

Kenosha Unified School District No. 1
Grades 6-12
ACTIVITIES CODE OF CONDUCT

An Activities Code is required by mandate of the Kenosha Unified School District Board of Education and to meet the requirements of the Wisconsin Interscholastic Athletic Association. Although activities programs are a valuable part of the total educational experience, participation in after school programs is a privilege, and not a right. As such, all participants must abide by all rules and responsibilities, which apply to each activity program in order to continue participation in these activities.

As a privilege, a participant in after school activities carries additional responsibilities and expectations. The rules and responsibilities outlined in this code of conduct will help ensure that students serve as a credit to themselves, their parents, their school and the community.

DEFINITION OF ACTIVITIES

Activities include any school related organized activity that is offered outside of academic class requirements. Activities for grades 6-12 are divided into four distinct categories: Athletics, Competitive Activities, Leadership and Public Recognition and Music/Theater Art Activities. School district policies and school rules govern all student activities. In addition, each category has unique rules and expectations, which regulate participation.

In accordance with the Kenosha Unified School District and the WIAA, this Code of Conduct shall be enforced uniformly year around.

CATEGORIES

I. Category 1 - Athletics (Athletes will be expected to abide by provisions of the Code of Conduct out-of-season as well as in season.)

The Board of Education's Philosophy of Athletics states, in part, that:

1. Interscholastic Athletics shall provide an educational example of the worth of hard work, physical conditioning, discipline, teamwork, competition, and sportsmanship.
2. Athletes shall be ever mindful that the athlete is also a student and that athletic endeavors shall not supplant other needs of the student, such as satisfactory academic achievement.
3. Athletes are expected to represent the ideals and principles of the Kenosha Unified School District and the Wisconsin Interscholastic Athletic Association.

The following provisions cover every section of the code:

1. Violations occurring when an athlete is between seasons shall be enforced at the beginning of his/her next sport season.
2. Summer school attendance, in accordance with WIAA regulations, does not count as suspension time.
3. Athletes who are required to serve consequences for code violation(s) must complete the season in which they serve the consequences in good standing in order to clear their violation(s).

ATHLETICS

Fall Sports

Boys
Cross Country (9-12)
Football (7-12)
Soccer (9-12)
Volleyball (9-12)

Girls
Cross Country (9-12)
Golf (9-12)
Swimming (9-12)
Softball (6-8)
Tennis (9-12)
Volleyball (9-12)

Winter Sports

Boys
Basketball (7-12)
Hockey (9-12)
Swimming (9-12)
Wrestling (6-12)

Girls
Basketball (7-12)
Gymnastics (9-12)

Spring Sports

Boys

Baseball (9-12)
Golf (9-12)
Tennis (9-12)
Track (6-12)

Girls

Soccer (9-12)
Softball (9-12)
Track (6-12)
Volleyball (6-8)

II. Category 2 - Competitive Activities

These activities that are competitive in nature and/or require tryouts are governed by the same code requirements as interscholastic athletics.

ACTIVITIES

Cheerleading
Debate
FBLA
Powder Puff Football
Robotics Team (Tech Academy)

Dance Team
DECA
HOSA
Pom Pons
Skills USA

III. Category 3 - Leadership and Public Recognition Activities

This category includes those activities in which members have been elected or appointed to positions of leadership and public recognition. There will be an application or nomination process established by the building administration for these activities. Students in this category are expected to be representative of the values, expectations and ideas espoused by the school.

Students participating in any category 3 activity will be expected to comply with the academic rules, attendance rules, and social behavior and conduct rules listed as part of the code. In order to be eligible to participate, students must be in good standing, exhibit proper school behavior, and have no school violations. Students who violate stated rules are subject to removal from the activity as deemed appropriate by the activity advisor and/or building administration. All eligibility determinations will be made by the advisor and/or building administration.

ACTIVITIES

Badger Boys
Badger Girls
Commencements Speakers
Prom Court
District Clubs

National Honor Society
Student Council
Homecoming Court
School Clubs

IV. Music/Theater Arts Activities

These activities area are governed by the relationship of after school performance to earning credits for graduation or receiving grades that are recorded on a student's transcripts. Behavior under this category remains under the direction of the building administration and the supervision of the individual classroom teacher. All students participating in these respective activities will adhere to school board policies, school rules and classroom rules and regulations.

VIOLATIONS

I. Group I Violations

ALL GROUP I VIOLATIONS ARE CUMULATIVE DURING A STUDENT'S MIDDLE/HIGH SCHOOL CAREER. For example, a first offense in alcohol possession would cause a second penalty offense for a second Group I violation, even if not alcohol related.

- A. Students using, in possession of (students occupying a private vehicle containing alcoholic beverages or controlled substance may be considered to be in possession), or buying alcoholic beverages, controlled substances, including steroids and other performance enhancing substances (PES) shall be held accountable as follows:

1. **First offense:**
The student shall be suspended from all participation, practice, and competition for a period of ten (10) school weeks from the date of the infraction to be applied consecutively from one school year to the next.

The above penalties will be reduced to the number of scheduled contest dates listed on the Penalty Calculation Table if the student, a) successfully participates in a school approved Student Assistance Program screening, b) follows all recommendations to the satisfaction of the Counselor/Social Worker, c) completes 15 hours of school service assigned by the building's administration or athletic director. (The student is required to continue to participate in the activity.)

<u>PENALTY CALCULATION TABLE</u>	
Number of scheduled contests or activities	Number of scheduled contests or activities of ineligibility:
1-5	1
6-10	3
11-15	4
16-20	5
21+	6

2. **Second offense:**
Suspension from all participation in activities for one (1) calendar year from the date of rule infraction.

This penalty will be reduced to a suspension from all participation, practice, and competition for a period of 10 weeks if the student a) undergoes an assessment by a state certified AOD Counselor, b) follows all the recommended treatment to the satisfaction of the treatment agency, and completes 30 hours of school service assigned by the building's administration or athletic director.

3. **Third offense:**
Terminates all future competition at that level.

B. Students charged with attendance at an unacceptable gathering of secondary school students and/or recently graduated students which is not chaperoned by a parent(s) or other responsible parent-aged adult where alcohol or controlled substances are present and being or have been consumed shall be held accountable as follows: (Activity is defined as a contest, performance or competition).

1. **First offense:**
Suspension from one activity following rule infraction with mandatory practice continuing.
2. **Second offense:**
The student shall be suspended from all participation, practice, and competition for a period of ten (10) school weeks from the date of the infraction to be applied consecutively from one school year to the next. The student must a) successfully participate in a school approved Student Assistance Program screening, b) follow the recommendations to the satisfaction of the Counselor/social worker, and c) complete 15 hours of school service assigned by the building's administration or athletic director.
3. **Third offense:**
Suspension from all participation in all activities for one (1) calendar year from the date of rule infraction. Prior to reinstatement the student must undergo an assessment by a state certified AOD Counselor and follow the recommendations to the satisfaction of the AOD Counselor.

Examples of acceptable gatherings are those with adult family members or close parental family friends, anniversaries, etc. which have parental permission and certain well-publicized community related affairs.

The intent of Section B is to discourage students from: a) Attending peer group parties where there is known use of controlled substances or alcohol, b) After arrival at a party the student finds use to be a fact fails to depart the premises immediately.

C. **Tobacco Offense: use and/or possession of** (including chewing)

1. **First offense:**

A suspension of two weeks and a mandatory suspension of two activities from the date of the infraction. The student is required to practice with the team or participate with the organization and complete 10 hours of school service assigned by the building's administration or athletic director.

2. **Second offense:**

The student shall be suspended from all activities for a period of ten (10) school weeks from the date of the infraction to be applied consecutively from one school year to the next. The student is required to practice with the team or participate with the organization and complete 25 hours of school service assigned by the building's administration or athletic director.

3. **Third offense:**

Terminates all future competition at that level.

- D. Except as herein above covered, a student, whether or not a juvenile, who has been charged or could be charged with committing a crime, or what would be a crime if the student were not a juvenile, [examples covered include; vandalism, breaking and entering, stealing (including school uniforms and equipment), assault or attempted assault (i.e. striking a teacher, administrator or other person of authority), possession of a weapon, or otherwise endangering the lives of others] shall be held accountable as follows:

Students will be suspended immediately from participation until due process has established his/her innocence. If guilty or determined to be delinquent or if there is informal or other disposition which would show that the student committed prohibited acts, the student shall be suspended for one (1) calendar year from date of the infraction.

Regardless of the findings of civil authorities, if school authorities find that a student committed acts proscribed in "D" above, the student shall be suspended for one (1) calendar year from the date of the infraction.

II. **Group II Violations**

ALL GROUP II VIOLATIONS ARE CUMULATIVE WITHIN THEMSELVES ONLY. Group II violations accumulate within themselves until the student completes one (1) calendar year without a Group II violation. (Activity is defined as a contest, performance or competition).

- A. Students violating school rules which results in an out of school suspension shall be held accountable as follows:

1. **First/second offense:**

Three-week suspension to include a one activity minimum with mandatory practice continuing. (Middle Schools reduced to two weeks)

2. **Third offense:**

Suspension for one (1) calendar year from the date of infraction.

- B. Students violating school rules which results in an in-school suspension shall be held accountable as follows:

1. **First/second offense:**

Suspension from one activity with mandatory practice continuing.

2. **Third offense:**

Three-week suspension to include one activity with mandatory practice continuing.

3. **Fourth offense:**

Suspension for one calendar year from the date of the infraction.

- C. Students who have been designated by the school attendance officer or administration, as truant from class shall be held accountable as follows:

1. Suspension from one (1) activity per assigned school date missed. While the establishment of whether a student was truant, un-excused, or excused may be reviewed, the penalty for the infraction may not be reduced.

III. **Group III. Violations** **Wisconsin Anti-Hazing Law. 948.51**

No person may intentionally or recklessly engage in acts, which endanger the physical health and safety of a student for the purpose of initiation or admission into or affiliation with any organization operation in connection with a school, college or university. Under those circumstances, prohibited acts that may include any brutality of a physical nature, such as whipping, beating, branding, forced consumption of any food, liquor or other substance, forced confinement or any other forced activity which endangers the physical health and safety of the student. In this section “forced activity,” means any activity, which is a condition of initiation, right of passage or admission into or affiliation with an organization, regardless of a student’s willingness to participate in the activity.

1. If school authorities find that a student violated Wisconsin’s Anti-Hazing Law, the student shall be suspended from all activity for one (1) calendar year from the date of the infraction. The student will be referred to the local authorities since these acts are considered a felony.

- IV. Athletes failing to provide the school with a valid WIAA medical exam signed by the examining physician and by parent/guardian every two years cannot participate in the program. Students who submit exams, waivers or activities code signed by parties other their parent/guardian shall be suspended from all activities immediately for one year from the date of discovery.

ADDITIONAL RULES FOR ATHLETES

- I. Students attending Kenosha Unified Schools that do not sponsor WIAA athletic programs are eligible only at the WIAA school in which their parents reside.

II. **School or Athletic Team Infractions and Absences**

- A. A coach may suspend an athlete temporarily from the athletic squad for no more than one (1) week for minor infractions of school or athletic rules and regulations. Suspension for more than one week or removal of an athlete from a team requires the approval of building administration. Each head coach will provide a copy of the team rules covering his/her particular sport to each athlete, building administrators and have it on file in the building athletic director’s office.
- B. Athletes must be in attendance the entire school day prior to an after school or evening practice or contest. Serious illness or death in the immediate family, medical/dental appointments, and special situations such as field trips, college visits, etc. for which an excuse has been secured beforehand from the school designee are exceptions to the rule.

III. **Student Transfer**

- A. All code violations and penalties shall carry forward for athletes to a new School District during the school year. Group I code violations and 3 or more Group II violations will carry forward to a new School District during the summer months. Students transferring into the Kenosha Unified School District from any school, whether or not a member school, with the status of ineligibility for disciplinary reasons, academic reasons and/or a result of another State Association’s regulation or sanction, retains such status at his/her new school for the same period as decreed by the former school.
- B. Athletes who transfers from any school into a member school, unless the transfer is made necessary by a total change in residence by parents, must do so before attending one or more days of school or one or more athletic practices at the school the student is leaving. If not, the student is ineligible for varsity level competition for the remainder of that school year.
- C. Athletes who transfers from any school into a member school after the fourth consecutive semester following entry into Grade 9 shall be ineligible for practice and competition for one calendar year, unless the transfer is made necessary by a total change in residence by parent(s). The calendar year will be determine from a student’s last day of attendance at the school and/or last day of attendance at athletic practice.

IV. **Age/Years (WIAA Rules)**

- A. An athlete is ineligible if he/she reaches his/her nineteenth (19th) birthday before August 1 of any school year.
- B. An athlete is ineligible if he/she has attended more than eight (8) semesters after entering the ninth (9th) grade.

ACADEMIC ELIGIBILITY REQUIREMENTS

- A. Athletics
 - 1. Kenosha Unified's academic eligibility rule is within the WIAA's Rules of Eligibility guidelines:
 - 2. An athlete must meet the KUSD, DPI and WIAA requirements defining a full-time student.
 - 3. Athletes must be enrolled in a minimum of two blocks during each semester of athletic participation. Athletes must have passing grades in both blocks to maintain their athletic eligibility. Athletes enrolled in three or more blocks must have all passing grades on their report card in order to compete in athletics.
- B. Activities/Athletics
 - 1. A student receiving one F or more per nine-week grading period will be declared academically ineligible for a period of 15 school days and nights. Academically ineligible status means that a student will be allowed to practice with the team or activity; however, they will not be allowed to compete in any contest. A student will regain eligibility after the 15 school days and nights if they are doing passing work in **ALL** of their classes. Students are required to have a weekly progress report signed by all of their teachers and turned into the building athletic director or advisor. Students not passing **ALL** of their classes will be ineligible for competition until the next weekly progress report. This report must be completed every Friday and will remain in effect until the next grading period. Incomplete grades shall count as F's until completed.
 - 2. Quarter grades will be used to determine a student's eligibility for the next grading period. Semester grades will be used if quarter grades are not applicable for that specific grading period.
 - 3. The fifteen school days and nights will begin the day after the validation date for grades at the schools.

V. SPECIAL NOTES

- A. A student who participates in activities where there are no competitive contests will be suspended from a percentage of the regular activities, which follows the violation.
- B. If a student is participating in more than one activity at a time, the full consequence will apply to each activity.
- C. A non-athletic suspension does not supercede an athletic suspension.
- D. The responsibility for enforcing this code lies with the student, his/her parents, the coaches/advisors, and the school administration.
- E. Students with outstanding school fees will not be allowed to participate in activities until the fees are paid or arrangements have been made to pay the fees with the Department of Finance.
- F. Travel
 - 1. The student must travel to and from out-of-town events via transportation arranged by the district and/or coach or advisor. A student who travels via other transportation will not participate in that event.
 - 2. Exceptions may be made in advance with the approval of school administration and must be in writing from the parents/guardians. Students may only travel to and from out-of-town events with their parents/guardians.
 - a. Middle school students may travel home with their parent's if the transportation form is properly filed with the coach/advisor.

APPEAL PROCEDURES

V. Athletics

- A. If the athlete or parents contend that there are extenuating circumstances regarding the code violation, they may submit a written appeal to the principal with five (5) school days after receiving notification from school authorities. The suspension, however, remains in effect through the hearing process.

- B. After receiving a letter of appeal the principal will contact the District Athletic Coordinator who will appoint a hearing committee consisting of two* retired coaches and two* retired building administrators. These individuals along with the principal (hearing officer) and building athletic director will comprise the hearing committee. The District Athletic Coordinator will also be in attendance as a non-voting member, unless there is a tie vote, to insure that all District and WIAA rules are upheld. (*not retired from the building requesting the appeal)
- C. The hearing will be set at the earliest convenience to all parties prior to the next scheduled contest, if possible. If the principal cannot conduct the hearing he/she will designate an assistant principal as the hearing officer.
- D. After hearing the case the hearing officer will call for a closed session and the hearing committee will deliberate the merits of the case. If during the deliberations the hearing committee found that extenuating circumstances were involved, they have the authority to reinstate or provide for a reduction in the penalty as set forth in the code of Conduct. The hearing officer (principal/designee) will contact the parents of the athlete in question and will inform them in writing of the committee's decision.
- E. The decision of the hearing committee will be final
- F. **There are no appeals for athletes suspended for only one contest.**

VI. Category 2 3 & 4

- A. If the student or parents contend that there are extenuating circumstances regarding the code violation, they may submit a written appeal to the Principal with five (5) school days after receiving notification from school authorities. The suspension, however, remains in effect through the appeal process.
- B. The Principal/Designee shall with-in five (5) days respond in writing to the appeal.
- C. A second appeal may be submitted to the Executive Director of School Leadership within five (5) school days after the Principal's ruling. This appeal should be in writing and will be responded to in writing within five (5) school days by the Executive Director of School Leadership. The decision of the Executive Director of School Leadership shall be final.
- D. **There are no appeals for students suspended for only one activity.**

In accordance with the Kenosha Unified School District and the WIAA, this Code of Conduct shall be enforced uniformly year around.

The Kenosha Unified School District No. 1 is Equal Opportunity Educator/Employer with established policies prohibiting discrimination on the basis of age, race, creed, religion, color, sex national origin, disability or handicap, sexual orientation, or political affiliation in any educational program, activity, or employment in the District. The Superintendent of Schools/designee (262-359-6320) addresses questions regarding student discrimination, and the Executive Director of Human Resources 262-359-6333) answers questions concerning staff discrimination.

(Retain the Activities Code of Conduct For Your Home Record)

Revised/Aug 2011

**KENOSHA UNIFIED SCHOOL DISTRICT
ACTIVITIES CODE OF CONDUCT
PLEASE DETACH THIS PAGE AND RETURN AS INSTRUCTED BY YOUR COACH/ADVISORY**

WE, THE PARENTS OF _____, HAVE READ, UNDERSTAND, AND HAVE DISCUSSED
Please Print
 THE ACTIVITIES CODE OF CONDUCT WITH OUR SON/DAUGHTER. WE FURTHER AGREE TO PERMIT OUR
 SON/DAUGHTER TO PARTICIPATE IN ACCORDANCE WITH THE CONDITIONS SET FORTH IN THE ACTIVITIES
 CODE OF CONDUCT.

 Student's Signature (Required)

 Grade

 Parent's Signature (Only one parent's signature required)

 Date

PARENT AND PARTICIPANT SIGNATURES AND RETURN OF THE ACTIVITIES CODE OF CONDUCT AGREEMENT FORM IS REQUIRED.

COACHES/ADVISORS MUST RETAIN A SIGNED COPY OF THIS FORM IN THEIR FILES FOR EACH STUDENT INVOLVED IN THEIR ACTIVITY

One agreement must be signed each year for all student participation in Categories 1, 2, and 3 activities.
 Please list the activities your son/daughter will be involved in during the present school year.

SPORTS	ACTIVITIES