with Wisconsin Statutes.
3. Pursuant to Wisconsin Statutes, transportation will be provide as set forth above to the private school located in the attendance area in which the pupil resides.

Transportation for Students with Exceptional Needs

1. Pursuant to Wisconsin Statutes, transportation shall be provided for children with exceptional education needs, regardless of distance, if such request (or such transportation) is approved by local and state authorities. Approval shall be based on whether or not the child can walk to school with safety and comfort.

Other Provisions Concerning the Transportation of Students

1. Pursuant to Wisconsin Statutes, the Board is empowered to administer, set transportation routes and schedules, secure necessary information, make reports, and apply for and receive aids for the transportation of both public and private school pupils actually transported.
2. Insofar as possible, administrators of private schools shall be requested to coordinate their school calendars with the public school calendar.
3. Transportation will be provided for public and private school students as approved by the Board to implement state-mandated programs and federal programs.
4. Insofar as possible, bus stops for students with exceptional needs and Head Start students are to be designated near to and on the same side of the street as the residence unless bus aids are provided or other arrangements are made with the parent through the district Transportation Office.
5. The provisions of this policy statement as set forth above shall apply in all instances except those in which extraordinary conditions are help to prevail and shall be

subject to further review pending any required adjustments due to unforeseen circumstances.

6. Administration will be responsible for establishing and maintaining bus routes in accordance with this policy and changes in student population.

At its July 13, 2010, meeting, the Personnel/Policy Committee voted to forward the provisions to the full Board for approval. Administration recommends that the Board approve the Provisions Governing the Transportation of Students Attending Public and Private Schools for the 2010-2011 Year as presented.”

Consent-Approve item X-J – Head Start Supplemental Grant Request for the 2010-2011 School Year submitted by Ms. Melody Orban, Head Start Administrator; Ms. Belinda Grantham, Preschool Director; Mrs. Barca; and Dr. Hancock, excerpts follow:

“Approval from the Board of Education is requested to submit and implement the Head Start State Supplemental Grant for the 2010-11 school year. The funding for this grant is \$375,375. It is designed to supplement the operating costs of the Kenosha Unified School District Head Start Child Development Program.

The purpose of the Head Start program is to provide comprehensive services in the areas of health, education, social services, and parent involvement for low-income preschool children and their families. This grant will service 65 high-risk children that will be three or four years of age on or before September 1, 2010. Funds will be utilized to serve the children and their families in all program component areas as required in the Head Start Act and through the Head Start Performance Standards.

The District’s Pre-School Standards and Benchmarks and the Head Start Performance Standards serve as a framework for all Head Start programming. By providing additional education for our Head Start staff and working with the children early in their lives, we have an opportunity to imprint the value of education on the child and his/her family. A positive value of education will impact the District objectives.

At is July 13, 2010, meeting, the Audit/Budget/Finance Committee voted to forward this grant request to the School Board for approval. Administration recommends that the School Board grant approval to submit and implement the 2010-11 Head Start State Supplemental Grant if received.”

Mrs. P. Stevens moved to approve the amended consent agenda, including the revised Personnel Report. Mr. Ostman seconded the motion. Unanimously approved.

Mr. Johnston presented the Preliminary Adoption of the 2010-2011 Budget submitted by Mr. Tarik Hamdan, Financial and Budget Analyst; Mr. Johnston; and Dr. Hancock, excerpts follow:

“At the March 9, 2010, Audit, Budget and Finance Committee, the 2010-2011 initial budget assumptions and process was presented. That report outlined the

rationale for Administration's initial revenue and expenditure additions or subtractions to the 2010-2011 budget.

The Superintendent's Leadership Council, has met on many occasions to review and evaluate the submitted budget assumptions and District contractual obligations. These discussions have become the basis of the budget assumption priorities that Administration is presenting to the Board for preliminary approval at the July regular meeting.

Attachment A is the Budget Assumptions that were shared with the Board of Education in March with a second column added to show the current budget position and presented to the Committee last week. The column dated 07/20/10 contains Administration's recommended Assumptions, based on the review and prioritization of all the assumptions over the last three (3) months.

This document illustrates the budget impact for the next year in summary form and presumes the specific budgeted amounts and categories from last year will remain the same and serve as the starting point for this year, except for the budget amounts identified in the attached document. The process examines the educational need for these assumptions and then attempts to balance the Revenue additions and subtractions with the Expenditure additions and subtractions to achieve a balanced budget. As in the past, grants are excluded from this budget assumption process since they are self sustaining (their revenues equal their expenditures).

The projected increase to the General Fund revenue budget is \$13,373,919 and is subject to change prior to the formal budget adoption in October.

As a result of the State budget shortfall last year, the 2009-2010 District budget was reduced by \$3,940,726 in order to minimize the tax impact to the community. The State funding formula allows for this amount to be carried over and included in the next year's Revenue Limit formula. Also included in the 2010-2011 Revenue Limit formula is a portion of the \$2.47 million associated with the Indian Trail High School Referendum that passed in February 2008.

The total impact of all the operating general fund assumption changes presented in Attachment A provides a balanced budget. The caveat is that there are still several estimates contained in these assumptions, including an estimate of student enrollment, and the actual numbers to be received in the fall may require Administration to modify these budget assumptions to balance the budget.

Due to the inclusion of the \$27,649,483, pursuant to the Moral Obligation Agreement dated September 1, 2006, the budget assumptions presented in Attachment A are not balanced and has a deficit of \$27,649,483. Please refer to Attachment D for more information on this issue.

The Audit, Budget and Finance Committee reviewed the presented budget assumptions and projected tax levy and recommended sending these assumptions to the full Board for approval, subject to the following changes:

Not funding the budget assumption (item 65) to replenish the deficiency in the OPEB Indenture Trust of \$27,649,483 at this time (Attachment D); and

Direct Administration to not proceed on creating Instructional Coordinators (item 43) until the Board receives additional information to support the request.

With these changes to the Budget Assumptions presented by Administration, the Committee unanimously agreed to forward this preliminary budget to the Board for approval. Attachment B has been updated to reflect the recommendation of the Committee to not include the funding of the OPEB Trust Moral Obligation in the preliminary budget.

The proposed 2010-2011 budget assumptions continue to support all of the current instructional programs of the district, taking into consideration the beliefs, parameters and objectives of the Strategic Plan. Budget development is a dynamic and continuous process until the Board formally adopts the budget on or before November 1st. Administration will be incorporating these budget assumptions into the District's Preliminary 2010-2011 Budget to be presented at the Public Hearing on the Budget scheduled for September 20th (revised date). As always, the budget is developed and implemented with the ultimate goal of meeting the needs of all the students in the District.

Administration requests that the Board of Education approve the 2010-2011 Budget Assumptions and that these assumptions be used in formulating the preliminary budget to be used at the Public Hearing on the Budget in September.”

Mrs. Taube moved to approve the 2010-2011 Budget Assumptions contained in Attachment B, which reflects the recommendation of the Committee to not include the funding of the OPEB Trust Moral Obligation in the preliminary budget, and that these assumptions be used in formulating the preliminary budget to be used at the Public Hearing on the Budget in September. Ms. P. Stevens seconded the motion. Unanimously approved.

Dr. Hancock presented the Ratification of the KUSD/KEAA (Kenosha Educational Assistants Association) Collective Bargaining Agreement submitted by Mr. Johnston, Mrs. Glass, and Dr. Hancock, excerpts follow:

“The District Negotiations Team has reached a tentative agreement with the KEAA (Kenosha Educational Assistants Association). The Union is scheduled to ratify their agreement on Monday, July 19, 2010.

It is recommended that the Board of Education ratify the proposed agreement between the District and the KEAA (Kenosha Educational Assistants Association) contingent upon ratification by the Union.”

Ms. P. Stevens moved to ratify the proposed agreement between the District and the KEAA (Kenosha Educational Assistants Association) contingent upon ratification by the Union. Mr. Ostman seconded the motion. Unanimously approved.

Ms. R. Stevens presented the Donations to the District as provided in the agenda.

Mr. Bryan moved to approve the Donations to the District as presented. Mr. Ostman seconded the motion. Unanimously approved.

Dr. Hancock presented Policy 5310 – Student attendance submitted by Mr. Tenuta and Dr. Hancock, excerpts follow:

“Research has shown that the three building blocks for school success are attendance, attachment, and achievement (National Center for School Engagement). The importance of regular school attendance cannot be overstated and all school districts are urged to take steps to strengthen daily attendance at school. It is clear that a well written Student Attendance Policy is critical to improving student attendance. In June of 2009, the Personnel and Policy Committee authorized the formation of a Student Attendance Committee. The purpose of this committee was to review the current attendance policies of the District as it relates to excused absences, prearranged absences, make-up work, truancy, habitual truancy, tardiness, and student suspension. Of specific concern was the clarification of the time frame for work to be submitted following an absence, and the requirement of a physician’s statement for an extended absence.

During this past fall, all schools were asked to submit names of interested staff, parents, students and community members who would be interested in serving on the Student Attendance Committee. Names of all interested participants were accepted until October 30, 2009. This inquiry resulted in 38 interested participants. This included five community members and three students. All 38 people were invited to join the committee. At the conclusion of the committee process, 23 different people participated.

The first meeting was held on December 8, 2009. Subsequent meetings were held on January 5, 2010, January 19, 2010, February 16, 2010, and March 16, 2010. The committee carefully reviewed School Board Policy 5310, Student Attendance, and School Board Policy 6452, Student Progress Reporting. During this review the committee referenced a wide variety of resource materials. They were as follows: Answers to Frequently Asked Compulsory School Attendance Questions; 8th grade Bridges data; Kenosha Unified attendance, dropout, expulsion, truancy, retention, graduation and suspension rates; the Kenosha Truancy Ordinance No. 50-04, and Pleasant Prairie Truancy Ordinance No.04-47. The Wisconsin Association of School Boards sent policies from the Baldwin – Woodville area School District, Verona Area School District, Sun Prairie Area School District, Baraboo School District, and Portage Common Schools. Each section of School Board Policy 5310 was reviewed and edited. On March 16, 2010, the committee work was completed and a newly edited document was completed.

The completed document was then presented and revised by several key stakeholder groups. On Monday, April 12, 2010, a group of parents reviewed the committee work and made recommendations. On Wednesday, April 14, 2010, a student group reviewed the committee work and made recommendations. After this process the document was sent to the Department of Public Instruction for review. Changes based upon recommendations from DPI were then made. On May 18, 2010, the document was presented to the District/Community Truancy Committee. On May 19, 2010, a draft copy was reviewed by Leadership Council. The draft was also reviewed by legal counsel and those suggestions have been incorporated into the final draft.

Based upon this comprehensive review, several changes and additions were made to this policy. A general summary of these changes are as follows: Format was reorganized and a more detailed explanation was given for Attendance Categories and procedures. References to State Statutes were added to the policy. Cross references with other policies were added, and language used in these policies was reviewed for consistency. Responsibilities were listed for all stakeholders. Reference to the Kenosha Truancy Ordinance was added.

At its June 8, 2010, meeting, the Personnel/Policy Committee agreed upon additional revisions and voted to forward revised Policy 5310 to the full Board for a first and second reading. The Board approved revised Policy 5310 as a first reading at its June 22, 2010, meeting.

Administration recommends that the Board approve revised School Board Policy 5310, Student Attendance, as a second reading this evening.”

Ms. P. Stevens moved to approve revised Policy 5310 – Student Attendance as a second reading. Ms. R. Stevens seconded the motion. Unanimously approved.

Dr. Hancock presented the Truancy Prevention and Reduction Initiatives Grant Application submitted by Mr. Joseph Kucak, Coordinator of Student Support; Ms. Lauer; and Dr. Hancock, excerpts follow:

“The Wisconsin State Office of Justice Assistance (OJA) is the state agency responsible for administering criminal justice funds. Establishing middle school truancy reduction as a priority for 2010, OJA recently announced funding for new programs or program expansions targeting middle school students. A highly competitive grant, the district was eligible to apply for up to \$225,000 in funding over a three year period.

Noting the short time frame from grant announcement to submission, the district submitted the application for \$225,000 on the deadline date of June 22, 2010. The Attendance Improvement Means Success (AIMS) Middle School proposal provides funding for the Department of Special Education and Student Support to expand our present K-5 AIMS program to 6th grade students throughout the district as well. Program personnel (1 Full-time Miscellaneous AIMS Specialist and a .13 FTE Secretary), travel, equipment, supplies, and other program expenses will be used to improve student attendance and parental involvement, with an emphasis on strengthening the relationship between home and school, removing obstacles that families come across on a daily basis. Concrete supports in the form of developing individual student and

family goals, building community connections, and securing community resources in order to remedy truancy patterns are emphasized in AIMS programming. Paramount to our innovative proposal is our direct linkage to the County's Prevention Services Network of agencies, providing the potential for a wide variety of individual/familial supports as well. In addition to new inter-agency connections to the Kenosha County Prevention Services Network, the district also is partnering with the Kenosha County Juvenile Court Intake Department, the Kenosha County Division of Children and Family Services, and the UW Parkside Mentor Racine/Kenosha Program.

Please note that there is no district cost match required should the district win this three year grant award.

At is July 13, 2010, meeting, the Audit/Budget/Finance Committee voted to forward this grant to the full Board for approval. Administration recommends that the School Board grant approval to accept and implement if received the Office of Justice Assistance Truancy Prevention and Reduction Grant.”

Mr. Ostman moved to defer the Truancy Prevention and Reduction Initiatives Grant Application to the Curriculum/Program Committee for review. Mr. Bryan seconded the motion.

Roll call vote: Ayes: Ms. R. Stevens, Mrs. Taube, Mr. Ostman, and Mr. Bryan. Noes: Ms. P. Stevens, Mr. Gallo and Mrs. Snyder. Motion carried.

Meeting adjourned at 8:10 P.M.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING & EXECUTIVE SESSION
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD AUGUST 10, 2010

A special meeting of the Kenosha Unified School Board was held on Tuesday, August 10, 2010, in the Small Board Room at the Educational Support Center. The purpose of this meeting was to vote on holding an executive session to follow immediately.

The meeting was called to order at 5:04 P.M. with the following members present: Ms. R. Stevens, Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens and Mrs. Snyder. Dr. Hancock was also present. Mr. Gallo was excused.

Mrs. Snyder, President, opened the meeting by announcing that this was a special meeting of the School Board of the Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Mrs. Snyder announced that an executive session had been scheduled to follow this special meeting for the purpose of Personnel: Position Assignments and Collective Bargaining Deliberations.

Ms. P. Stevens moved that this executive session be held. Mr. Ostman seconded the motion.

Roll call vote. Ayes: Ms. R. Stevens, Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens and Mrs. Snyder. Noes: None. Unanimously approved.

Mr. Ostman moved to adjourn to executive session. Ms. P. Stevens seconded the motion. Unanimously approved.

1. Personnel: Position Assignments

Dr. Hancock presented a recommended Administrative appointment and Board members were in consensus with the appointment.

2. Collective Bargaining Deliberations

Mrs. Glass arrived at 5:10 P.M. and updated Board members on the status of collective bargaining in relation to Teachers.

Meeting adjourned at 5:29 P.M.

Stacy Schroeder Busby
School Board Secretary

SPECIAL MEETING
OF THE KENOSHA UNIFIED SCHOOL BOARD
HELD AUGUST 10, 2010

A special meeting of the Kenosha Unified School Board was held on Tuesday, August 10, 2010, in the Board Room at the Educational Support Center. The purpose of this meeting was for discussion/action regarding an Administrative Appointment.

The meeting was called to order at 6:50 P.M. with the following members present: Ms. R. Stevens, Mrs. Taube, Mr. Ostman, Mr. Bryan, Ms. P. Stevens and Mrs. Snyder. Dr. Hancock was also present. Mr. Gallo was excused.

Mrs. Snyder, President, opened the meeting by announcing that this was a special meeting of the School Board of Kenosha Unified School District No. 1. Notice of this special meeting was given to the public by forwarding a copy of the notice to all requesting radio stations and newspapers.

Dr. Hancock recommended an administrative appointment.

Ms. P. Stevens moved to approve Ms. Suzanne Loewen as Principal of Brompton School effective August 13, 2010. Mr. Ostman seconded the motion. Unanimously approved.

Meeting adjourned at 6:52 P.M.

Stacy Schroeder Busby
School Board Secretary

This page intentionally left blank

Kenosha Unified School District No. 1
Kenosha, Wisconsin
Summary of Receipt
August 24, 2010

	From	To	Date	Amount
--	------	----	------	--------

Receipts:

Total Receipts	CR045990	CR046268	6/01/10 - 6/30/10	\$ 472,756.03
----------------	----------	----------	-------------------	---------------

Wire Transfers from Johnson Bank to:

First Natl Bank of Chicago/NationsBank <i>(for federal payroll taxes)</i>		July 1, 2010	139,358.17
First Natl Bank of Chicago/NationsBank <i>(for federal payroll taxes)</i>		July 1, 2010	1,248,262.74
First Natl Bank of Chicago/NationsBank <i>(for federal payroll taxes)</i>		July 15, 2010	1,239,644.54
First Natl Bank of Chicago/NationsBank <i>(for federal payroll taxes)</i>		July 16, 2010	202,125.07
First Natl Bank of Chicago/NationsBank <i>(for federal payroll taxes)</i>		July 29, 2010	1,243,779.22
First Natl Bank of Chicago/NationsBank <i>(for federal payroll taxes)</i>		July 30, 2010	152,615.94
US Bank of Milwaukee <i>(for state payroll taxes)</i>		July 8, 2010	858.61
US Bank of Milwaukee <i>(for state payroll taxes)</i>		July 15, 2010	583,315.74
US Bank of Milwaukee <i>(for state payroll taxes)</i>		July 22, 2010	1,108.97
US Bank of Milwaukee <i>(for state payroll taxes)</i>		July 30, 2010	302,445.08
Wisconsin Retirement System		July 30, 2010	9,107.67
Wisconsin Retirement System		July 30, 2010	1,756,916.13
Total Outgoing Wire Transfers			\$ 6,879,537.88

Check Registers:

General	453849	453852	July 1, 2010	92,843.33
General	453853	453876	July 2, 2010	46,034.93
General	453877	453951	July 2, 2010	1,984,806.87
General	453952	453953	July 2, 2010	380.00
General	453954	454066	July 6, 2010	131,328.56
General	454067	454090	July 8, 2010	45,778.13
General	454091	454113	July 8, 2010	44,885.76
General	454114	454136	Jul, 8, 2010	44,885.76
General	454137	454226	July 8, 2010	90,207.06
General	454227	454238	July 9, 2010	27,100.10
General	454239	454401	July 13, 2010	2,713,016.07
General	454402	454448	July 16, 2010	1,207.96
General	454449	454488	July 16, 2010	1,096.80
General	454489	454494	July 16, 2010	19,948.87
General	454495	454578	July 16, 2010	261,996.05
General	454579	454716	July 16, 2010	66,983.50
General	454717	454723	July 16, 2010	2,439.36
General	454724	454725	July 20, 2010	1,899.80
General	454726	454728	July 20, 2010	11,144.00
General	454729	454736	July 21, 2010	2,110.04
General	454737	454877	July 23, 2010	6,480,662.92
General	454878	454966	July 23, 2010	448,628.00
General	454967	454973	July 28, 2010	2,328.94
General	454974	455072	July 28, 2010	266,420.35
General	455023	455104	July 28, 2010	130,159.11
General	455105	455105	July 28, 2010	18,533.80

Total Check Registers

\$ 12,936,826.07

Administrative Recommendation

It is recommended that receipt numbers CR045990 through CR046268 that total \$472,756.03 be approved.

Check numbers 453849 through 455105 totaling \$12,936,826.07 are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that wire transfers to First National Bank of Chicago and Nations Bank dated July 1, (2 deposits on 7/1) 15, 16, 29, and 30, 2010 totaling \$4,225,785.68; to US Bank of Milwaukee dated July 8, 15, 22, and 30, 2010 totaling \$887,728.40 and to the Wisconsin Retirement System dated July 30, 2010 (2 deposits 7/30) totaling \$1,766,023.80 be approved.

Dr. Michele Hancock
Superintendent of Schools

William L. Johnston, CPA
Executive Director of Business

Eileen Coss
Accounting Manager

Kenosha Unified School District No. 1
Kenosha, Wisconsin

August 24, 2010

KENOSHA eSCHOOL CHARTER CONTRACT RENEWAL

On July 1, 2006 the Board of Education first approved the request for charter school approval for the Kenosha eSchool, initially for a five (5) year period. The eSchool has since experienced growth in students, staff, and program offerings. The renewal request addresses many of the updated areas regarding school operations and functions.

Provided for the Board's review is an updated contract for renewal. Specific details about the Kenosha eSchool are in the attached contract. The charter contract renewal has been reviewed by the staff and recommended by the eSchool Governance Board. Provided are two versions of the eSchool charter. The first attachment contains the original charter with the proposed changes (strikethrough for omission, bold for alteration/ addition). The second attachment is the charter in a contract format that is now consistent with the other KUSD charter schools. This attachment is just a migration of the content from the first charter and the proposed changes in a new contract format.

This past year, the Kenosha eSchool increased its full time equivalent enrollment to 155 students in grades 9-10. A three-year lease agreement was recently approved for a dedicated facility to address school and student needs.

Regarding the historical funding structure, KUSD has allocated a per pupil rate for every full time equivalent student to the eSchool. Initially this rate was in the original charter at 80%, which is consistent with the other charter schools. A previous informal arrangement altered this rate to 70%. However, after a review of the eSchool operating expenses and alignment to the remaining District charter schools, the eSchool Administration, Governance Board, and the KUSD Leadership Team have agreed to return to the original 80% for fiscal equity.

RECOMMENDATION

At its August 10, 2010, meeting, the Personnel/Policy Committee voted to forward the Kenosha eSchool Charter Contract to the full Board for approval.

Administration as well as the Kenosha eSchool Governance Board and Staff requests that the School Board approve the proposed three (3) year contract for the Kenosha eSchool.

Dr. Michele Hancock
Superintendent of Schools

Mr. Dan Tenuta
Executive Director of School Leadership-High Schools

Mr. Kris Keckler
Principal, Kenosha eSchool

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

General Information

1) What individuals, names and titles are seeking to ~~establish~~ revise the eSchool a charter school?

~~Mr. Joseph Mangi, Dr. Michele Hancock, Superintendent of Schools, Mr. Tim Miller-Dan Tenuta, Executive Director of School Leadership, Mr. William R. Hittman, Supervising Mr. Kris Keckler, Principal/Director, and Ms. Diane Blackmon, Teacher Consultant,~~ are requesting the Kenosha Board of Education ~~establish~~ **revise** the Kenosha eSchool **charter**.

2) Who will have administrative responsibilities for the charter school?

A certified administrator will be in charge of the charter School. **Any administrative appointments will be approved by the KUSD Board of Education based on the recommendation of a replacement from the KUSD superintendent.**

3) How will administrative services be provided to the charter school?

A certified administrator is in charge of the Kenosha eSchool and has administrative authority to carry out the provisions of the charter. Administrative services and funding will be provided to the Kenosha eSchool at the same level and frequency as indicated in Section 2 of the Financial/Operational Criteria section of this contract.

4) What is the status of the charter school as an instrumentality or non-instrumentality of the District?

The Kenosha eSchool will be an instrumentality charter that assumes authorization by the Kenosha Unified School District Board of Education and all personnel involved in the Kenosha eSchool will be employees of the Kenosha Unified School District. Kenosha Unified School District as well as Kenosha eSchool are not connected or affiliated with any religious denomination or organization and thus our practices, programs, admission policies, employment practices, and all other operations and practices are not directed or influenced by any religious denomination or organization.

5) What KUSD Board or District policies or procedures need to be waived?

Kenosha Unified School District policy 5310-Student Attendance is waived as it relates to a student's physical presence in a KUSD building at prescribed times of the day. KUSD policy 4280-Employee Attendance and Punctuality is waived as it relates to a teacher's daily attendance for instructional purposes. The waiver does not apply to attendance at an IEP, ADEP, 504, District professional development, curriculum, and/or staff meetings. KUSD policy 4351- Staff Work Schedule is waived and modified to the extent that regular work hours are limited by specific time of the day. All KUSD policies must be in agreement with the collective bargaining agreement of the Kenosha Education Association. ~~The requirement to develop a site strategic plan or action plan is waived and in place of it will be developed assured learner outcomes.~~

6) What are the graduation/diploma requirements of the Kenosha eSchool?

Students applying for graduation and diploma from the Kenosha eSchool will meet all the requirements as set forth in KUSD Board Policy 6456-Graduation Requirements. Kenosha eSchool

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

students must earn four credits in each Social Studies, Science, Mathematics, and English. He/she must also earn .5 credits in Consumer Education, 1.5 credits in Physical Education, .5 credit in Health, and 7.5 credits in electives for a total of 26 credits. **eSchool will not assign a valedictorian/ salutatorian, but rather define and practice a “laude” component for graduation recognition.**

Student Program

1) What are the school’s program alternatives and how will they provide for parent and student needs?

Kenosha eSchool will use new and emerging technologies that expand the boundaries of space and time to provide high quality standards-driven curriculum. The staff, in collaboration with parents and guardians, will endeavor to empower all students to develop their potential to the fullest, while taking ownership of their individual academic progress. Kenosha eSchool will create a learning environment that is ~~self-paced and~~ able to accommodate students’ varying physical locations ~~and timeframes~~. The eSchool allows parents/guardians one more option to consider when determining their child’s individual educational needs.

2) Is there a community need for the option?

Our community, through work on the Board approved Strategic Plan, has determined that there is a need for choice schools in our district. Creating Kenosha eSchool provides one option for answering Strategy #3. Kenosha eSchool provides seats in numerous online courses. These courses do not have a need for physical classroom space since students can access their courses from anywhere there is Internet access. Some students could utilize computers on campus **or other public locations.**

Kenosha eSchool offers students in the district additional choices for them to take ownership of their education and schedule. For a significant number of students the traditional curriculum, calendar, and school day do not meet their needs. For some students, various obstacles may interfere with the normal progression of educational experiences. For others, the eSchool can provide unique opportunities to enrich or expand their educational experiences. As part of the research activities a survey was done of all 9th, 10th, and 11th grade students in the district. 57% of those surveyed **in 2006** indicated they would like to take one or more online classes. ~~That comes to approximately 2,800 students. This is a very significant number of potential online learners.~~

~~The survey is attached as Appendix A.~~

Any students involved in the eSchool would benefit from the individualization and flexibility that can exist in a virtual school environment. Although it is expected that a majority of the students would complete courses within a traditional **course semester** time frame, the eSchool makes it possible to compress or expand the time to best meet their educationally defined needs.

~~The community has also shown a need through discussions with local employers as to how they fulfill their staff development and training needs. A small survey of six employers in the WISPARK industrial complex indicated that five of six preferred to utilize on-line learning as the preferred mode of training and education for their employees.~~

3) What will be the make up of the enrollment?

a) What total enrollment is targeted?

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

For the ~~spring of 2007~~ **fall of 2010**, the Kenosha eSchool in partnership with the ~~Wisconsin Appleton eSchool Network~~, anticipates **providing a course load equivalent of 155 FTE** students for the school year. **This will be a mixture of both full-time and part-time students.** ~~approximately 80 course enrollments with that number expected to increase to 240 course enrollments for the fall 2007 semester. These courses would serve at least 240 students who may be taking one or more courses simultaneously.~~ As the staff develops additional skills in this unique environment, more courses are approved for use, and our partnership with Wisconsin eSchool Network grows, the course offerings and students served are expected to increase each semester.

The Kenosha eSchool will operate both as a full school program for some students and as a school within a school model for others. Kenosha eSchool will target the following age groups:

- Any high school age students living in Kenosha Unified School District.
- Any high school age students that have applied for open enrollment during the allowed time
- Home school students of high school age.
- Drop out students who have not turned 21, but are within 6 credits of graduation.

~~It is the intention that students can enroll full time in the Kenosha eSchool. As the Wisconsin eSchool Network continues to grow, so will the course offerings.~~

b) What process will be used to enroll students?

Kenosha eSchool will have a continuous enrollment in courses. During enrollment all students will be expected to complete the Kenosha eSchool enrollment form. ~~Kenosha eSchool staff will review these forms to match individual student needs with available eSchool options.~~ KUSD students currently attending a district school will also be expected to complete a counselor form, **complete with counselor/administrator signature**, to ensure that their counselor is aware of the students' interest in eSchool classes. District residents who are not currently attending a KUSD school will complete an enrollment form and submit their course requests directly to Kenosha eSchool. A transcript should accompany all student enrollment forms. ~~Out of district students must have successfully applied for Open Enrollment during the state's window of opportunity and been accepted by the district before they submit an enrollment form. Once the enrollment form has been received, all students will participate in a mini-course (about 4 hours work) designed specifically for orientation. The program leader Orientation Instructor — to ensure their proper orientation — will monitor this progress. Finally, the students' coach/mentor and parent/guardian will attend a mandatory content area orientation that is offered once a month, or as needed. If the coach/mentor and/or parent/guardian do not attend the required meetings, a new coach/mentor will be strongly encouraged. The Kenosha eSchool will have a list of possible mentors.~~

~~During this meeting the Goals and Learning Plan for the individual student will be developed and approved by the group.~~ Enrollments for each course will be filled on a first come first served basis and a waiting list will be kept for any additional requests for that course. Students from the waiting list would be allowed to begin the course ~~if feasible for them~~ whenever an opening **becomes available**. In the future if more students enroll who meet the criteria than openings would allow, Kenosha eSchool would ~~look to enroll the students in another network eSchool~~ **activate additional course offerings**. If the enrollments during the open enrollment period exceed the slots allocated a lottery will be held. If a lottery is required, the ESEA guidelines under Title I will be followed and a "weight" will be given to low-income and credit deficient students. ~~If enrollments exceed the student load of 4.34 FTE's (full time equivalent) teachers, then a lottery will be held.~~

~~When a course is over subscribed a waiting list will be established for students who can not be accommodated during the enrollment period. The enrollment period is June to April 1st of the~~

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

~~current school year. The waiting list will be maintained up to April 1st of the current school year. If more students apply than can be placed in the eSchool by the end of the enrollment period, students will be selected through a lottery system. The lottery will be conducted by a sitting Judge from Kenosha County and a Pleasant Prairie Police Officer.~~

c) Public school alternatives for resident students not attending the eSchool

Students not admitted to the eSchool or not choosing to attend the eSchool have other options or alternatives. They may apply to enroll in Harborside Academy, another 9-12 charter school. They may choose to enroll in one of Kenosha Unified School District's high schools of choice, Reuther Central High School, Indian Trail **High School**/Academy, or LakeView Technology Academy. They may also return to her/his home high school, Kenosha Bradford or Tremper. The Kenosha eSchool, Harborside Academy, as well as the high schools of choice are schools of voluntary attendance. No student is required to attend these schools.

d) Tuition

The Kenosha eSchool does not charge tuition. Students at the eSchool pay regular school fees the same as do all other Kenosha Unified School District students. There are no additional fees or charges to attend the eSchool.

e) What are the plans for marketing to students and parents?

- Website link from the KUSD home page with application forms and contact information
- Informational brochures distributed to ~~high~~ **district schools** and other community agencies
- Community Meetings
- Articles in high school and district newsletters
- Articles in the Kenosha News
- News releases to area radio stations, **weather channel, theaters**
- Personal contacts with key individuals such as Cluster Leaders, Guidance staff, School Board Members, etc.
- Will be part of the School Choice Presentations during registration weeks.
- Personal mailings to students who have left school without a diploma who have not yet turned 21

f) How will the charter reflect the diversity of the community?

Every effort will be made to provide information to diverse populations about the opportunities that the Kenosha eSchool may have that could meet their individual needs. Additional efforts will be made to market Kenosha eSchool to low income students and their families. It will also be marketed to students at risk. The eSchool will collaborate with the Director of Title I and the Minority Academic Affairs Specialist regarding enrollment and awareness. Personal contacts will be made with the KUSD, community, and home-site guidance counselors to be sure that they are familiar with the Kenosha eSchool options. The Minority Academic Affairs Specialist will be consulted regarding minority enrollments and awareness. **Enrollment is open to all students in the covered grades throughout the District. No student will be denied admission to the eSchool based on race or ethnic heritage. The eSchool seeks a student community that reflects the greater KUSD area in racial/ethnic, and gender balance. That continues to be a guideline for placement procedures. To accomplish this, information regarding the school will be disseminated throughout the community through various mediums to all public schools and through community agencies. Enrollment information meetings will be publicized through newspaper advertisement, cable television, and local community service agencies.**

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

g) Will a special segment of school population be targeted?

Although the Kenosha eSchool opportunities will be available to any high school student, particular efforts will be made to recruit students who are not currently being served or are being served on a minimal basis. The population could include, but not be limited to, any of the following categories:

- **Students who are attracted to an online experience.**
- Students who are voluntarily withdrawn, are on a long-term suspension, expulsion, or are seen as a safety risk to the traditional school site
- Students who feel uncomfortable or unsafe in a traditional setting due to school phobia, anxiety disorders, or other mental or emotional health issues
- Homebound students with extended medical issues
- Incarcerated students who will be confined for an extended period of time
- Transient students who may be residing in a group home or other residence particularly if they are entering the district at other than the beginning of a new semester
- Students in treatment programs for an extended period of time
- School age parents, married students, and self-supporting students
- Students who left school without completing their diploma requirements, but are within 6 credits of graduation
- Students with extraordinary needs for acceleration or remediation
- Students schooled at home
- Free and reduced lunch students
- Students whose personal or family activities preclude traditional daily attendance such as temporary job relocations, involvement in professional level athletics, or other endeavors
- Students not on target to graduate with her/his cohort group

h) How will special needs students be accommodated?

Successful online students have specific characteristics defining how they operate. These skills are: time management, organization, ownership for learning, self-advocacy, problem solving, computer literacy, reads and follows detailed directions, and has effective writing skills. The students in conjunction with their instructor and mentor/coach must work on any weakness in these skills. Since students will have an Individual Learning Plan based on their needs and goals, the learning team can determine whatever accommodations are needed for individual students, and the planning can occur to best provide for those needs.

Special education students are also eligible for Kenosha eSchool. They must have an updated **IEP** (Individualized Education Program). A special face-to-face meeting with the course instructor, special education teacher, student, and mentor/coach will occur to determine if the eSchool is the student's **LRE** (Least Restrictive Environment). ~~Appleton eSchool has also found online learning to be successful for students with special needs diagnosed with ADD or ADHD.~~ The following is a list of accommodations for ~~special education students or students with special needs~~ **ADD or ADHD in an eSchool:**

As defined by an IEP/ 504, some accommodations may include:

- Extended time on lessons and tests
- Flexibility in start and end dates
- Prepared notes and reviews of lessons
- Non-threatening means of communication with the instructor

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

- Clear rubrics for assessments
- Regular communication with parents on course progress
- Opportunity to revise and resubmit assignments
- No lost assignments

Pursuant to Wisconsin Statutes, transportation shall be provided for children with exceptional education needs, regardless of distance, if such request (or such transportation) is approved by district authorities. Approval shall be based on whether or not the child can walk to school with safety and comfort.

h) What are the requirements for admission to the school?

Students must be Kenosha Unified School District students, reside in the Kenosha Unified School District, or have completed an Open Enrollment application within the state window of opportunity **and received KUSD approval**. Students must complete the application process and ~~mini-course~~ **Orientation**, which include a self-evaluation of the initiative, motivation, and self-discipline needed to have a reasonable expectation for success in this virtual environment. Students are required to identify, on their enrollment form, a learning coach/mentor who will be the liaison between the students and the teacher in the monitoring process and an essential part of the communication process. The mentor/coach should be someone that has influence with the students and their learning. The students, parent/guardian, and the learning coach/mentor (if other than the parent) would attend a mandatory orientation session held to ensure that the students' goals fit with the opportunities available at that time in the eSchool. At this time the processes, procedures, and expectations for all parties will be explained and discussed.

4) What are the educational goals of the charter school/program?

a) Describe the curriculum content and method of instruction that will be used with students.

In order to provide high-quality, standards-driven, proven curriculum, courses will be provided through shared resources with other virtual school providers or organizations that have developed and aligned these courses. Kenosha eSchool will be doing this in conjunction with the ~~Wisconsin Appleton~~ **eSchool Network** by using its research and present course list to provide the best eSchool product for our students. Courses will only be considered that have the ability to be modified to comply with the existing KUSD curriculum, KUSD standards and benchmarks, and allow for local teacher flexibility in the course delivery. Courses must also be ADA (American Disabilities Act) and SCORM (Shareable Content Object Reference Model) compliant. As the skill level and experience of the virtual teachers develops, additional locally developed courses ~~will~~ **may** become available.

~~In most cases, students would~~ **will be expected to have a home computer able to run Windows 98 or later and Internet access. Students may also use community computer facilities (local libraries) or computers of friends or relatives. Minimal technical support will be available for initial setup on private computers. District support would not be available for hardware and software on their personal computer. Students will be liable for any improper use of the Internet and/or email. If using a district Internet access, the email and Internet will be tracked. Any improper use will result in loss of use of district equipment and services and possible dismissal from the eSchool program.**

The curriculum is designed to address the educational goals as described in Wisconsin Statutes 118.01(2). The curriculum course requirements and instructional programs will be

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

consistent with the previously mentioned goals. Administrators, teachers, parent/guardians, and mentors share responsibilities for students meeting the goals and expectations as described in 118.01(2).

b) What will a typical student day schedule look like?

There is the potential for enrolling full time in Kenosha eSchool. Schedules for students enrolled part time and students enrolled full time will be different. Whether students are enrolled full or part time, they may take a maximum of 4 courses at once, **unless approval is granted through mitigating circumstances, such as credit deficiency**. The continuous enrollment gives students numerous options for a schedule. ~~Below are a few of these options:~~

Part Time Students	Full Time Students
Students would be enrolled in 3 classes in a traditional setting. This means they have an early release or a late start. They would choose to work on their eSchool course at home during this time. Their pace chart has them completing the eSchool course in one semester.	Students would be enrolled in 1 eSchool course. They create a pace chart that allows them to finish the class in 6 weeks. At that time they enroll in another course that is paced to finish in 6 weeks. For the final 6 weeks of the semester they take two eSchool courses.
Students would be enrolled in 3 classes in a traditional setting. They have an open period in which they use the school's computer labs to complete their eSchool work. Their pace chart has them completing the eSchool course in one semester.	Students would enroll in 2 eSchool courses. They create a pace chart that allows them to finish both courses in 9 weeks. They enroll in another 2 courses to finish in the last 9 weeks of the semester.
Students would be enrolled in 2 classes in a traditional setting. They have a job that requires them to work mornings. The students are enrolled in one eSchool course in which they agree to a pace chart that has them completing the course in 9 weeks. Then they register for another course to complete in the final 9 weeks of the semester. They attend school in the afternoons, and then work on their eSchool work at night.	Students could enroll in 3 courses with a pace chart of 18 weeks. Then they may sign up for 1-2 summer courses.

~~There will be an initial learner period of two to four weeks. During that period a student may only be enrolled in one eSchool class. At the discretion of the eSchool Teacher Consultant, when students demonstrate success in the online learning environment they will no longer be considered an initial learner and the number of courses will be increased. The flexibility of online learning allows students and their family the opportunity to determine what type of schedule is most feasible in their particular situation. Although the time and place where students work may be very different, their coursework and expectations will have significant structure. When students embark on an on-line course, goals for completing that course(s) would be set with input from the students, an eSchool staff member, and the designated adult contact (parent/coach/mentor).~~

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

~~In most cases students would be taking one or two courses simultaneously. For example, students seeking to be full-time virtual students or who only need a few courses to graduate might set a completion date of 6 weeks for their two courses. The expectation would be that they would begin another course as soon as one of them is completed. Other students might only be taking one course and plan to complete it within a traditional calendar semester. Yet still other~~ Students with extenuating circumstances might need to have an extension beyond the traditional ~~semester~~ **time frame** in order to complete their work. Virtual students have a great deal of flexibility in this way. Students would access their assignments on-line, communicating regularly with the teacher for clarification, explanation, or revisions in their work. Students would be able to work on their assignments at any time that is convenient for them. For example:

- Teen parents might do their coursework while their child or children are napping or in bed for the night.
- Self-supporting students might work full-time and do their coursework in the evening or on weekends.
- Voluntarily withdrawn or homebound students might work 6 hours one day and 3 hours the next.
- Students in a treatment program, or who are incarcerated, may be told when they will be working on their assignments.
- Other students might work on their course(s) at the same time every day from the LMC or another location in their local building where they might be cross enrolled.
- Students who are not effective at 7:30 a.m. might take one on-line course and begin school at 9:15 a.m.

The students would communicate with their teacher in several ways, though mostly electronically. The most typical method would be through emails. Some projects may have 3-dimensional components. Students can take pictures and send them electronically. Simple questions or clarifications on assignments would most often occur using this method. However, secondary forms of communication are used: chat rooms, white boards, telephone, and face-to-face contact.

Teachers would post office hours each week, at which time they would be available to students via a discussion group where several students could participate in a discussion or tutoring session synchronously. This option includes a white board that would be visible to all in the discussion group at that time. Teachers can call on individual students to solve a math problem or demonstrate an idea using a mapping or graphing technique. The teachers would be able to make changes or suggestions as the students are working on the white board and at the end of the session the students could print out all of the notes that would have been created on the white board during that session. Several students might work on a group project in this manner. Course discussions could also occur asynchronously. The teachers might start a discussion stream and students would be expected to participate over a week or two and be graded on the quality of their responses. Assignments might be submitted directly on-line, as email attachments, via the postal service, or some projects might actually be hand delivered to the virtual school office. Students would be expected to demonstrate regular progress with their work.

Student/teacher contacts would be expected at a minimum of 2-3 times per week. Contacts include feedback on assignments, responding to questions, clarifying assignments, or other grade reports. These contacts would typically be in the form of emails or phone calls. Minimally, ~~once~~ **twice** each month, the students, as well as the designated adult (parent/mentor/coach) for the

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

students would receive a written report of the students' progress as compared to the benchmarks showing whether or not their progress was on track to meet their course completion goals. If the teacher has not been able to contact students or see any signs of progress in their work, the designated adult would be contacted. This adult would also have on-line access to an individual student's current grade and progress. Students may forfeit their on-line opportunities if regular progress does not occur and they are not communicating any special needs to the teacher.

c) What assessment tools will be used to evaluate student progress?

Students, parents/guardians, or mentor/coaches will have access to their student's electronic grade book 24 hours a day, 7 days a week. ~~A portfolio of each course for each student will be developed. This portfolio may include data collected and recorded within the on-line course system and/or projects that the student completed in the form of reports, power point presentations, audio and videotapes etc. It may include district developed end-of-course tests as they become available.~~ Other individual testing and assessments will be available on an as needed basis. Some of the assessments included in Kenosha eSchool will be: auto-graded quizzes, threaded discussions, worksheets, research papers, PowerPoint presentations, letters, or brochures created as part of a project. A proctor will administer all course finals and a passing grade on the final exam must be achieved to receive credit for the course.

d) How will student progress be communicated to parents/guardians and/or mentor/coaches?

Students' progress is based on their pace chart. Their progress will be communicated to parents on an informal basis via emails and phone calls. ~~On a monthly basis~~ **Twice a month**, progress will be reported more formally via a written report that compares the students' status with the benchmarks that would indicate whether or not the pace was appropriate to meet the goals set in the Individual Learning Plan.

e) Describe how discipline will be dealt with at the school. What is the discipline plan?

All existing KUSD policies regarding student discipline will be followed. Discipline in an eSchool setting would be much different than in a traditional school. Discipline issues and concerns are likely to center on appropriate use of emails and discussion rooms as well as the pacing of student work. If students have not completed any work in a week without prior arrangements with the instructor, a ~~phone call and/or letter~~ **communication** would be sent to the parent to discuss the situation. Expectations would be made clear, and if the students still do not meet expectations, they may lose their opportunity to continue working in the eSchool. Kenosha eSchool also recognizes Wisconsin Compulsory Attendance Laws. Because students do not attend a classroom, habitual truancy for the eSchool must be defined. ~~Students not meeting the requirements of their personalized pace chart will be subject to discipline.~~

f) How will you assess whether the educational goals of the charter school are being met?

~~After completing a full semester of operation, The An Online Program~~ **Perceiver Instrument (OPPI)** will be used to review the 8 components of quality online schools and programs. Information will be gathered from the Governance Board, students, mentor/coach/parent, and online teachers to identify the strengths and effectiveness of the school and assist in future planning and goals. ~~OPPI training will be provided through our partnership with Appleton eSchool.~~

5) What is the relationship with District goals?

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

a) In what manner and how often will a report on student progress in mandated State testing, as well as specific charter measurements, be communicated to the Board of Education and the community?

The eSchool Board of Governance is fairly independent of the KUSD Board of Education in that the Governance Board may make policies and rules that are independent of the KUSD Board as long as those policies are not in conflict. The Governance Board may also request of the KUSD Board a variance from or absolution from various Board policies. ~~The Governance Board has control over the staffing of the eSchool. The instructional staff are extended day contracts for current teachers or new part time staff. In all situations the decision as to who teaches for the eSchool rests with the Governance Board. New hires are decided by the Governance Board and extended contracts are at the discretion of management and thus are at the discretion of the Governance Board.~~ The discretionary operational budget of the eSchool is **will be** administered by the Governance Board and **school administrator** staff. ~~The Governance Board will participate in the evaluation of Principal/Director and Teacher Consultant.~~ The Governance Board will report once ~~twice~~ a year or as the situation arises to the KUSD Board regarding the academic progress and behavioral activities of the eSchool students.

Financial/Operational Criteria

1) Describe the anticipated budget line items (not all categories may apply or there may be added categories) and if there is an anticipated need for District or private contract services.

a) Personnel

1.0 FTE's are required initially consisting of the following responsibilities: The eSchool Teacher Consultant will be responsible for the day-to-day operations of the eSchool dealing with coordination activities and teaching **support**. ~~She~~ **The Consultant** will also be responsible to **help** promote and communicate information about Kenosha eSchool to the community, School Board, Guidance Counselors, and any other educational staff. All teachers in Kenosha eSchool will be required to successfully complete an online teacher-training course. ~~Appleton eSchool will provide this training through a dissemination grant.~~ The eSchool Teacher Consultant should have at least 5 years of teaching experience. A background in alternative education is extremely useful. Other positions will be needed based on the growth of the eSchool.

b) Administration

The eSchool **Administrator will be responsible for all administrative and supervisory duties.** ~~Teacher Consultant will handle daily coordination activities for Kenosha eSchool with oversight by a certified administrator.~~

c) Curriculum

\$2500 for additional course development and alignment to bring these nationally aligned courses in line with the state and district standards.

Curriculum selection has been researched and reviewed by ~~Appleton~~ **the Wisconsin eSchool Network and the KUSD curriculum coordinators.** ~~Through our partnership with Appleton eSchool, at least 25 courses will be available for KUSD students. Florida Virtual School has developed standards based curriculum available for purchase. This would be the main vendor KUSD and AASD would use to provide new eSchool courses. A curriculum committee as arranged~~

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

by the eSchool Teacher Consultant will review all courses. The committee will determine how the virtual courses meet local standards and what course codes will be assigned to each class.

d) Instructional Supplies and Equipment

~~Combination answering machine, fax machine, and scanner.~~ **General office supplies.**
\$800.00

e) Contract Services

\$35.00 per enrollment—to alleviate the need to purchase and develop our own Course Management System, we will share a pro-rated cost with ~~Appleton~~ **the Wisconsin eSchool Network** to provide this system to our students. ~~This is an operational cost that will not be able to be paid out of grant funds. The future may require other administrative costs once Wisconsin eSchool Network is fully operational.~~ This will be a shared expense with the Network based on our course enrollments.

f) No expenses are anticipated in the following areas: ~~Facilities, Liability Insurance, Pupil services, testing and assessment, and student transportation.~~

g) Other: \$15,000 for miscellaneous expenses such as: office expenses: paper, toner, postage, printing, phone, and supplies for meetings.

2) Describe the anticipated financial support from District and outside sources.

For each **full-time** student enrolled at the eSchool on the official third Friday in September membership count, KUSD will credit Kenosha eSchool with eighty (80%) percent of the per membership cost determined by the State for the applicable school year (“Direct Cost Budget”). **Part-time students will be calculated on a course equivalent basis as the year progresses (FT/4/4). The eSchool will work in partnership with the Finance Department on an equitable distribution for potential increases in enrollment throughout the school year.** The remaining twenty (20%) percent of the per member cost will be allocated directly to KUSD as reimbursement for administrative or other services furnished to the Kenosha eSchool. KUSD will pay the offset against the Direct Cost Budget, all teacher and staff salaries and benefits, rents, equipment and supplies, and other miscellaneous direct expenses of Kenosha eSchool. Expenses other than established salaries, benefits, and rent shall be paid only upon written requisition to KUSD by the Kenosha eSchool. Any other funds raised by Kenosha eSchool from outside sources shall be delivered to and maintained by KUSD in a separate account subject to sole discretion of Kenosha eSchool (“Discretionary Account”) following established District policies. Unspent discretionary funds can be carried over funds from one year to the next. **Any saved monies will be designated for approved costs related to any short/ long term plans.** The annual amount of the Direct Cost Budget shall be periodically allocated by KUSD for use by the Kenosha eSchool in the operation of the school as follows:

- (A) Twenty-five (25%) percent on the first day of July preceding the school year
- (B) An additional fifty (50%) percent on the first day of October during the school year
- (C) The remaining twenty-five (25%) percent on the first day of January during the year.

KUSD may offset part of any amount in the Discretionary Account against any amount by which the Kenosha eSchool exceeds the Direct Cost Budget in any school year and for which KUSD is liable. Notwithstanding the foregoing, Kenosha eSchool is not authorized to expend or

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

otherwise obligate the district for any amounts in excess of the Direct Cost Budget plus any amount in the Discretionary Accounts.

The eSchool will be included in any federal or state programs on the same basis as other eligible district schools, based on the requirements and stipulations outlined by the applicable program.

3) In what manner will the financial operations be audited and communicated to the Board of Education?

Kenosha eSchool will be subject to the same audit processes and reporting procedures currently in place in the Kenosha Unified School District.

4) Personnel

a) How will personnel for the charter be recruited and selected?

The posting of positions will follow the present format for Kenosha Unified School District. The eSchool ~~Teacher Consultant~~ **Principal** will recruit teachers through site based faculty meetings describing Kenosha eSchool as well as district wide emails. The Kenosha eSchool will adhere to all Human Resource posting and hiring policies. Instructional staff for the eSchool will be either by extended day contracts for existing teachers or ~~new~~ **full-time or** part-time instructors. The selection of these instructors will be governed and decided by the **existing KUSD hiring practice Governance Board and eSchool staff.**

b) What qualifications will be required of the individuals employed at the school?

Qualified and certified staff will be employed for this endeavor. Due to the need to evaluate, modify, and develop coursework, as well as performing teaching tasks, staff will be sought with **a preferred 5 or more years of experience.** Successful completion of **the Wisconsin on-line training requirement is mandatory** for **instructional** employment in the Kenosha eSchool. **All eSchool staff will be required to participate in the assigned eSchool and district staff development programs.**

c) What is the anticipated relationship with the Kenosha Education Association?

Kenosha eSchool staff ~~members are~~ **is** employed teaching staff of the Kenosha Unified School District and will be members of the Kenosha Education Association.

d) How will salary and benefits be structured?

As members of the Kenosha Education Association, the terms established by the collective bargaining unit will apply to all staff. **A consistent and agreed upon contract for extended day contracts will be used when necessary.**

e) How will parents and staff be involved in the recruitment of staff?

The Kenosha eSchool ~~Teacher Consultant, overseeing~~ **Principal will conduct interviews in accordance with existing district practices** and ~~parents may interview certified teachers.~~ **eSchool staff, students, and Governance Board members may participate on the interview team.** ~~The team's recommendations will be sent to the Board of Education for approval.~~

f) What policies and procedures will govern charter school personnel?

All district policies and procedures will be followed to the greatest extent possible. ~~The Kenosha eSchool Governance Board is responsible for program development and policymaking. The Board may consist of a cluster leader, Principal, Board of Education member, eSchool Teacher Consultant, guidance counselor, high school teacher, parent/community representatives,~~

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

~~college/tech school representative, and a present charter school representative. On occasion an eSchool student will be asked to participate in Governance Board meetings to provide the student perspective. Once the school is fully operational a student will be sought to become a part of the Governance Board.~~ When the unique nature of a virtual high school brings forth situations that do not fit the existing protocols, the Kenosha eSchool ~~personnel~~ **administrator** will work through the issues in good faith with the district and KEA utilizing existing processes until appropriate contractual language can be developed.

5) Operations

a) What facility will be used for the school?

~~An office for Kenosha eSchool is currently housed in the Educational Support Center. Students will primarily be working from their home so numerous classrooms will not be necessary. Some of the students may also work in KUSD areas of district buildings that are currently available and supervised. This might include scheduled open evening hours in any of the high schools, IMC's, a study hall for a cross-enrolled student, or other open computer lab areas with~~ **administrative approval from the respective buildings.**

b) What lease or purchase arrangements are made or expected?

~~No lease or purchase arrangements have been made nor are they expected.~~ **The Kenosha eSchool will establish a lease agreement with an appropriate and approved facility.**

c) What ADA assurances will be made?

All ADA requirements will be met.

6) What insurance and liability plans are made?

When students, staff, and parents are using district facilities they are covered by KUSD policies. When working from their home, their personal insurance and liability will apply. ~~The eSchool will be housed at the Educational Support Center of the School District.~~ The eSchool is a named entity of the District's present liability insurance. The instructional staff working from her/his home or off campus site are covered by the District's liability insurance but not for liability of the condition of her/his individual work place. The Kenosha eSchool will adhere to all federal, state, and local laws and regulations and to the KUSD Board's insurance and risk management requirements. The Kenosha eSchool and Governance Board will comply with the KUSD Code of Ethics.

7) What procedures will be used to ensure the health and safety of students and staff (i.e., nursing procedures, illness, medications)?

When students are using district facilities or district equipment such as a computer, the appropriate staff at that facility or the district IT staff will provide these support services. The budget should include payment of the appropriate staff at the facility. When working at home, the family will be responsible for these issues. As mandated, Kenosha eSchool teachers would be legally bound to report suspected abuse or neglect for any students. Equipment will need to be in compliance with the requirements of the programs. **KUSD will furnish a nurse pro-rated against the student enrollment.** ~~Accessibility is an issue to be discussed.~~

8) How will the program be administered and what structure will be used to deal with operational issues?

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

The Kenosha School Board will be our chartering agent, thus **the eSchool** will be considered an instrumentality charter. State exemptions for charter schools which Kenosha eSchool will take advantage of are as follows: flexible school day, flexible calendar, no designated holidays or inclement weather days, student created personal schedule, the definition of habitual truancy, teacher workload description, maximum age of student, and disciplinary process for removal. No Charter policies or procedures will be in conflict with existing School Board policies and rules or State and Federal laws and regulations. Where any of the above are silent the eSchool's Governance Boards policies, rules, and regulations will prevail.

9) How will issues and concerns involving students, parent/guardians, and staff be resolved?

Issues and concerns involving students, parent/guardians, and staff will be resolved following the same basic procedures as other staff in the district. The parties involved would first seek to resolve the issues amongst themselves. If this does not resolve the issues/concerns, they would be taken to the administrator of record and/or the Governance Board. If resolution is still not found, the issues/concerns can be referred to the KUSD administration and/or Board of Education (**Appendix A**).

10) What is the expected governance structure of the school?

Kenosha eSchool will be governed by the Governance Board in conjunction with two non voting advisors, the Principal/~~Director~~ and **administrative assistant Teacher Consultant**. The Governance Board will consist of ~~seven (7)~~ **at five (5) to seven (7) members**. ~~Five (5) of the members may be parents while other~~ **Members** may be parents, community organization **representatives**, or higher education and one member may be a KUSD employee but not an employee at the eSchool. A Kenosha eSchool student may serve in a non voting advisory capacity to the Governance Board. The Governance Board may be **five (5)** parents.

11) How will parents/guardians be involved in the school?

Since all students and parents will have email connections to the school, this will be a primary source of disseminating general information to them. Information will also be provided via the Kenosha eSchool website **and other media**. Opportunities for parent interaction with staff are planned in an on-line discussion format similar to that which students in the same course might have with their instructor. Formal and informal face-to-face meetings such as an orientation session may be planned as deemed appropriate.

12) Describe how public school status will be maintained regarding:

a) Non-discrimination

All non-discrimination policies will be enforced.

b) Due Process

Kenosha eSchool will follow all KUSD due process procedures.

**Please see the attachment with the KUSD Complaint Procedure as it applies to Kenosha eSchool.

13) Partnerships – relationships

a) What private sector participation is expected?

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

Kenosha eSchool will identify one or more community organizations and/or businesses that would be interested in providing an on-going relationship with the Kenosha eSchool. These relationships may provide any of the following: mentors, assistance in securing needed resources, and opportunities for community experiences for Kenosha eSchool students.

b) What relationships will the Governance Board have with the District Board of Education?

Kenosha eSchool Governance Board will be accountable to the District Board of Education in seeing that the District policies, rules, and academic ~~and behavioral~~ standards are adhered to and maintained. The Governance Board will be independent as it relates to policies, procedures, rules, and programming not required by Board of Education policies, rules, and/or directives. The Governance Board and Board of Education will jointly meet ~~annually~~ **periodically** to discuss student achievement, ~~behavioral~~ **student** activities, parental involvement, reporting, and autonomy issues.

14) How will parent/community relationships be developed to benefit the school and students?

Information regarding Kenosha eSchool will be provided on a link from the district website. This site will be updated on a regular basis. Articles will be provided to the district newsletter and other appropriate district-wide publications. **The eSchool will publish newsletters, promotional videos, and hold periodic informational sessions. A student service club will perform charitable work for the community. All promotional and advertising material will first go through the KUSD Public Relations Department.**

Term and Termination of this Contract

The term of this contract will be for a period of five (5) years commencing on the ~~22nd~~ **24th** day of ~~May 2007~~ **August 2010**, with a revised agreement for a successive five (5)-year period.

Changes or modifications can only be made by mutual agreement of both parties. The contract can be terminated within the initial five (5) year period if one of the following circumstances occurs:

a) Mutual Agreement.

Both parties agree in writing to the termination.

b) Contract Violation

Kenosha eSchool has materially breached this contract, and has failed to cure such breach within thirty- (30) days following written notification of such breach from the KUSD.

c) Educational Goals

Students enrolled in Kenosha eSchool have failed to make sufficient progress toward attaining the educational goals of their curriculum. If an extension of time to attain such goals is requested by the Governance Board and/or Administration in writing, such request shall include a written plan, acceptable to the District. This plan will set out the additional steps Kenosha eSchool will take to attain such educational goals within a reasonable time- frame. If the Board accepts the written plan, or a modified plan, Kenosha eSchool shall be allowed a reasonable time in which to correct the progress deficiencies.

d) Fiscal Management

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

Kenosha eSchool materially fails to comply with generally accepted accounting standards of fiscal management.

e) Violation of Wisconsin Statute 118.40

Kenosha eSchool otherwise violates Wisconsin Statute 118.40 (the Wisconsin Statute authoring and governing charter schools).

f) Insolvency

Kenosha eSchool's revenues are insufficient to pay its expenses as they come due.

g) Sponsors

The Governance Board for the Kenosha eSchool notifies the Board that it desires to terminate this contract at the end of any school year. In the event of termination of this contract, written notice by certified or registered mail, return receipt requested, shall be provided and shall list the reason(s) for termination and the effective date of the termination. In the event of termination of this contract, the KUSD Board shall recover all funds advanced to Kenosha eSchool under this contract to which Kenosha eSchool is not entitled. Materials and equipment purchased with Charter School Funds will remain the property of the Kenosha Unified School District in accordance with State Statute.

Notices

Whenever under this contract notice must or may be given to the other party, or whenever information must or may be provided to the other party, the party who must or may give notice or provide information shall fulfill any such responsibility under this contract if notice is given or information is provided:

To the Board: Kenosha eSchool Governance Board

President

KUSD Board of Education

3600 52nd Street

Kenosha, WI 53144

Phone: 262.653.6300

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

In witness whereof, the parties have caused this contract to be executed by their duly authorized representatives on August 24, 2010:

For Kenosha Unified School District:

Mary Snyder, President
Board of Education

Dr. Michele Hancock
Superintendent of Schools

For Kenosha eSchool:

Kris Keckler
eSchool Principal

For Kenosha eSchool Governance Board:

Molly Feldt, President

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

Appendix A for #2 Student Survey

Memo

To: — All High School Students

From: Dr. Scott Pierce

Date:—

Re: — Interest Survey for On Line Learning

Kenosha eSchool

Kenosha Unified School District is considering starting an on-line virtual high school also known as an eSchool. Kenosha eSchool will offer continuous enrollments throughout the course of the semester. Below are some of the characteristics of on-line learning courses for an eSchool.

- — Courses would be fully accredited and taught by certified teachers
- — Courses include: Algebra IA, Algebra I, Algebra II, 2D Art, American History, Biology, Creative Writing, Earth/Space Science, Computer Applications, English, Fitness/Lifestyle Design, Global Studies, Government, Health, Personal Financial Management, Personal Fitness, Pre-Calc, Spanish I, Thinking and Learning Strategies, Webmasters, and World History.
- — You must have Internet access (it is not provided by the district for eSchool). Internet may be accessed through public libraries, home, on a school campus, or homes of friends and relatives.
- — Doing an online course does not mean that you have to be online and connected to the Internet to complete all coursework. You can print off pages or cut and paste to work in Microsoft Word offline.
- — Initial course involvement is made during a mandatory orientation. These sessions include on-line and face-to-face activities.
- — Students have access to their courses 24 hours a day, 7 days a week and will work according to their individual pace chart based on completion goals. Not showing adequate progress each week may result in being marked truant for that week of class.
- — Communication must be made with your teacher primarily via email
- — All assignments are submitted and progress reports received electronically
- — Finals are to be taken in person by an approved proctor
- — You must start with only one on-line course and pass with a C+ or better. Then, you may take up to two eSchool courses at any given time
- — There is no additional cost for taking an eSchool course

We would like to know if you would be interested in participating in an eSchool course through Kenosha Unified (see page 2).

Please fill out the following form and return it to your Guidance office no later than 5/15/06.

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

Student

Name: _____

Grade Level at this

time: _____

1. Yes, I would like to take at least _____ one on line eSchool course or
_____ more than one on line eSchool course.

2. No, I would not like to take an on line eSchool course _____

3. From the list below, check **any** courses you would be interested in taking:

_____ Algebra I _____ Algebra II _____ Algebra IA _____ Pre-Calc

_____ Geometry _____ Biology _____ Earth Science _____ Health

_____ English _____ English II _____ English III _____ English

IV

_____ Creative Writing

_____ Global Studies _____ Government _____ American History _____ World

History

_____ Personal Financial Management _____ Personal Fitness

_____ Fitness/Lifestyle

_____ 2D Art _____ Spanish I _____ Webmasters _____ Computer

Applications

_____ Thinking and Learning Strategies _____ Other

4. What makes the concept of an eSchool appealing to you?

5. What makes the concept of an eSchool NOT appealing to you?

6. What kind of Internet Service Provider would you use the most? Please
check only one:

_____ Phone modem _____ DSL

_____ Cable modem _____ Other _____

Kenosha eSchool Charter Contract

Contractual Guidelines for School Board Review

Appendix A: ~~for #3b~~ Due Process

The Kenosha Unified School District and the Kenosha eSchool are committed to working closely with students, parents and guardians to resolve issues and concerns in a way that is mutually agreeable.

These are the steps to follow if there is a concern, question, or problem that needs attention.

KUSD Complaint Procedure:

Step One

Contact the teacher. If it is a serious issue, you may wish to schedule a meeting, rather than discuss it on the phone.

Step Two

If no resolution has been reached, or if your concern is broader than a single course issue, contact ~~William Hittman~~ the Administrator of Record for KUSD eSchool at 262.359.7715.

Step Three

If resolution is still not reached, please contact **Mr. Dan Tenuta**, the Executive director of School Leadership at 262.359.6008.

Step Four

Unresolved issues may be appealed to the Superintendent of Schools at 262.359.6320.

Step Five

The final step in the district appeal process is the Board of Education. Appeal requests should be submitted in writing to:

President KUSD Board Of Education
Education Support Center
3600-52nd Street
Kenosha, Wisconsin 53144-2697
262.653.6300

Kenosha Unified School District No. 1
Kenosha, Wisconsin

August 24, 2010

Kenosha eSchool Charter Contract

This agreement is made as of the 24th day of August 2010 between the Board of Education for the Kenosha Unified School District No. 1 (“Board”) and the Kenosha eSchool.

Terms of the Contract

The term of this contract will be for a period of three (3) years commencing on the 24th day of August 2010, with a revised agreement for a successive three (3)-year period.

It is understood and agreed that the Kenosha eSchool will follow all of the established District Policies and Procedures, unless stipulated differently in other provisions in this contract or provided by law.

Administrative/ School Services

1. **eSchool Curriculum Sponsors.** The sponsors will be Mr. Kris Keckler and Mr. Dan Tenuta.

2. **Persons in Charge: Administrative Services.**

A. **Person(s) in Charge.** The person responsible for administrative leadership of the Kenosha eSchool will be Mr. Kristopher Keckler. He will serve as full-time Principal/Director of the school. Mr. Keckler will work closely with the Governance Board to ensure that the educational goals of the Kenosha eSchool are carried out. He will be responsible to the Board of Education for meeting the terms of the contract, financial accountability, serving as an instructional leader, overseeing instruction and staff development, managing the building, hiring of all personnel, and handling student discipline. Mr. Keckler will also be responsible for overseeing secretarial/clerical procedures such as attendance and health records. He will also oversee the administration of assessment and evaluation of programs and all staff. If the Principal/ Director should leave his position, central office personnel in consultation with the Kenosha eSchool Governance Board will choose a replacement. Any administrative appointments will be approved by the KUSD Board of Education based on the recommendation of a replacement from the KUSD superintendent.

B. **Governance Board.** The Kenosha eSchool Governance Board will be accountable to the District Board of Education in seeing that the District policies, rules, and academic standards are adhered to and maintained. The Governance Board will be independent as it relates to policies, procedures, rules, and programming not required by Board of Education policies, rules, and/or directives. The Governance Board and Board of Education will jointly meet periodically to discuss student achievement, student activities, parental involvement, reporting, and autonomy issues.

The Kenosha School Board will be the chartering agent, thus the eSchool will be considered an instrumentality charter. State exemptions for charter schools which Kenosha eSchool will take advantage of are as follows: flexible school day, flexible calendar, or inclement weather days, student created personal schedule, the definition of habitual truancy, teacher workload description, maximum age of student, and disciplinary process for removal. No Charter policies or procedures will be in conflict with existing School Board policies and rules, unless stipulated in this contract, or State and Federal laws and regulations. Where any of the above are silent the eSchool's Governance Boards policies, rules, and regulations will prevail.

The Kenosha eSchool will be an instrumentality charter that assumes authorization by the Kenosha Unified School District Board of Education and all personnel involved in the Kenosha eSchool will be employees of the Kenosha Unified School District. Kenosha Unified School District as well as Kenosha eSchool are not connected or affiliated with any religious denomination or organization and thus our practices, programs, admission policies, employment practices, and all other operations and practices are not directed or influenced by any religious denomination or organization.

The following KUSD policies are waived for the Kenosha eSchool. Kenosha Unified School District policy 5310-Student Attendance is waived as it relates to a student's physical presence in a KUSD building at prescribed times of the day. KUSD policy 4280-Employee Attendance and Punctuality is waived as it relates to a teacher's daily attendance for instructional purposes. The waiver does not apply to attendance at an IEP, ADEP, 504, District professional development, curriculum, and/or staff meetings. KUSD policy 4351- Staff Work Schedule is waived and modified to the extent that regular work hours are limited by specific time of the day. All KUSD policies must be in agreement with the collective bargaining agreement of the Kenosha Education Association.

The Governance Board may request of the KUSD Board a variance from or absolution from additional Board policies. The discretionary operational budget of the eSchool will be administered by the eSchool Principal/ Director and the Governance Board.

C. Nonsectarian. The Kenosha eSchool is nonsectarian in its programs, admissions policies, employment practices, and all other operations. The Kenosha eSchool faculty, staff, equipment, supplies, curriculum, and teaching content shall be free of all religious or other sectarian symbols or influences.

3. Academic Program

The Kenosha eSchool will use new and emerging technologies that expand the boundaries of space and time to provide high quality standards-driven curriculum. The staff, in collaboration with parents and guardians, will endeavor to empower all students to develop their potential to the fullest, while taking ownership of their individual academic progress. Kenosha eSchool will create a learning environment that is able to accommodate students' varying physical locations. The eSchool allows parents/guardians one more option to consider when determining their child's individual educational needs.

Students will be expected to have a home computer and Internet access. Students may also use community computer facilities (i.e. local libraries). District support would not be available for hardware and software on their personal computer. Students will be liable for any improper use of the Internet and/or email. If using district Internet access, the email and Internet will be tracked. Any improper use will result in loss of use of district equipment and services and possible dismissal from the eSchool program.

The curriculum is designed to address the educational goals as described in Wisconsin Statutes 118.01(2). The curriculum course requirements and instructional programs will be consistent with the previously mentioned goals. Administrators, teachers, parent/guardians, and mentors share responsibilities for students meeting the goals and expectations as described in 118.01(2).

A. Community Need. The Kenosha community, through work on the Board approved Strategic Plan, has determined that there is a need for choice schools in the district. Creating the Kenosha eSchool provides one option for answering Strategy #3. Kenosha eSchool provides seats in numerous online courses. These courses do not have a need for physical classroom space since students can access their courses from anywhere there is Internet access. Some students could utilize computers on campus or other public locations.

The Kenosha eSchool offers students in the district additional choices to take ownership of their education and schedule. For a significant number of students the traditional curriculum, calendar, and school day do not meet their needs. For some students, various obstacles may interfere with the normal progression of educational experiences. For others, the eSchool can provide unique opportunities to enrich or expand their educational experiences. As part of the research activities a survey was done of all 9th, 10th, and 11th grade students in the district. 57% of those surveyed in 2006 indicated they would like to take one or more online classes.

Any students involved in the eSchool would benefit from the individualization and flexibility that can exist in a virtual school environment. Although it is expected that a majority of the students would complete courses within a traditional course time frame, the eSchool makes it possible to compress or expand the time to best meet their educationally defined needs.

B. Enrollment. For the fall of 2010, the Kenosha eSchool, anticipates providing a course load equivalent of 155 FTE students for the school year. This will be a mixture of both full-time and part-time students. As the staff develops additional skills in this unique environment, more courses are approved for use, and our partnership with Wisconsin eSchool Network grows, the course offerings and students served are expected to increase each year.

The Kenosha eSchool will operate both as a full school program for some students and as a school within a school model for others. Kenosha eSchool will target the following age groups:

- Any high school age students living in Kenosha Unified School District.
- Any high school age students that have applied for open enrollment during the allowed time
- Home school students of high school age.
- Drop out students who have not turned 21, but are within 6 credits of graduation.

4) Enrollment Process

Kenosha eSchool will have a continuous enrollment in courses. During enrollment all students will be expected to complete the Kenosha eSchool enrollment form. KUSD students currently attending a district school will also be expected to complete a counselor form, complete with counselor/administrator signature, to ensure that their counselor is aware of the students' interest in eSchool classes. District residents who are not currently attending a KUSD school will complete an enrollment form and submit their course requests directly to the Kenosha eSchool. A transcript should accompany all student enrollment forms. Out of district students must have successfully applied for Open Enrollment during the state's window of opportunity and been accepted by the district before they submit an enrollment form. Once the enrollment form has been received, all students will participate in a mini-course (about 4 hours work) designed specifically for orientation. The Orientation Instructor will monitor progress. Finally, the students' coach/mentor and parent/guardian will attend a mandatory content area orientation that is offered weekly, or as needed. If the coach/mentor and/or parent/guardian do not attend the required meetings, a new coach/mentor will be strongly encouraged.

Enrollments for each course will be filled on a first come first served basis and a waiting list will be kept for any additional requests for that course. Students from the waiting list would be allowed to begin the course whenever an opening becomes available. In the future if more students enroll who meet the criteria than openings would allow, the Kenosha eSchool would activate additional course offerings. If the enrollments during the open enrollment period exceed the slots allocated a lottery will be held. If a lottery is required, the ESEA guidelines under Title I will be followed and a "weight" will be given to low-income and credit deficient students.

The lottery will be conducted by a sitting Judge from Kenosha County and a Police Officer, following the state mandated procedures for lottery selection regarding charter school enrollment.

A) Public school alternatives for resident students not attending the eSchool.

Students not admitted to the eSchool or not choosing to attend the eSchool have other options or alternatives. They may apply to enroll in Harborside Academy, another 9-12 charter school. They may choose to enroll in one of Kenosha Unified School District's high schools of choice, Reuther Central High School, an Indian Trail Academy, or LakeView Technology Academy. They may also return to their boundary high school, Indian Trail HS, Bradford, or Tremper. The Kenosha eSchool, Harborside Academy, as well as the high schools of choice are schools of voluntary attendance. No student is required to attend these schools.

B. Mission. The Kenosha eSchool, in partnership with Wisconsin eSchool Network, exists to utilize new and emerging technologies providing students' access to high-quality standards-driven curriculum in an environment that is self-paced and accommodating to students' varying physical locations and individualized plans.

C. Curriculum. In order to provide high-quality, standards-driven, proven curriculum, courses will be provided through shared resources with other virtual school providers or organizations

that have developed and aligned these courses. Kenosha eSchool will be doing this in conjunction with the Wisconsin eSchool Network by using its research and present course list to provide the best eSchool product for our students. Courses will only be considered that have the ability to be modified to comply with the existing KUSD curriculum, KUSD standards and benchmarks, and allow for local teacher flexibility in the course delivery. Courses must also be ADA (American Disabilities Act) and SCORM (Shareable Content Object Reference Model) compliant. As the skill level and experience of the virtual teachers develops, additional locally developed courses may become available.

5. Methods of Attaining Educational Goals.

A. Assessment/Evaluation. Students, parents/guardians, or mentor/coaches will have access to their student's electronic grade book 24 hours a day, 7 days a week. Other individual testing and assessments will be available on an as needed basis. Some of the assessments included in the Kenosha eSchool will be: auto-graded quizzes, threaded discussions, worksheets, research papers, oral exams, presentations, letters, or brochures created as part of a project. A proctor will administer all course finals and a passing grade on the final exam must be achieved to receive credit for the course.

An Online Perceiver Instrument will be used to review the components of quality online schools and programs. Information will be gathered from the Governance Board, students, mentor/coach/parent, and online teachers to identify the strengths and effectiveness of the school and assist in future planning and goals.

B. Student Progress and Communication with Parents/ Mentors. Student progress is based on their pace chart. Their progress will be communicated to parents on an informal basis via emails and phone calls. Twice a month, progress will be reported more formally via a written report that compares the students' status with the benchmarks that would indicate whether or not the pace was appropriate to meet the goals set in the Individual Learning Plan.

C. School Day Structure. There is the potential for enrolling full time in Kenosha eSchool. Schedules for students enrolled part time and students enrolled full time will be different. Whether students are enrolled full or part time, they may take a maximum of 4 courses at once, unless approval is granted through mitigating circumstances, such as credit deficiency. The continuous enrollment gives students numerous options for a flexible schedule.

The flexibility of online learning allows students and their family the opportunity to determine what type of schedule is most feasible in their particular situation. Although the time and place where students work may be very different, their coursework and expectations will have significant structure. Students with extenuating circumstances might need to have an extension beyond the traditional time frame in order to complete their work. Virtual students have a great deal of flexibility in this fashion. Students would access their assignments on-line, communicating regularly with the teacher for clarification, explanation, or revisions in their work. Students would be able to work on their assignments at any time that is convenient for them. For example:

- Teen parents might do their coursework while their child or children are napping or in bed for the night.
- Self-supporting students might work full-time and do their coursework in the evening or on weekends.
- Voluntarily withdrawn or homebound students might work 6 hours one day and 3 hours the next.
- Students in a treatment program, or who are incarcerated, may be told when they will be working on their assignments.
- Other students might work on their course(s) at the same time every day from the LMC or another location in their local building where they might be multi-school enrolled.
- Students who are not effective at 7:30 a.m. might take one on-line course and begin school at 9:15 a.m.

The students will communicate with their teacher in several ways, though mostly electronically. The most typical method would be through emails. Some projects may have 3-dimensional components. Students can take pictures and send them electronically. Simple questions or clarifications on assignments would most often occur using this method. However, secondary forms of communication are used: chat rooms, white boards, telephones, and face-to-face contact.

Teachers would post office hours each week, at which time they would be available to students via a discussion group where several students could participate in a discussion or tutoring session synchronously. This option includes a white board that would be visible to all in the discussion group at that time. Teachers can call on individual students to solve a math problem or demonstrate an idea using a mapping or graphing technique. The teachers would be able to make changes or suggestions as the students are working on the white board and at the end of the session the students could print out all of the notes that would have been created on the white board during that session. Several students might work on a group project in this manner. Course discussions could also occur asynchronously. The teachers might start a discussion stream and students would be expected to participate over a week or two and be graded on the quality of their responses. Assignments might be submitted directly on-line, as email attachments, via the postal service, or some projects might actually be hand delivered to the eSchool office. Students would be expected to demonstrate regular progress with their work.

Student/teacher contacts would be expected at a minimum of 2-3 times per week. Contacts include feedback on assignments, responding to questions, clarifying assignments, or other grade reports. These contacts would typically be in the form of emails or phone calls. Minimally, twice each month, the students, as well as the designated adult (parent/mentor/coach) for the students would receive a written report of the students' progress as compared to the benchmarks showing whether or not their progress was on track to meet their course completion goals. If the teacher has not been able to contact students or see any signs of progress in their work, the designated adult would be contacted. This adult would also have on-line access to an individual student's current grade and progress. Students may forfeit their on-line opportunities if regular progress does not occur and they are not communicating any special needs to the teacher.

D. Special Education. The Kenosha eSchool will do everything within its power to recruit and maintain a student demographic that is similar to other schools within the community. All ADA requirements will be met. Successful online students have specific characteristics defining how they operate. These skills are: time management, organization, ownership for learning, self-advocacy, problem solving, computer literacy, read and follow detailed directions, and have effective writing skills. The students in conjunction with their instructor and mentor/coach must work on any weakness in these skills. Since students will have an Individual Learning Plan based on their needs and goals, the learning team can determine whatever accommodations are needed for individual students, and the planning can occur to best provide for those needs.

Students with special needs are also eligible for Kenosha eSchool. They must have an updated IEP (Individualized Education Program). A special face-to-face meeting with the course instructor, special education teacher, student, and mentor/coach will occur to determine if the eSchool is the student's LRE (Least Restrictive Environment). The eSchool has found online learning to be successful for students with special needs. The following is a list of accommodations for students with special needs.

As defined by an IEP/ 504, some accommodations may include:

- Extended time on lessons and tests
- Flexibility in start and end dates
- Prepared notes and reviews of lessons
- Non-threatening means of communication with the instructor
- Clear rubrics for assessments
- Regular communication with parents on course progress
- Opportunity to revise and resubmit assignments
- No lost assignments

E. School Calendar. The Kenosha eSchool will generally follow the Kenosha Unified School District calendar. However, some flexibility in scheduling the school day may be necessary to accomplish the mission of the school.

F. Honors Programming/ AP Courses. "Weighted" honors credits will be offered at the Kenosha eSchool. However, these courses will be limited to courses that fall within the areas of Math, Science, English, and Social Studies. Elective area courses, outside of these academic areas, will not be offered at the honors level. AP courses will also be offered to juniors and seniors at the Kenosha eSchool in areas where certified staff and enough interested students are available. Similar to other district high school students, eSchool students will be allowed to travel to another school to take an AP course that is not offered at the eSchool.

6. Methods of Measuring Student Progress

The Kenosha eSchool assessment and graduation process prepares students to gain experience in the emerging realm of virtual instruction and individualization. Students graduate, and receive a diploma from the Kenosha eSchool by successfully meeting course standards that demonstrate essential skills and knowledge. Students will be regularly assessed, both formally and

informally. The form of student assessment will vary depending on instructional goals but will include tests, quizzes, papers, projects, labs, oral exams, and presentations.

A. Academic Grading Scale. The existing KUSD grading scale will be used to establish the earned mark for each eSchool course.

B. Annual Testing. Students at the Kenosha eSchool will participate in annual state Standardized testing.

C. Report Cards/ Student Transcripts. Report cards will be completed quarterly. Transcripts are available upon request as they are at other district high schools. Kenosha eSchool transcripts will not include a class rank statistic. This information will be made available to students applying for scholarships, but will not generally be included as a statistical category.

D. Graduation Requirements. Students applying for graduation and diploma from the Kenosha eSchool will meet all the requirements as set forth in KUSD Board Policy 6456-Graduation Requirements. Kenosha eSchool students must earn four credits in each Social Studies, Science, Mathematics, and English. They must also earn .5 credits in Consumer Education, 1.5 credits in Physical Education, .5 credit in Health, and 7.5 credits in electives for a total of 26 credits. The eSchool will not assign a valedictorian/ salutatorian, but rather define and practice a “laude” component for graduation recognition.

7. Governance Method/Parental Involvement.

A. Governance Method. The Kenosha eSchool will be governed by the Governance Board in conjunction with two nonvoting advisors, the Principal/Director and administrative assistant. The Governance Board will consist of at least five (5) to seven (7) members. Members may be parents, community organization representatives, or higher education members, and one member may be a KUSD employee but not an employee at the eSchool. A Kenosha eSchool student may serve in a nonvoting advisory capacity to the Governance Board. The Governance Board may be five (5) parents.

B. Parental Involvement. Since all students and parents will have email connections to the school, this will be a primary source of disseminating general information. Information will also be provided via the Kenosha eSchool website and other media. Opportunities for parent interaction with staff are planned in an on-line discussion format similar to that which students in the same course might have with their instructor. Formal and informal face-to-face meetings such as an orientation session may be planned as deemed appropriate.

C. Community Relations. The Kenosha eSchool will identify one or more community organizations and/or businesses that would be interested in providing an on-going relationship with the Kenosha eSchool. These relationships may provide any of the following: mentors, assistance in securing needed resources, and opportunities for community experiences for Kenosha eSchool students.

Information regarding Kenosha eSchool will be provided on a link from the district website. This site will be updated on a regular basis. Articles will be provided to the district newsletter and other appropriate district-wide publications. The eSchool will publish newsletters, promotional videos, and hold periodic informational sessions. A student service club will perform charitable work for the community. All promotional and advertising material will first go through the KUSD Public Relations Department.

D. Marketing. The Kenosha eSchool will actively participate in marketing the school program and offerings to the greater Kenosha area through a variety of means. These would include:

- Website link from the KUSD home page with application forms and contact information
- Informational brochures distributed to district schools and other community agencies
- Community Meetings
- Informational presentations for prospective students/ parents
- Articles in high school and district newsletters
- Articles in the Kenosha News
- News releases to area radio stations
- Personal contacts with key individuals such as Cluster Leaders, Guidance staff, School Board Members, etc.
- School Choice Presentations

8. Qualification for Individuals to be Employed.

A. Teacher Qualifications. Qualified and certified staff will be employed for the Kenosha eSchool. Due to the need to evaluate, modify, and develop coursework, as well as performing teaching tasks, staff will be sought with a preferred 5 or more years of experience. Successful completion of the Wisconsin on-line training requirement is mandatory for instructional employment in the Kenosha eSchool. All eSchool staff will be required to participate in the assigned eSchool and district staff development programs.

B. Selection of Personnel. The posting of positions will follow the established format for Kenosha Unified School District. The eSchool Principal will recruit teachers through site based faculty meetings describing Kenosha eSchool as well as district wide emails. The Kenosha eSchool will adhere to all Human Resource posting and hiring policies. Instructional staff for the eSchool will be employed by the eSchool either by extended day contracts for existing teachers or full-time or part-time instructors. The selection of these instructors will be governed and decided by the existing KUSD hiring practice. The Kenosha eSchool Principal will conduct interviews in accordance with existing district guidelines. eSchool staff, students, and Governance Board members may participate on the interview team. All Hiring decisions will be finalized by the eSchool Principal.

C. Employee Status. All Kenosha eSchool staff members will be employees of KUSD and are entitled to all of the rights and benefits of other similar employees of KUSD following already established salary schedules and benefit programs. A consistent and agreed upon contract for extended day assignments will be used when necessary. Kenosha eSchool staff members are employed teaching staff of the Kenosha Unified School District and will be members of the Kenosha Education Association.

The eSchool Teacher Consultant will be responsible for the day-to-day operations of the eSchool dealing with coordination activities and teaching support. The Consultant will also be responsible to help promote and communicate information about Kenosha eSchool to the community, School Board, Guidance Counselors, and any other educational staff. The eSchool Teacher Consultant should have at least 5 years of teaching experience. A background in alternative education is extremely useful. Other positions will be needed based on the growth of the eSchool.

All district policies and procedures will be followed to the greatest extent possible. When the unique nature of a virtual high school brings forth situations that do not fit the existing protocols, the Kenosha eSchool Principal will work through the issues in good faith with the district and KEA utilizing existing processes until appropriate contractual language can be developed.

9. Health and Safety.

All local and state health and safety regulations and building code standards will be followed, including but not limited to, fire drills and tornado safety practice. OSHA safety procedures will be in place.

10. Equity of Opportunity.

A. Diversity. Every effort will be made to provide information to diverse populations about the opportunities that the Kenosha eSchool may have that could meet their individual needs. Additional efforts will be made to market Kenosha eSchool to low income students and their families. It will also be marketed to homeschooled students and at-risk students. The eSchool will collaborate with the Director of Title I and the Minority Academic Affairs Specialist regarding enrollment and awareness. Personal contacts will be made with the KUSD, community, and home-site guidance counselors to be sure that they are familiar with the Kenosha eSchool options. The Minority Academic Affairs Specialist will be consulted regarding minority enrollments and awareness.

Enrollment is open to all students in grades 9-12 throughout the District. No student will be denied admission to the eSchool based on race or ethnic heritage. The eSchool seeks a student community that reflects the greater KUSD area in racial/ethnic, and gender balance. That continues to be a guideline for placement procedures. To accomplish this, information regarding the school will be disseminated throughout the community through various mediums to all public schools and through community agencies. Enrollment information meetings will be publicized through the eSchool website, newspaper articles, cable television, and local community service agencies.

B. Target Population. Although the Kenosha eSchool opportunities will be available to any high school student, particular efforts will be made to recruit students who are not currently being served or are being served on a minimal basis. The population could include, but not be limited to, any of the following categories:

- Students who are attracted to an online experience.
- Students who are voluntarily withdrawn, are on a long-term suspension, expulsion, or are seen as a safety risk to the traditional school site
- Students who feel uncomfortable or unsafe in a traditional setting due to school phobia, anxiety disorders, or other mental or emotional health issues
- Homebound students with extended medical issues
- Incarcerated students who will be confined for an extended period of time
- Transient students who may be residing in a group home or other residence particularly if they are entering the district at other than the beginning of a new semester
- Students in treatment programs for an extended period of time
- School age parents, married students, and self-supporting students
- Students who left school without completing their diploma requirements, but are within 6 credits of graduation
- Students with extraordinary needs for acceleration or remediation
- Homeschooled students
- Economically disadvantaged students
- Students whose personal or family activities preclude traditional daily attendance such as temporary job relocations, involvement in professional level athletics, or other endeavors
- Students not on target to graduate with her/his cohort group

11. Requirements for Admission to the eSchool.

Students must be Kenosha Unified School District students, reside in the Kenosha Unified School District, or have completed an Open Enrollment application within the state window of opportunity and received KUSD approval. Students must complete the application process and Orientation, which include a self-evaluation of the initiative, motivation, and self-discipline needed to have a reasonable expectation for success in this virtual environment. Students are required to identify, on their enrollment form, a learning coach/mentor who will be the liaison between the students and the teacher in the monitoring process and an essential part of the communication process. The mentor/coach should be someone that has influence with the students and their learning. The students, parent/guardian, and the learning coach/mentor (if other than the parent) would attend a mandatory orientation session held to ensure that the students' goals fit with the opportunities available at that time in the eSchool. At this time the processes, procedures, and expectations for all parties will be explained and discussed.

A. Discontinuance of Student Enrollment. Attendance at the Kenosha eSchool is based on student and parent choice. Non-compliance with KUSD policies, participation, and Code of Conduct will serve as a basis for consideration of transfer from the charter school.

12. Financial Arrangements.

A. Tuition. The Kenosha eSchool will not charge any tuition. The school will collect activity and other fees of the type and amount charged to other KUSD students in other District schools following the District Student Fee Schedule. The Kenosha eSchool will collect and expend student fees at the building level for the purpose of defraying the costs of some instructional materials.

B. Budgeted Items. The cost of all salaries, benefits, rents, utilities, supplies, equipment, and similar items shall be detailed and included in the approved budget of the school. The Kenosha eSchool budgeting practices will adhere to District and State requirements for budget preparation and administration. The building Principal will approve all budget expenses.

A student cost per enrollment—to alleviate the need to purchase and develop our own Course Management System, will be shared at a pro-rated cost with the Wisconsin eSchool Network to provide this system to our students. This will be a shared expense with the Network based on the eSchool course enrollments.

C. Financial Records. All operational and personnel funds will flow through the District. The Kenosha eSchool will follow the same financial policies and practices required by the District for all other District schools. A record for all transactions will, therefore, be available as financial records of the district. Financial records, including an activity account, will be maintained at the Kenosha eSchool and will be available for review. All of the financial and programmatic operations of the Kenosha eSchool will be available for review by District staff or any outside auditor employed by the District.

D. Payment by KUSD. For each full-time student enrolled at the eSchool on the official third Friday in September membership count, KUSD will credit Kenosha eSchool with eighty (80%) percent of the per membership cost determined by the State for the applicable school year (“Direct Cost Budget”).

Part-time students will be calculated on a course equivalent basis as the year progresses (FT/4/4). The eSchool will work in partnership with the Finance Department on an equitable distribution for potential increases in enrollment throughout the school year. The remaining twenty (20%) percent of the per member cost will be allocated directly to KUSD as reimbursement for administrative or other services furnished to the Kenosha eSchool. KUSD will pay the offset against the Direct Cost Budget, all teacher and staff salaries and benefits, rents, equipment and supplies, and other miscellaneous direct expenses of the Kenosha eSchool. Expenses other than established salaries, benefits, and rent shall be paid only upon written requisition to KUSD by the Kenosha eSchool. Any other funds raised by Kenosha eSchool from outside sources shall be delivered to and maintained by KUSD in a separate account subject to sole discretion of the Kenosha eSchool (“Discretionary Account”) following established District policies. Unspent discretionary funds can be carried over from one year to the next. Any saved monies will be designated for approved costs related to any short/ long term plans. The annual amount of the Direct Cost Budget shall be periodically allocated by KUSD for use by the Kenosha eSchool in the operation of the school as follows:

- (A) Twenty-five (25%) percent on the first day of July preceding the school year.
- (B) An additional fifty (50%) percent on the first day of October during the school year.
- (C) The remaining twenty-five (25%) percent on the first day of January during the year.

The eSchool will be included in any federal or state programs on the same basis as other eligible district schools, based on the requirements and stipulations outlined by the applicable program.

E. Offsets. KUSD may offset part or all of any amount in the Discretionary Accounts against any amounts by which the Kenosha eSchool exceeds the Direct Cost Budget in any school year and for which KUSD is liable. Notwithstanding the foregoing, the Kenosha eSchool is not authorized to expend or otherwise obligate the District for any amounts in excess of the Direct Cost Budget plus any amounts in the Discretionary Accounts.

F. Purchasing. All supplies and equipment of the Kenosha eSchool shall be requisitioned and purchased following standard financial procedures and District policy. This would include the periodic audit of the school capital assets in conformance with District policy.

G. Student Records. Copies of standardized testing results and all records required by Board policy or law will be maintained in the Kenosha eSchool office. Administrative and student records will be maintained and available for review as permitted by Board policy and law.

H. Transportation. Pursuant to Wisconsin Statutes, transportation shall be provided for children with exceptional education needs, regardless of distance, if such request (or such transportation) is approved by district authorities. Approval shall be based on whether or not the child can walk to school with safety and comfort. Students designated as economically disadvantaged will be able to participate in established KUSD transportation support. Any transportation costs will be the responsibility of the Kenosha eSchool.

I. KUSD Services. As part of the District's twenty percent (20 %) portion of the per member cost, KUSD will provide agreed upon services in addition to purchasing and other services described in this contract. These may include, at the District's discretion, services such as inclusion in district wide textbook and software adoption, professional development, federal and district breakfast/ lunch program, facilities services, maintenance and repairs, instructional consultation and inclusion in applicable federal or state programs.

When students are using district facilities or district equipment such as a computer, the appropriate staff at that facility or the district IT staff will provide these support services. The budget should include payment of the appropriate staff at the facility. When working at home, the family will be responsible for these issues. As mandated, Kenosha eSchool teachers would be legally bound to report suspected abuse or neglect for any students. Equipment will need to be in compliance with the requirements of the programs. KUSD will also furnish a nurse and nursing services based on full time student enrollment and available nursing services.

13. Disciplining Pupils.

A. Behavior Policies. All KUSD student behavior policies and Code of Conduct will be followed. In addition, other rules and regulations may be developed. All students and their families will receive a copy of any rules and regulations.

B. Discipline Procedures. Due process procedures will be followed in reaching any discipline decision including removal from the Kenosha eSchool. All existing KUSD policies regarding student discipline will be followed. Discipline in an eSchool setting would be much different than in a traditional school. Discipline issues and concerns are likely to center on appropriate

use of emails and other forms of communication. If students have not completed any work in a week without prior arrangements with the instructor, a communication would be sent to the parent to discuss the situation.

C. Resolution of Issues. Issues and concerns involving students, parent/guardians, and staff will be resolved following the same basic procedures as other staff in the district. The parties involved would first seek to resolve the issues amongst themselves. If this does not resolve the issues/concerns, they would be taken to the administrator of record and/or the Governance Board. If resolution is still not found, the issues/concerns can be referred to the KUSD administration and/or Board of Education (Appendix A).

14. School Alternatives.

No student shall be compelled to attend the Kenosha eSchool. Students who are not enrolled with the Kenosha eSchool will attend their regular attendance area high school, or another choice school.

15. School Facilities.

A. Description of School Facility. Students will primarily be working from their home so numerous classrooms will not be necessary. Some of the students may also work in KUSD areas with administrative approval from the respective buildings. The facility used to house the eSchool for at least the first three (3) years of this contract will be 6121 Green Bay Rd. Suite #100 Kenosha, WI, 53142. This facility is an office space with 5 closed offices, a meeting room, computer lab, storage, and reception area.

B. Liability of Insurance. Liability insurance coverage for the Kenosha eSchool is provided by the District and is the same as that which is provided for all District schools.

16. Effect on the Liability of the School District.

The Kenosha eSchool will adhere to all federal, state, and local laws and regulations and to the Board's insurance and risk management requirements. The Kenosha eSchool and the Governing Board will comply with the KUSD Code of Ethics. When students, staff, and parents are using district facilities they are covered by KUSD policies. When working from their home, their personal insurance and liability will apply. The eSchool is a named entity of the District's present liability insurance. The instructional staff working from her/his home or off campus site are covered by the District's liability insurance but not for liability of the condition of her/his individual work place.

17. Termination of Contract.

The Kenosha eSchool charter contract may be terminated by the Board of Education at any time upon the happening of any of the following circumstances:

A. Mutual Agreement. Both parties agree in writing to termination.

B. Contract Violation. The Board determines that the Kenosha eSchool has violated this contract.

C. Educational Goals. The Board determines that students enrolled in the Kenosha eSchool have failed to make sufficient progress toward attaining the educational goals under Wisconsin Statute 118.01. If an extension of time to attain such goals is requested in writing, such request shall include a written plan, acceptable to the District, setting out the additional steps the Kenosha eSchool will take to attain such educational goals within a reasonable time. The determination of the Board as to the acceptability of the Kenosha eSchool's written plan for attaining its educational goals shall be final. If the Board accepts such written plan, or a modified plan, the Kenosha eSchool shall be allowed a reasonable time in which to correct such progress deficiencies.

D. Fiscal Management. The Board determines that the Kenosha eSchool has failed to comply with generally accepted accounting standards of fiscal management and Board policy.

E. Violation of WI Stat. 118.40. The Board determines that the Kenosha eSchool has otherwise violated Wisconsin Statute 118.40.

F. Insolvency. The Board determines that the Kenosha eSchool's revenues are insufficient to pay its expenses as they come due.

G. Sponsors. The Governance Board for the Kenosha eSchool notifies the Board that it desires to terminate this contract at the end of any school year. In the event of termination of this contract, written notice by certified or registered mail, return receipt requested, shall be provided and shall list the reason(s) for termination and the effective date of the termination.

In the event of contract termination, the Board of Education shall recover all funds advanced to the Kenosha eSchool under the contract to which the Kenosha eSchool is not entitled. The decision of the Board shall be final.

Appendix Due Process

The Kenosha Unified School District and the Kenosha eSchool are committed to working closely with students, parents and guardians to resolve issues and concerns in a way that is mutually agreeable. These are the steps to follow if there is a concern, question, or problem that needs attention.

KUSD Complaint Procedure:

Step One

- Contact the teacher. If it is a serious issue, you may wish to schedule a meeting, rather than discuss it on the phone.

Step Two

- If no resolution has been reached, or if your concern is broader than a single course issue, contact the Administrator of Record for KUSD eSchool at 262.359.7715.

Step Three

- If resolution is still not reached, please contact Mr. Dan Tenuta, the Executive director of School Leadership at 262.359.6008.

Step Four

- Unresolved issues may be appealed to the Superintendent of Schools at 262.359.6320.

Step Five

- The final step in the district appeal process is the Board of Education. Appeal requests should be submitted in writing to:

President KUSD Board Of Education

Education Support Center

3600-52nd Street

Kenosha, Wisconsin 53144-2697

262.359.6300

Notice

Whenever under this contract notice must or may be given to the other party, or whenever information must or may be provided to the other party, the party who must or may give notice or provide information shall fulfill any such responsibility under this contract if notice is given or information is provided:

To the Board: Kenosha eSchool Governance Board

President
KUSD Board of Education
3600 52nd Street
Kenosha, WI 53144
Phone: 262.359.6300

In witness whereof, the parties have caused this contract to be executed by their duly authorized representatives on August 24, 2010:

For Kenosha Unified School District:

Mary Snyder, President
Board of Education

Dr. Michele Hancock
Superintendent of Schools

For Kenosha eSchool:

Kris Keckler
eSchool Principal

For Kenosha eSchool Governance Board:

Molly Feldt, President

KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
Kenosha, Wisconsin

August 24, 2010

**Tentative Schedule of Reports, Events,
and Legal Deadlines for School Board
August-September**

August

- August 10, 2010 – Standing Committee Meetings – 5:30, 6:20, 7:10 P.M. and 8:00 P.M. in ESC Board Meeting Room
- August 20, 23, 24, 25 & 26 – New Teacher Orientation
- August 24, 2010 – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Meeting Room
- August 27, 2010 – Convocation & Building/Staff Meetings
- August 30, 2010 – Teacher Workday
- August 31, 2010 – Inservice Day

September

- September 1, 2010 – First Day of School for Students
- September 6, 2010 – Labor Day – Schools Closed
- September 13, 2010 – Standing Committee Meetings – 5:00 P.M. Planning/Facilities/Equipment in ESC Board Meeting Room
- September 14, 2010 – Standing Committee Meetings – 5:00 p.m. Personnel/Policy, 5:50 P.M. Audit/Budget/Finance, and 6:40 P.M. Curriculum/Program in ESC Board Meeting Room
- September 15, 2010 – Professional Inservice Half Day
- September 20, 2010 – 7:00 P.M. Public Hearing on Budget and Annual Meeting of Electors in the Bradford Auditorium
- September 28, 2010, – Regular Board of Education Meeting – 7:00 P.M. in ESC Board Meeting Room