



**KENOSHA UNIFIED SCHOOL DISTRICT NO. 1
CURRICULUM AND INSTRUCTIONAL SERVICES
LIBRARY MEDIA AND INSTRUCTIONAL TECHNOLOGY**

**STANDARDS AND BENCHMARKS
INFORMATION AND TECHNOLOGY LITERACY**

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STANDARD A: MEDIA AND TECHNOLOGY	
Standard A1: Students use common media and technology terminology and equipment.	
A1-1: Computer Terminology	Identify and define basic computer terminology (e.g., cursor, keyboard, login, menu, graphic, monitor, link, mouse, icon, password). <i>A1-1.k</i>
A1-2: Computer Equipment	Demonstrate the proper care and correct use of the components of a computer system (e.g., monitor, storage devices, key-board, mouse, printer). <i>A1-2.k</i>
A1-3: File Management	<i>Demonstrate basic file saving.</i> <i>A1-3.k</i>
A1-4: File Formats	
A1-5: Digital Media Equipment	
A1-6: Keyboarding	<i>Demonstrate understanding of the keyboard and special keys (shift, tab, arrows) using the left hand for left-hand area keys and the right hand for right-hand area keys.</i> <i>A1-6.k</i>
Standard A2: Students use a computer and productivity software to organize and create information.	
A2-1: Word Processing Basics	<i>Identify and define basic word processing terminology: cursor, open, save, window.</i> <i>A2-1.k</i>
A2-2: Word Processing Skills	
A2-3: Special Features	
A2-4: Graphic Organizers	Use a graphic organizer application to construct outlines or webs that organize ideas and information. <i>A2-4.k</i>
A2-5: Spreadsheet Terms and Use	
A2-6: Database Terms and Use	
Standard A3: Students use a computer and communications software to access and transmit information.	
A3-1: Electronic Communication	
A3-2: Internet Terminology and Searching	

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Standard A4: Students use media and technology to create and present information.	
A4-1: Graphics Software	Use draw, paint, or graphics soft-ware to create simple signs, posters, banners, charts, visuals, etc. A4-1.k
A4-2: Multimedia Production	
A4-3: Identifying Project Evaluation Criteria	
A4-4: Project Evaluation and Improvement	
STANDARD B: INFORMATION AND INQUIRY	
Standard B1: Students define the need for information.	
B1-1: Defining the Information Need	Identify the information, problem, or question to be resolved. B1-1.k
B1-2: Relating Existing Knowledge	Relate existing knowledge to the information need. B1-2.k
B1-3: Question Development	Formulate general ques-tions to define what informa-tion is needed (teacher guided). B1-3.k
B1-4: Search Focus	
Standard B2: Students develop information seeking strategies.	
B2-1: Information Sources	Understand that information ex-ists in a variety of formats. B2-1.k
B2-2: Evaluating Possible Resources	
B2-3: Search Terms	
B2-4: Information Search Plan	
Standard B3: Students locate and access information sources.	
B3-1: Library Organization	Recognize that resources in the school library media center are organized in a systematic manner. B3-1.k
B3-2: Online Catalog	
B3-3: Reference Materials	
B3-4: Locating Information Within Source	<i>Know the parts of a book (cov-er, spine, and call number); and understand the terms author, title, illustrator, and barcode.</i> <i>B3-4.k</i>
B3-5: Online Subscription Resources	
B3-6: Internet Use	Locate information from preselected Internet sites. B3-6.k

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Standard B4: Students evaluate and select information from a variety of print, nonprint, and electronic formats.	
B4-1: Previewing Selected Resources	Preview selected sources using basic scanning strategies (teacher guided). B4-1.k
B4-2: Evaluating Information	<i>Differentiate between fiction and nonfiction (teacher guided).</i> <i>B4-2.k</i>
B4-3: Evaluating Information/ Point of View	
B4-4: Validity of Sources (Electronic, Print, and Nonprint)	
B4-5: Evaluating Information/ Graphics	<i>Recognize that graphics and images can be used to convey a message.</i> <i>B4-5.k</i>
B4-6: Source Authority	
Standard B5: Students record and organize information.	
B5-1: Note Taking	
B5-2: Citing Sources	
B5-3: Organizing Information	Organize and compare notes using graphic organizers and other relational techniques (teacher guided). B5-3.k
Standard B6: Students interpret and use information to solve the problem or answer the question.	
B6-1: Integrating Prior Knowledge	Identify new information and integrate it with prior knowledge. B6-1.k
B6-2: Relevancy of Information	Determine if information is relevant to the question (teacher guided). B6-2.k
B6-3: Gathering Additional Information	Select information applicable to the information question, and seek additional information if needed (teacher guided). B6-3.k
B6-4: Drawing Conclusions	Apply the information gathered to answer the question (teacher guided). B6-4.k
Standard B7: Students communicate the results of research and inquiry in an appropriate format.	
B7-1: Audience and Purpose	
B7-2: Presentation Format	
B7-3: Developing a Product or Presentation	

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Standard B8: Students evaluate the information product and process.	
B8-1: Product Assessment	
B8-2: Product Improvement	
STANDARD C: INDEPENDENT LEARNING	
Standard C1: Students pursue information related to various dimensions of personal well-being and academic success.	
C1-1: Information for Personal Growth	Identify topics of interest and seek relevant information about them. C1-1.k
C1-2: Accurate Information for Decision Making	
Standard C2: Students select, appreciate, and derive meaning from print and nonprint resources.	
C2-1: Selection for Personal Interest	Choose resources of personal interest. C2-1.k
C2-2: Award-Winning Literature	Recognize that award-winning books reflect literary and artistic excellence. C2-2.k
C2-3: Making Text Connections	<i>Make text-to-self, text-to-text, and text-to-world connections.</i> <i>C2-3.k</i>
C2-4: Selection/ Developmental Levels	Choose materials at appropriate developmental levels (teacher guided). C2-4.k
C2-5: Diverse Perspectives	Recognize materials that reflect diverse perspectives (teacher guided). C2-5.k
STANDARD D: THE LEARNING COMMUNITY	
Standard D1: Students use information, media, and technology in a responsible manner.	
D1-1: Responsibility for Borrowed Library Resources	Return all borrowed library materials on time. D1-1.k
D1-2: Internet Acceptable Use Policy	<i>Use the Internet and other on-line resources consistent with the district's acceptable use policy.</i> <i>D1-2.k</i>
D1-3: Ethical Access to Computer Files	<i>Discriminates between ethical and unethical access to computer files</i> <i>D1-3.k</i>
D1-4: Privacy of Personal Information	<i>Recognize the need for privacy and protection of personal information and data.</i> <i>D1-4.k</i>

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Standard D2: Students respect intellectual property rights (copyright).	
D2-1: Copyright	Understand that an individual has ownership of the work he or she has created. <i>D2-1.k</i>
D2-2: Copyright Law	<i>Understand that copyright laws protect another's work.</i> <i>D2-2.k</i>
Standard D3: Students recognize the importance of intellectual freedom and access to information in a democratic society.	
D3-1: Intellectual Freedom	
D3-2: Equitable Access	